

NOV 13 2023
TOWN CLERK'S OFFICE

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TOWN CLERK'S OFFICE

Board of Selectmen 2024 Regular Meeting Schedule 1st and 3rd Thursday of each month at 6pm (January and February, they will meet every Thursday at 6 pm) Meetings will be held in the Town Hall Auditorium					
January	February	March	April	May	Jun
4 th	1 st	7 th	4 th	2 nd	6 th
11 th	8 th	21 st	18 th	16 th	20 th
18 th	15 th				
25 th	22 nd				
/	29 th				
July	August ✓	September ✓	October ✓	November /	December /
3 rd	1 st	5 th	3 rd	7 th	5 th
18 th	15 th	19 th	17 th	21 st	19 th

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, January 4, 2024 at 6:00 pm
Town Hall Auditorium
MEETING WILL BE LIVE STREAMED**



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:
 - a. Accept the resignation of Joseph Marinaccio from the Zoning Board of Appeals effective end the calendar year 2023.
 - b. Accept the resignation of Anne Levesque from the Cemetery Committee with an effective immediately.
 - c. Accept the resignation of Lianette Sheehan from the Cultural Commission effective 12.29.23.
 - d. Appointment of Daniel Blinn to the Ethics Committee with a term expiring on 12.22.25.

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

G.) UPDATES FROM BOARDS AND COMMISSION

H.) PENDING BUSINESS

1. CIP Requests Fire Department – **John Roache**
 - a. Replace Service 246 – Ford Expedition Proposed Acquisition Cost: \$85,000
 - b. Mini-split HVAC unit Proposed Acquisition Cost: \$10,000
 - c. Radio infrastructure upgrades Proposed Acquisition Cost: \$65,000
 - d. Self-Contained Breathing Apparatus (SCBA) – Qty 7 Proposed Acquisition Cost: \$82,000

I.) NEW BUSINESS

1. Appointment of Second Selectman
2. Human Services Department Budget Presentation – **Matthew Cox**
3. Public Works Department Budget Presentation - **Todd Rolland**

J.) Approval of Minutes of December 21, 2023, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from December 21, 2023, and that minutes of said meeting be approved.

K.) ADJOURNMENT

TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING MINUTES
Thursday, January 4, 2024, at 6:00 pm
Town Hall Auditorium



A.) **CALL TO ORDER:** First Selectman Tim Keeney called the meeting to order at 6:00pm.

1. Pledge of Allegiance: all members participated in the Pledge of Allegiance.
2. Roll Call: First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, Fire Chief John Roache, Land Use and Public Works Director Todd Rolland, Human Services Director Matthew Cox.

B.) **PUBLIC COMMENT:**

1. Public Comment: No public comment

C.) **PRESENTATIONS BY THE FIRST SELECTMAN**

- First Selectman Keeney asked for all in attendance to bow their heads in a moment of silence for the four Children who passed away in the fire at Quality Ave.
- Selectman Keeney commended Chief Roach for his leadership and all the first responders for their courageous efforts in responding to the 44 Quality Ave Fire. This was an unprecedented event for the community, and it will be a long-term recovery for the families and first responders. Selectman Meier echoed Keeney's comments, Mr. Meier stated, this is a close nit community, there has been a great outpouring of support from the residents.
Mr. Keeney announced the Town has created an Angel Fund for the families, checks can be made out to The Town of Somers Angel Fund and mailed to 619 Main Street in Somers, CT 06071. Donations can also be made online at Program: Angel Fund (recdesk.com). The preferred method of donations is cash or check.
- Thursday, January 11, 2024, The Connecticut Siting Council will hold a Public Hearing concerning the Santa Fuel Petition to build a 30+ acre Solar Field on South Road Bordeaux Farm. The purpose of the hearing is to receive evidence on the petitioner's assertions that the construction, operation, and maintenance of the facility will not have a substantial adverse environmental effect. The 2:00 p.m. evidentiary session will provide the petitioner, parties, and intervenors an opportunity to cross-examine positions. **No public comments will be received during the 2:00 p.m. evidentiary session.** The 6:30 p.m. public comment session will be reserved for the public to make brief statements into the record. Public statements are limited to 3 minutes and must be scheduled in advance. During the 6:30 p.m. public comment session, the petitioner will present an overview of the proposed facility. To participate in the **6:30 p.m. public comment session by computer, smartphone or tablet**, please send an email to siting.council@ct.gov with your name, email address and mailing address by **January 10, 2024**. To participate in the **6:30 p.m. public comment session by telephone**, please leave a voicemail message at 860-827-2935 with your name, telephone number, and mailing address by **January 10, 2024**. Public comments may also be submitted to the Council by electronic mail or by regular mail.

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:

- a. Accept the resignation of Joseph Marinaccio from the Zoning Board of Appeals effective end the calendar year 2023.

Mr. Schmidt made a motion to accept the resignation of Joseph Marinaccio from the Zoning Board of Appeals with effective end of the 2023 calendar year, seconded by Mr. Meier. The motion unanimously passed.

- b. Accept the resignation of Anne Levesque from the Cemetery Committee with an effective 12/31/23.

Mr. Meier made a motion to accept the resignation of Ann Levesque from the Cemetery Committee effective immediately, seconded by Mr. Schmidt. The motion unanimously passed.

- c. Accept the resignation of Lianette Sheehan from the Cultural Commission effective 12.29.23.

Mr. Schmidt made a motion to accept the resignation of Lianette Sheehan from the Cultural Commission effective 12.29.23, seconded by Mr. Meier. The motion unanimously passed.

- d. Appointment of Daniel Blinn to the Ethics Committee with a term expiring on 12.22.25.

Mr. Meier made a motion to appoint Daniel Blinn to the Ethics Committee with a term expiring 12.22.25, seconded by Mr. Schmidt. The motion unanimously passed.

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS – None

F.) FINANCE

- a) Transfers and Appropriations

Mr Schmidt made a motion to approve the Transfer in the amount of \$9,034.00, from Land Use Regular Salaries to Fire Department Regular Salaries, seconded by Mr. Schmidt. The motion unanimously passed.

- b) CFO Finance Report/Updates:

Mr. Wissinger announced the Assessor completed the Grand List. There was .175% growth over last year. A discussion followed.

- c) Presentation of Scheduled Payments

Mr. Schmidt made a motion to approve the scheduled payments in the amount of \$69,173.01, seconded by Mr. Meier. The motion unanimously passed.

G.) UPDATES FROM BOARDS AND COMMISSIONS- None

H.) PENDING BUSINESS

1. CIP Requests Fire Department – John Roache

- a. Replace Service 246 – Ford Expedition Proposed Acquisition Cost: \$85,000

Mr. Schmidt made a motion to approve the Capital Improvement Project - replacement of Service 246 with the Ford Expedition in the amount of \$85,000.00, seconded by Mr. Keeney. Mr. Meier abstained due to lack of information. The motion passed.

- b. Mini-split HVAC unit Proposed Acquisition Cost: \$10,000 – ***This item was tabled.***

c. Radio infrastructure upgrades Proposed Acquisition Cost: \$65,000

Mr. Meier made a motion to approve the Capital Improvement Project request for Radio infrastructure upgrades in the amount of \$35,000. And to rework the description that will be used for the potential acquisition of additional power sites in conjunction with Tolland County Mutual Aid Fire Service, seconded by Mr. Schmidt. The motion unanimously passed.

d. Self-Contained Breathing Apparatus (SCBA) – Qty 7 Proposed Acquisition Cost: \$82,000

Mr. Meier made a motion to approve the Capital Improvement Project for Self-Contained Breathing Apparatus (SCBA) Qty 7 in the amount of \$82,000., seconded by Mr. Schmidt. The motion unanimously passed.

I.) NEW BUSINESS

1. Human Services Department Budget Presentation – Matthew Cox

Matthew Cox, Human Services Director presented the Human Services Department Budget. A discussion followed.

2. Public Works Department Budget Presentation - Todd Rolland

Todd Rolland, Land Use and Public Works Director presented the Public Works Department Budget. A discussion followed.

J.) Approval of Minutes of December 21, 2023, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from December 21, 2023, and that minutes of said meeting be approved.

Mr. Meier made a motion to approve the December 21, 2023, as presented, seconded by Mr. Schmidt. The motion unanimously passed.

K.) ADJOURNMENT-

Mr. Schmidt made a motion to adjourn the meeting at 7:43pm, seconded by Mr. Meier. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, January 11, 2024, at 6:00 pm
Town Hall Auditorium**

CANCELLED



**TOWN OF SOMERS
BOARD OF SELECTMAN
SPECIAL MEETING AGENDA
Thursday, January 11, 2024 at 5:00 pm
Town Hall Auditorium
MEETING WILL BE LIVE STREAMED**



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:
 - a. Appointment of Ralph Williams as a full member to fill a vacancy with a term expiring 12.22.24.

E.) FINANCE

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

F.) UPDATES FROM BOARDS AND COMMISSION

G.) PENDING BUSINESS

H.) NEW BUSINESS

1. Emergency Management Budget Presentation – **Anne Cournoyer**
2. Land Use Department Budget Presentation - **Todd Rolland**

- I.) Approval of Minutes of January 4, 2024, Regular Meeting of the Board of Selectmen.**
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from January 4, 2024, and that minutes of said meeting be approved.

J.) ADJOURNMENT

**TOWN OF SOMERS
BOARD OF SELECTMAN
SPECIAL MEETING MINUTES
Thursday, January 11, 2024, at 5:00 pm
Town Hall Auditorium**



- A.) **CALL TO ORDER:** First Selectman Tim Keeney called the meeting to order at 5 pm.
- Pledge of Allegiance: All members participated in the Pledge of Allegiance.
 - Roll Call: First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO Brian Wissinger, Assistant Treasurer Michael Marinaccio, Emergency Management Director Anne Cournoyer, Land Use and Public Works Director Todd Rolland, Assistant Land Use Director Jennifer Roy and Ralph Williams a member of the Zoning Board of Appeals.
- B.) **PUBLIC COMMENT:**
- Public Comment: None
- C.) **PRESENTATIONS BY THE FIRST SELECTMAN:**
- First Selectman Keeney announced the Town of Somers "Angel Fund" has collected \$200,000. for the families affected by the fire on Quality Ave. The calling hours for the Children who passed away is at Leete Stevens Funeral Home in Enfield this evening, 5-8 pm.
 - Mr. Keeney asked Mr. Marinaccio to provide an update on the Evidentiary Hearing with Santa Fuel held by the Connecticut Siting Council at 2 pm today. Mr. Marinaccio provided an update on the hearing and will be attending the 6:30pm public hearing. Mr. Marinaccio stated that public can send their comments to the Siting Council up to 30 days after the hearing at 6:30pm this evening. A discussion followed.
- D.) **CONSENT AGENDA**
- Boards and Commissions: Appointments/Resignations:
 - a. Appointment of Ralph Williams as a full member to fill a vacancy with a term expiring 12.22.24.
- Mr. Meier made a motion to appoint Ralph Williams to the Zoning Board of Appeals as a full member with a term expiring 12.22.24. Seconded by Mr. Schmidt. The motion unanimously passed.*
- E.) **FINANCE**
- a) Transfers and Appropriations:

Mr. Meier made a motion to approve the transfer in the amount of \$8,500. From volunteer stipend account to Vehicle maintenance account for unforeseen repairs on Squad 2 computer system, seconded by Mr. Schmidt. The motion unanimously passed.
 - b) CFO Finance Report/Updates: Mr. Wissinger provided an update on the Grand List and revenue growth. The change in the mill rate from last year is \$32,000. A mill is equal to \$990,089. A discussion followed.
 - c) Presentation of Scheduled Payments

Mr. Schmidt made a motion to approve the payments in the amount of \$214,898.56, seconded by Mr. Meier. The motion unanimously passed.
- F.) **UPDATES FROM BOARDS AND COMMISSION**
- G.) **PENDING BUSINESS**

H.) NEW BUSINESS

- Emergency Management Budget Presentation – **Anne Cournoyer**
Ms. Cournoyer presented the Emergency Management Budget. A discussion followed.
- Land Use Department Budget Presentation - **Todd Rolland**
Mr. Rolland presented the Land Use Department Budget. A discussion followed.

- I.) Approval of Minutes of January 4, 2024, Regular Meeting of the Board of Selectmen.**
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from January 4, 2024, and that minutes of said meeting be approved.
Mr. Schmidt made a motion to approve the minutes of January 4, 2024, as presented, seconded by Mr. Meier. The motion unanimously passed.

J.) ADJOURNMENT

Mr. Meier made a motion to adjourn the meeting at 5:57pm, seconded by Mr. Schmidt. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, January 18, 2024, at 6:00 pm
Town Hall Auditorium
MEETING WILL BE LIVE STREAMED



<https://www.youtube.com/channel/UCitLjvpaGg5rGsVVbsUYK8A/featured>

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

G.) UPDATES FROM BOARDS AND COMMISSION

H.) PENDING BUSINESS

I.) NEW BUSINESS

1. Accept the retirement of Ken Grout with an effective date of April 1, 2024 - **Todd Rolland**
2. Request to Authorize the First Selectman to Execute an Electricity Supply Agreement. – **Todd Rolland**
3. Library Budget Presentation – **Joanne Nichting**

- J.)** Approval of Minutes of January 11, 2023, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from January 11, 2023, and that minutes of said meeting be approved.

K.) ADJOURNMENT

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING MINUTES
Thursday, January 18, 2024, 6:00 pm
Town Hall Auditorium**

A.) CALL TO ORDER: First Selectman Tim Keeney called the meeting to order at 6:00pm.

1. Pledge of Allegiance: All members participated in the Pledge of Allegiance.
2. Roll Call: First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO Brian Wissinger, Assistant Treasurer Michael Marinaccio, Land Use and Public Works Director Todd Rolland, Library Director Joanne Nichting, and members of the Library Board.

B.) PUBLIC COMMENT:

1. Public Comment: None

C.) PRESENTATIONS BY THE FIRST SELECTMAN

First Selectman Tim Keeney provided an update on the Angel Fund for the two families who suffered loss by the tragic fire on Quality Ave. The Town has collected \$228,000. to date. The fund will stay open for several months and there is no cap on the fund.

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations: None

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates: Mr. Wissinger provided an update on the Pension Committee meeting.
- c) Presentation of Scheduled Payments

Mr Schmidt made a motion to approve the payments in the amount of \$94,891.32, seconded by Mr. Meier. The motion unanimously passed.

G.) UPDATES FROM BOARDS AND COMMISSION: None

H.) PENDING BUSINESS: None

I.) NEW BUSINESS

1. Accept the retirement of Ken Grout with an effective date of April 1, 2024 - Todd Rolland
Mr. Meier made a motion to accept the retirement of Ken Grout with an effective date of April 1, 2024, seconded by Mr. Schmidt. The motion unanimously passed.
2. Request to Authorize the First Selectman to Execute an Electricity Supply Agreement. – Todd Rolland
Mr. Meier made a motion to authorize the First Selectman to Execute the Electricity Supply Agreement not to exceed 36 months and not to exceed .11 cents per kWh, seconded by Mr. Schmidt. The motion unanimously passed.
3. Library Budget Presentation – Joanne Nichting.
Ms. Nichting presented the Library Budget. A discussion followed.

J.) Approval of Minutes of January 11, 2024, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from January 11, 2024, and that minutes of said meeting be approved.

Mr. Schmidt made a motion to approve the January 11, 2024, meeting as presented, seconded by Mr. Meier. The motion unanimously passed.

K.) **ADJOURNMENT**

Mr. Meier made a motion to adjourn the meeting at 6:46pm, seconded by Mr. Schmidt. The motion unanimously passed.

Respectfully

Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, January 25, 2024, at 6:00 pm
Town Hall Auditorium
MEETING WILL BE LIVE STREAMED**



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations: - None

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

G.) UPDATES FROM BOARDS AND COMMISSION - None

H.) PENDING BUSINESS - None

I.) NEW BUSINESS

1. Fire Department PFAS Remediation Options – **John Roache**
2. Request to transfer Marine 146 to the Tolland County Dive Team- **John Roache**
3. Town Hall Budget Presentation
 - a. Town Clerk – Dave Marti
 - b. Assessor – Brian Wissinger
 - c. Tax – Brian Wissinger
 - d. Finance– Brian Wissinger
 - e. Information Technology– Brian Wissinger/Kim LaFleur
 - f. Employee Benefits– Brian Wissinger/Kim LaFleur
 - g. First Selectman– Kim LaFleur
 - h. Elections – Dave McCaffrey

- J.)** Approval of Minutes of January 25, 2024, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from January 25, 2024, and that minutes of said meeting be approved.

K.) ADJOURNMENT

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING MINUTES
Thursday, January 25, 2024, at 6:00 pm
Town Hall Auditorium**

A.) CALL TO ORDER - First Selectman Tim Keeney called the meeting to order at 6:00

1. Pledge of Allegiance- All members participated in the Pledge of Allegiance.
2. Roll Call – First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO Brian Wissinger, Assistant Treasurer Michael Marinaccio, Tax Collector Alissa Hanvey, Assessor Karen Neal, Registrar of Voters David McCaffrey, Town Clerk David Marti.

B.) PUBLIC COMMENT:

1. Public Comment: None

C.) PRESENTATIONS BY THE FIRST SELECTMAN - None

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations: - None

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers and Appropriations – None
- b) CFO Finance Report/Updates- None
- c) Presentation of Scheduled Payments

Mr. Schmidt made a motion to approve the payments in the amount of \$242,000.37, seconded by Mr. Meier. The motion unanimously passed.

G.) UPDATES FROM BOARDS AND COMMISSION - None

H.) PENDING BUSINESS - None

I.) NEW BUSINESS

1. Fire Department PFAS Remediation Options – **John Roache**
Chief Roache presented PFAS remediation options to the Board of Selectmen. A discussion followed. No action was taken.
2. Request to transfer Marine 146 to the Tolland County Dive Team- **John Roache**
Chief Roache requested to transfer Marine 146 to the Tolland County Dive Team.
Mr. Meier made a motion to approve the transfer of Marine 146 Tolland County Dive Team, seconded by Mr. Schmidt. The motion unanimously passed.
3. Town Hall Budget Presentation
 - a. Town Clerk – Dave Marti
Mr. Marti Presented the Town Clerks Budget. A discussion followed.
 - b. Assessor -- Brian Wissinger
 - c. Tax – Brian Wissinger
 - d. Finance– Brian Wissinger
 - e. Information Technology– Brian Wissinger/Kim LaFleur

- f. Employee Benefits– Brian Wissinger/Kim LaFleur
Mr. Wissinger presented the following budgets: Assessor, Tax, Finance, Information Technology and Employee Benefits. A discussion followed.
- g. First Selectman Budget– Kim LaFleur
Ms. LaFleur presented the Selectmen’s budget. A discussion followed.
- h. Elections – Dave McCaffrey
**Mr. McCaffrey presented the Elections budget. A discussion followed.
Mr. McCaffrey was asked to prepare a draft letter to send to our State Representatives about the struggles the Registrar of Voters office faces with early voting and staffing.**

J.) Approval of Minutes of January 18, 2024, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from January 18, 2024, and that minutes of said meeting be approved.
Mr. Schmidt made a motion to approve the minutes of January 18, 2024, seconded by Mr. Meier. The motion unanimously passed.

K.) **ADJOURNMENT**
Mr. Meier made a motion to adjourn the meeting at 7:15pm, seconded by Mr. Schmidt. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, February 1, 2024, at 6:00 pm
Town Hall Auditorium
MEETING WILL BE LIVE STREAMED**



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations: - None

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

G.) UPDATES FROM BOARDS AND COMMISSION - None

H.) PENDING BUSINESS - None

I.) NEW BUSINESS

1. Authorize First Selectman to sign the Settlement Agreement between 520 Hall Hill Road, LLC and the Town of Somers.
2. Authorize First Selectman to sign agreement with Cemetery Landscaper for 3-year pricing- **Brian Wissinger**
3. Fire Department Budget Presentation – **John Roache**
4. Fire Department Union Presentation– **Ray Stovall**

- J.)** Approval of Minutes of January 25, 2024, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from January 25, 2024, and that minutes of said meeting be approved.

K.) ADJOURNMENT

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING MINUTES
Thursday, February 1, 2024, at 6:00 pm
Town Hall Auditorium**

A.) CALL TO ORDER – First Selectman Tim Keeney called the meeting to order at 6pm.

1. Pledge of Allegiance – All members participated in the Pledge of Allegiance.
2. Roll Call – First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO Brian Wissinger, Assistant Treasurer Michael Marinaccio, Town Assessor Karen Neal, Fire Chief John Roache, President of the Fire Union Ray Stovall, concerned residents, several members of the Somers Fire Department and members of the NBC press.

B.) PUBLIC COMMENT:

1. Public Comment: None

C.) PRESENTATIONS BY THE FIRST SELECTMAN

First Selectman Tim Keeney provided an update on the Human Resources position. We are expected to have two interviews on Monday 2/5/24 starting at 11:00 am.

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations: - None

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers and Appropriations- None
- b) CFO Finance Report/Updates - None
- c) Presentation of Scheduled Payments

Mr. Schmidt made a motion to approve the payments in the amount of 43,950.58, seconded by Mr. Meier. The motion unanimously passed.

G.) UPDATES FROM BOARDS AND COMMISSION - None

H.) PENDING BUSINESS - None

I.) NEW BUSINESS

1. Authorize First Selectman to sign the Settlement Agreement between 520 Hall Hill Road, LLC, and the Town of Somers.
Mr. Meier made a motion authorizing the First Selectman to sign the Settlement Agreement between 520 Hall Hill Road, LLC, and the Town of Somers, seconded by Mr. Schmidt. The motion unanimously passed.
2. Authorize First Selectman to sign agreement with Cemetery Landscaper for 3-year pricing – Brian Wissinger
Mr. Schmidt made a motion to authorize the First Selectman to sign the agreement with Guzie Landscaping, LLC, seconded by Mr. Meier. The motion unanimously passed.
3. Fire Department Budget Presentation – John Roache
Chief Roache presented the Fire Department Budget. A discussion followed.

4. Fire Department Union Presentation– **Ray Stovall**
Mr. Stoval presented the Fire Department Union proposal. A discussion followed.

- J.) Approval of Minutes of February 1, 2024, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from February 1, 2024, and that minutes of said meeting be approved.
Mr. Meier made a motion to approve the minutes of February 1, 2024, seconded by Mr. Schmidt. The motion unanimously passed.
- K.) **ADJOURNMENT**
Mr. Schmidt made a motion to adjourn the meeting at 7:17pm, seconded by Mr. Meier. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, February 8, 2024, at 6:00 pm
Town Hall Auditorium
MEETING WILL BE LIVE STREAMED**



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations: - None

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

G.) UPDATES FROM BOARDS AND COMMISSION - None

H.) PENDING BUSINESS - None

I.) NEW BUSINESS

1. Recreation and Leisure Budget Presentation – **Maureen Parsell**
2. Budget Discussion – Selectmen/Brian Wissinger

J.) Approval of Minutes of February 1, 2024, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from February 1, 2024, and that minutes of said meeting be approved.

K.) ADJOURNMENT

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING MINUTES
Thursday, February 8, 2024, at 6:00 pm
Town Hall Auditorium**

- A.) **CALL TO ORDER:** First Selectman Tim Keeney called the meeting order at 6:00pm.
1. Pledge of Allegiance: All members participated in the Pledge of Allegiance.
 2. Roll Call: First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO Brian Wissinger, Assistant Treasurer Michael Marinaccio, Recreation and Leisure Director Maureen Parsell, Land Use and Public Works Director Todd Rolland.
- B.) **PUBLIC COMMENT:**
1. Public Comment: None
- C.) **PRESENTATIONS BY THE FIRST SELECTMAN**
- The Town sent out a response to the Connecticut Siting Council, which was an amendment to what we sent them before with regards to Santa Fuel Solar Panel Farm at 159 South Road. Mr. Keeney provided the Selectmen with a copy of the letter.
 - First Selectman Keeney provided an update on the Human Resources position. Monday February 5th the interview team conducted interviews with three potential candidates. The Human Resources Consultant is following on references for one of the candidates we are interested in.
- D.) **CONSENT AGENDA**
1. Boards and Commissions: Appointments/Resignations: - None
- E.) **OPPORTUNITY TO ADD URGENT AGENDA ITEMS**
- Mr. Meier did some additional research after the Fire Budget Presentation. He had concerns about the accuracy of data, particularly around the calls. Mr. Meier prepared a chart for the Board to show where the calls are trending. This chart is based on the available data from the Fire department. Mr. Meier stated that it's important as we look forward to what is driving our call changes; it is not Somers. A discussion followed.
- F.) **FINANCE**
- a) Transfers and Appropriations – None
 - b) CFO Finance Report/Updates:
Mr. Wissinger, Mr. Keeney, and Mr. Marinaccio attended a meeting in Stafford with the First Selectman and others to discuss EMS calls. Mr. Wissinger sent them information on billing and revenues, so they know exactly what Somers is losing. The same group will meet in two weeks to discuss. A discussion followed.
 - c) Presentation of Scheduled Payments
Mr. Schmidt made a motion to approve the scheduled payments in the amount of 114,285.48, seconded by Mr. Meier. The motion unanimously passed.
- G.) **UPDATES FROM BOARDS AND COMMISSION - None**
- H.) **PENDING BUSINESS - None**
- I.) **NEW BUSINESS**

1. Recreation and Leisure Budget Presentation – **Maureen Parsell**
Ms. Parsell presented the Recreation and Leisure Budget. A discussion followed.
2. Budget Discussion – **Selectmen/Brian Wissinger** – a discussion followed.

- J.) Approval of Minutes of February 1, 2024, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from February 1, 2024, and that minutes of said meeting be approved.

Mr. Schmidt made a motion to approve the minutes of February 1, 2024, as presented, seconded by Mr. Meier. The motion unanimously passed.

- K.) **ADJOURNMENT**

Mr. Meier made a motion to adjourn the meeting at 7:05pm, seconded by Mr. Schmidt. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, February 15, 2024, at 6:00 pm
Town Hall Auditorium
MEETING WILL BE LIVE STREAMED



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations: - None

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

G.) UPDATES FROM BOARDS AND COMMISSION - None

H.) PENDING BUSINESS - None

I.) NEW BUSINESS

1. Police Department Budget Presentation – Kim Littig and Trooper Justin Preuss
2. Veterans Affairs – David McCaffrey

- J.)** Approval of Minutes of February 8, 2024, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from February 8, 2024, and that minutes of said meeting be approved.

K.) ADJOURNMENT

TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING MINUTES
Thursday, February 15, 2024, at 6:00 pm
Town Hall Auditorium



A.) **CALL TO ORDER:** Selectman Bill Meier called the meeting to order at 6:00pm.

1. Pledge of Allegiance – All members participated in the Pledge of Allegiance.
2. Roll Call – Selectmen Bill Meier and Bob Schmidt, CFO Brian Wissinger, Assistant Treasurer Michael Marinaccio, Police Administrator Kim Littig, Trooper Justin Pruess, Director of Veterans Affairs David McCaffrey and Deputy Director of Veterans Affairs Sherry Marquis.

B.) **PUBLIC COMMENT:**

1. Public Comment: Lisa Royal of 324 Abby Road in Enfield. Ms. Royal, a volunteer for the Somers Veterans Office, came to the Board of Selectman meeting to speak in favor of the department and asked the Board to be open to their requests.

C.) **PRESENTATIONS BY THE FIRST SELECTMAN**

The Board of Selectmen meeting scheduled for February 22, 2024, at 6pm will be cancelled.

D.) **CONSENT AGENDA**

1. Boards and Commissions: Appointments/Resignations: - None

E.) **OPPORTUNITY TO ADD URGENT AGENDA ITEMS**

F.) **FINANCE**

- a) Transfers and Appropriations - None
- b) CFO Finance Report/Updates - None
- c) Presentation of Scheduled Payments

Mr. Schmidt made a motion to approve the payments in the amount of \$122,104.34, seconded by Mr. Meier. The motion unanimously passed.

G.) **UPDATES FROM BOARDS AND COMMISSION - None**

H.) **PENDING BUSINESS - None**

I.) **NEW BUSINESS**

1. Police Department Budget Presentation – **Kim Littig and Trooper Justin Preuss**
Ms. Littig presented the Police Department Budget. A discussion followed.
2. Veterans Affairs – **David McCaffrey**
Mr. McCaffrey and Ms. Marquis presented the Veterans Affairs budget, a discussion followed.

J.) Approval of Minutes of February 8, 2024, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from February 8, 2024, and that minutes of said meeting be approved.

Mr. Schmidt made a motion to approve the minutes as presented with one spelling correction of Mr. Keeney's last name, Mr. Meier seconded the motion. The motion unanimously passed.

K.) ADJOURNMENT

Mr. Schmidt made a motion to adjourn the meeting at 7:24pm, seconded by Mr. Meier. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, February 22, 2024, at 6:00 pm
Town Hall Auditorium**



CANCELLED

TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, February 29, 2024, at 6:00 pm
Town Hall Auditorium
MEETING WILL BE LIVE STREAMED



<https://www.youtube.com/channel/UCitLjvpaGg5rGsVVbsUYK8A/featured>

A.) **CALL TO ORDER**

1. Pledge of Allegiance
2. Roll Call

B.) **PUBLIC COMMENT:**

1. Public Comment:

C.) **PRESENTATIONS BY THE FIRST SELECTMAN**

D.) **CONSENT AGENDA**

1. Boards and Commissions: Appointments/Resignations: - None

E.) **OPPORTUNITY TO ADD URGENT AGENDA ITEMS**

F.) **FINANCE**

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

G.) **UPDATES FROM BOARDS AND COMMISSION - None**

H.) **PENDING BUSINESS - None**

I.) **NEW BUSINESS**

1. Rotary Club request to waive Pavilion fees at Field Road for Easter Egg Hunt: David Marti
2. Provide update on Property Check Service to launch Monitoring Property Recordings: David Marti
3. Request to Hire Dayna Carpenter as the Part time Human Resources Generalist with an hourly rate of \$36.00 and to be reconsidered for an increase in six (6) months based upon performance and a start date of March 5, 2024.
4. Proposed Referendum Schedule: Brian Wissinger
 - a. Board of Finance Public Hearing: (**Board of Finance set this date**) proposed date is April 23, 2024
 - b. Town Meeting: May 7, 2024
 - c. Referendum Date: May 21, 2024

Proposed motion to accept the proposed Referendum Schedule and set the Town Meeting for May 7, 2024, and the Referendum Date for May 21, 2024.

5. Request and Discussion to create a new position a Recycling Center Operator at the Transfer Station: Todd Rolland
6. Recycling Center Fees Request and Discussion – Todd Rolland
7. Fiscal Year 2025 Budget Review and Discussion, possible approval

J.) Approval of Minutes of February 15, 2024, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from February 15, 2024, and that minutes of said meeting be approved.

K.) **ADJOURNMENT**

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING MINUTES
Thursday, February 29, 2024, at 6:00 pm
Town Hall Auditorium**

A.) CALL TO ORDER- First Selectman Tim Keeney called the meeting to order at 6:00pm.

1. Pledge of Allegiance: All members participated in the Pledge of Allegiance.
2. Roll Call: First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO Brian Wissinger, Assistant Treasurer Michael Marinaccio, Director of Land Use and Public Works Todd Rolland and Town Clerk David Marti

B.) PUBLIC COMMENT:

1. Public Comment: None

C.) PRESENTATIONS BY THE FIRST SELECTMAN

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations: - None

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers and Appropriations - None
- b) CFO Finance Report/Updates – Mr. Wissinger reported Somers continues to have discussions with the Town of Stafford about EMS Services.
- c) Presentation of Scheduled Payments

Mr. Schmidt made a motion to approve the scheduled payments in the amount of \$278,776.33, seconded by Mr. Meier. The motion unanimously passed.

G.) UPDATES FROM BOARDS AND COMMISSION - None

H.) PENDING BUSINESS - None

I.) NEW BUSINESS

1. Rotary Club request to waive Pavilion fees at Field Road for Easter Egg Hunt: David Marti
Mr. Meier made a motion to grant a permanent waiver to the Rotary Club for the Easter Egg Hunt for use of the Pavilion at Field Road Park for this year subsequent years. This year's Easter Egg Hunt will take place on March 30, 2024, seconded by Mr. Schmidt. The motion unanimously passed.

2. Provide update on Property Check Service to launch Monitoring Property Recordings: David Marti
Mr. Marti provided an update on Monitoring property recordings and explained there will be no monthly fees for the next 5 years.

3. Request to Hire Dayna Carpenter as the Part time Human Resources Generalist with an hourly rate of \$36.00 and to be reconsidered for an increase in six (6) months based upon performance and a start date of March 5, 2024.

Mr. Schmidt made a motion to approve the request to hire Dayna Carpenter as the part time Human Resources Generalist with an hourly rate of \$36.00 and to be reconsidered for an increase in six (6) months based upon performance with a start date of March 5, 2024, seconded by Mr. Meier. The motion unanimously passed.

4. Proposed Referendum Schedule: Brian Wissinger
 - a. Board of Finance Public Hearing: **(Board of Finance set this date)** proposed date is April 23, 2024
 - b. Annual Town Meeting: May 7, 2024
 - c. Referendum Date: May 21, 2024

Mr. Schmidt made a motion to accept the proposed Referendum Schedule and set the Annual Town Meeting for May 7, 2024, and the Referendum Date for May 21, 2024, seconded by Mr. Meier. The motion unanimously passed.

5. Request and Discussion to create a new position a Recycling Center Operator at the Transfer Station: Todd Rolland
Mr. Rolland presented his request for a new position of a Recycling Center Operator at the Transfer Station for 23 hours with an hourly rate of \$18.50. A discussion followed.

6. Recycling Center Fees Request and Discussion – Todd Rolland
Mr. Meier made a motion to adopt the proposed fee schedule for fiscal years 2025, 2026, and 2027. The increase is \$15 per year and subject to review by a future Board to assess the 2027 increase, seconded by Mr. Schmidt. The motion unanimously passed.

7. Fiscal Year 2025 Budget Review and Discussion, possible approval
Mr. Meier made a motion to approve The Board of Selectmen Budget in the amount of \$9,013,178. which is a 3.4 % increase over the fiscal 2024 budget as discussed, seconded by Mr. Schmidt. The motion unanimously passed.

- J.) Approval of Minutes of February 15, 2024, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from February 15, 2024, and that minutes of said meeting be approved.
Mr. Schmidt made a motion to approve the minutes of February 15, 2024, as presented, seconded by Mr. Meier. The motion unanimously passed.

- K.) **ADJOURNMENT**
Mr. Meier made a motion to adjourn the meeting at 7:03pm, seconded by Mr. Schmidt. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, March 7, 2024, at 6:00 pm
Town Hall Auditorium
MEETING WILL BE LIVE STREAMED



<https://www.youtube.com/channel/UCitLjvpaGg5rGsVVbsUYK8A/featured>

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations: - None

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

G.) UPDATES FROM BOARDS AND COMMISSION – None

H.) PENDING BUSINESS – None

I.) NEW BUSINESS

1. Request to execute Disposal and Hauling Agreement between the Town of Somers and USA Hauling and Recycling for five years ending on June 30, 2029 - Todd Rolland

J.) Approval of Minutes of February 29, 2024, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from February 29, 2024, and that minutes of said meeting be approved.

K.) ADJOURNMENT

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING MINUTES
Thursday, March 7, 2024, at 6:00 pm
Town Hall Auditorium**

A.) CALL TO ORDER – First Selectman Tim Keeney called the meeting to order at 6:00pm.

1. Pledge of Allegiance: All members participated in the Pledge of Allegiance.
2. Roll Call: First Selectman Tim Keeney, Selectmen Bob Schmidt, Selectman Bill Meier was not available, CFO Brian Wissinger, Assistant Treasurer Michael Marinaccio, Land Use and Public Works Director Todd Rolland and Eric Fredrickson of USA Hauling.

B.) PUBLIC COMMENT:

1. Public Comment: None

C.) PRESENTATIONS BY THE FIRST SELECTMAN – None

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations: - None

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers and Appropriations – None
- b) CFO Finance Report/Updates

Mr. Wissinger provided an update on the following items:

- The Town of Stafford does not have funding to assist the Town of Somers with EMS Services.
- On Tuesday, March 12th, the Board of Finance will meet for budget presentations from the Town and Board of Education. The town budget is at a 3.4 % increase, and the Board of Education is at 6.48%
- The procedures manual for operations in the finance department has been completed.

- c) Presentation of Scheduled Payments

Mr. Schmidt made a motion to approve the Scheduled Payments in the amount of \$289,021.03, seconded by Mr. Keeney. The motion unanimously passed.

G.) UPDATES FROM BOARDS AND COMMISSION – None

H.) PENDING BUSINESS – None

I.) NEW BUSINESS

1. Request to have the First Selectman execute any and all documents associated with the Disposal and Hauling Agreement between the Town of Somers and USA Hauling and Recycling for five years ending on June 30, 2029 - Todd Rolland

Mr. Schmidt made a motion to approve the request to have the First Selectman execute any and all documents associated with the Disposal and Hauling Agreement between the Town of Somers and USA Hauling and Recycling for five years ending on June 30, 2029, seconded by Mr. Keeney. The motion unanimously passed.

- J.) Approval of Minutes of February 29, 2024, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from February 29, 2024, and that minutes of said meeting be approved.
Mr. Schmidt made a motion to approve the minutes of February 29, 2024, as presented, seconded by Mr. Keeney. The motion unanimously passed.

- K.) **ADJOURNMENT:**
Mr. Schmidt made a motion to adjourn the meeting at 6:32pm, seconded by Mr. Keeney. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, March 21, 2024, at 6:00 pm
Town Hall Auditorium
MEETING WILL BE LIVE STREAMED



<https://www.youtube.com/channel/UCitLjvpaGg5rGsVVbsUYK8A/featured>

A.) **CALL TO ORDER**

1. Pledge of Allegiance
2. Roll Call

B.) **PUBLIC COMMENT:**

1. Public Comment:

C.) **PRESENTATIONS BY THE FIRST SELECTMAN**

D.) **CONSENT AGENDA**

1. Boards and Commissions: Appointments/Resignations:
 - a. Appointment of John Kelleher to the Cultural Commission with a term expiring on 12.22.2024.

E.) **OPPORTUNITY TO ADD URGENT AGENDA ITEMS**

F.) **FINANCE**

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

G.) **UPDATES FROM BOARDS AND COMMISSION:**

1. Housing Authority Update – David Pinney Chairman

H.) **PENDING BUSINESS – None**

I.) **NEW BUSINESS**

1. Request to approve the Authorizing Resolution and to direct the First Selectman to execute and deliver any and all documents for the FY23 Emergency Management Performance Grant (EMPG) Application. Todd Rolland
Proposed Motion: Motion to approve the Resolution and authorize the First Selectman to execute any and all documents for the FY23 Emergency Management Performance Grant (EMPG) Application.
2. Local Traffic Authority Request: Shenipsit Striders trail running club on Sunday, May 19, 2024, between the hours of 9am-2pm. Kim Littig and Trooper Justin Preuss
Proposed Motion: Motion to approve the Local Traffic Authority Request as presented for the Shenipsit Strider trail Running Club on Sunday, May 19, 2024, between the hours of 9am-2pm.
3. Amended Traffic Control Requirements Approval Request: This rule requires the use of uniformed Police Officers for traffic control on Roads in the Town of Somers. Kim Littig and Trooper Justin Preuss
Proposed Motion: Motion to approve the Amended Traffic Control Requirements Request as presented.

4. Request to formally separate FF Jeff Greene from Town employment per the terms of the Somers Fire Fighters Union Contract, Local 4284, IAFF.

Proposed Motion: Motion to approve the request to formally separate Firefighter Jeff Green from Town employment per the terms of the Somers Fire Fighters Union Contract, Local 4284, IAFF.

5. Request Approval of Colliers as the HVAC Project Manager. Dr. Sam Galloway
Proposed Motion: Motion to approve the request to approve Colliers as the HVAC Project Manager.

6. Request and Approval of Bid Waiver for Vision Government Solutions to perform Revaluation Services. Brian Wissinger and Karen Neal
Proposed Motion: Motion to approve the Bid Waiver for Vision Government Solution to perform Revaluation Services.

7. Authorize the First Selectman to execute any and all documents related to Revaluation.
Proposed Motion: Motion to authorize the First Selectman to sign any and all documents related to Revaluation.

- J.) Approval of Minutes of March 7, 2024, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from March 7, 2024, and that minutes of said meeting be approved.

- K.) **ADJOURNMENT**

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING MINUTES
Thursday, March 21, 2024, at 6:00 pm
Town Hall Auditorium**



A.) CALL TO ORDER: First Selectman Tim Keeney called the meeting to order at 6:00pm.

1. Pledge of Allegiance: All members participated in the Pledge of Allegiance.
2. Roll Call: First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO Brian Wissinger, Assistant Treasurer Michael Marinaccio, Land Use and Public Works Director Todd Rolland, Emergency Management Director Anne Cournoyer, Police Administrator Kim Littig, Trooper Justin Preuss, Superintendent Sam Galloway, Town Assessor Karen Neal, Chairman of the Housing Authority David Pinney, Marylou Hastings member of the Housing Authority and two residents of the Woodcrest Elderly Housing on Battle Street

B.) PUBLIC COMMENT:

1. Public Comment: None

C.) PRESENTATIONS BY THE FIRST SELECTMAN:

The First Selectman Tim Keeney presented the following items:

- The Connecticut Siting Council ruled that the Petition No. 1592 Santa Fuel, Inc. that the 3.85 Megawatt AC solar electric generating facility located at 159 South Road, Somers, Ct and associated electrical generating facility would have a substantial adverse environmental effect, would not meet all applicable United States Environmental Protection Agency and Connecticut Department of Environmental Protection air and water quality standards, and therefore denied the petition for a declaratory ruling for the proposed solar photovoltaic electric generating facility. For the record the Town provided a letter supporting the project but expressing several concerns.
- Mr. Keeney asked Registrar of Voters, David McCaffrey to speak about early voting and the cost associated with early voting.

Mr. McCaffrey presented the following:

- April 2, 2024, Presidential Preference Primary is 4 days of early voting. The early voting personnel cost is \$4,000.
- August 13, 2024, State Primary is 7 days of early voting. Early voting personnel cost is \$8,000.00.
- November 5, 2024, Presidential Election is 14 days of early voting. 12,000. Early voting personnel cost is \$12,000.00.
- The Registrar of Voters office received a State Grant to offset some of the early voting for the Presidential Preference Primary in the amount of \$10,500.00.

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:

- a. Appointment of John Kelleher to the Cultural Commission with a term expiring on 12.22.2024.

Mr. Schmidt made a motion to appoint John Kelleher to the Cultural Commission with a term expiring on 12.22.24, seconded by Mr. Meier. The motion unanimously passed.

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS: None

F.) FINANCE

a) Transfers and Appropriations – None

b) CFO Finance Report/Updates:

Mr. Wissinger provided an update on the following items:

- The Board of Assessment Appeals: The Board of Assessment Appeals met on Wednesday March 13, 2024. 7 Appeal applications were submitted, three were heard, three were no-shows and one of the applications was denied because the appeal was not submitted by the deadline. The Board of Assessment Appeals reduced the grand list by \$841,880. at the current mil rate results in a tax decrease of \$23,834.00.
- Merchant Service Accounts: Mr. Wissinger is researching Merchant Accounts because of the rising fees. Finance is running a test machine from a new merchant in the tax department and will eventually transfer the remainder of the machines to this merchant. The anticipated savings will be \$600. to \$1,000. annually
- Salary Pool: Mr. Wissinger asked if Elected Officials will be part of the salary pool. This is a Board of Selectmen decision.
- Cemetery Committee- Mr. Meier would like to see the structure and charges of the Cemetery Committee and the role of the Chief Financial Officer and Board of Selectmen. Mr. Wissinger commented that the trust documents are in their second draft, and Morgan Stanely is reviewing them as well. That will solidify the authority of the funds; this is for the investment side. For the locally operated funds, the Town may need to draft an ordinance to outline what the cemetery funds can be used for.

c) Presentation of Scheduled Payments

Mr. Schmidt made a motion to approve the Scheduled Payments in the amount of \$433,960.55, seconded by Mr. Meier. The motion unanimously passed.

G.) UPDATES FROM BOARDS AND COMMISSION:

1. Housing Authority Update – David Pinney Chairman

Mr. Pinney provided an Update on the Housing Authority and some of the challenges they are facing.

- Mr. Marinaccio commented that the Town abated the taxes on phase one and phase two. There is an agreement between the Town of Somers and Somers Housing Authority. In the agreement, it states that the funds you would have paid in taxes will benefit the facility. Mr. Marinaccio would like to see a statement annually from the Housing Authority identifying how the funds that they would have paid in taxes benefit the facility.

H.) PENDING BUSINESS – None

I.) NEW BUSINESS

1. Request to approve the Authorizing Resolution and to direct the First Selectman to execute and deliver any and all documents for the FY23 Emergency Management Performance Grant (EMPG) Application. Todd Rolland
Mr. Meier made a motion to approve the Resolution and authorize the First Selectman to execute any and all documents for the FY23 Emergency Management Performance Grant (EMPG) Application, seconded by Mr. Schmidt the motion unanimously passed.
2. Local Traffic Authority Request: Shenipsit Striders Trail Running Club on Sunday, May 19, 2024, between the hours of 9am-2pm. Kim Littig and Trooper Justin Preuss
Mr. Schmidt made a motion to approve the Local Traffic Authority Request as

presented for the Shenipsit Strider Trail Running Club on Sunday, May 19, 2024, between the hours of 9am-2pm. Seconded by Mr. Meier. The motion unanimously passed.

3. Amended Traffic Control Requirements Approval Request: This rule requires the use of uniformed Police Officers for traffic control on Roads in the Town of Somers. Kim Littig and Trooper Justin Preuss

Mr. Schmidt made a motion to approve the Amended Traffic Control Requirements Request, subject to review every three years in 2027, seconded by Mr. Meier. The motion unanimously passed.

4. Request to formally separate FF Jeff Greene from Town employment per the terms of the Somers Fire Fighters Union Contract, Local 4284, IAFF.

Mr. Schmidt made a motion to approve the request to formally separate Firefighter Jeff Green from Town employment per the terms of the Somers Fire Fighters Union Contract, Local 4284, IAFF. Seconded by Mr. Meier. The motion unanimously passed.

5. Request Approval of Colliers as the HVAC Project Manager. Dr. Sam Galloway

Mr. Meier made a motion to approve the request to approve Colliers as the HVAC Project Manager, seconded by Mr. Schmidt. The motion unanimously passed.

6. Request and Approval of bid waiver for Vision Government Solutions to perform Revaluation Services. Brian Wissinger and Karen Neal

Mr. Schmidt made a motion to approve the bid waiver for Vision Government Solution to perform Revaluation Services, seconded by Mr. Meier. The motion unanimously passed.

7. Authorize the First Selectman to execute any and all documents related to Revaluation.

Mr. Schmidt made a motion to authorize the First Selectman to sign any and all documents related to Revaluation, seconded by Mr. Meier. The motion unanimously passed.

J.) Approval of Minutes of March 7, 2024, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from March 7, 2024, and that minutes of said meeting be approved.

Mr. Schmidt made a motion to approve the minutes of March 7, 2024, as presented, seconded by Mr. Meier. The motion unanimously passed.

K.) **ADJOURNMENT**

Mr. Meier made a motion to adjourn the meeting at 7:21pm, seconded by Mr. Schmidt. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, April 4, 2024, at 6:00 pm
Town Hall Auditorium
MEETING WILL BE LIVE STREAMED**



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:
 - a. Appointment of John Nejfelt to the Housing Authority with a term expiring on 12.22.2024

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

G.) UPDATES FROM BOARDS AND COMMISSION:

1. Conservation Commission Update – Chairman Joan Formeister and Vice Chair Drew Kukucka

H.) PENDING BUSINESS – None

I.) NEW BUSINESS

1. Accept Resignation of Firefighter/EMT John Sarnik effective 4/26/24.
2. Accept Resignation of Fire Chief John Roache with an effective date of 5/3/24
3. Discussion, Review, and vote on proposed Fire Chief Job Position Description.
4. Discussion, Review and vote on new Salary for Fire Chief Position

- J.)** Approval of Minutes of March 21, 2024, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from March 21, 2024, and that minutes of said meeting be approved.

EXECUTIVE SESSION: Discussion regarding engagement of Judge Robert Killian as Special Master for the Angel Fund. Documents contain information exempt from disclosure and protected under C.G.S. 1-210(2) and (11).

K.) ADJOURNMENT

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING MINUTES
Thursday, April 4, 2024, at 6:00 pm
Town Hall Auditorium**



A.) CALL TO ORDER: First Selectman Tim Keeney called the meeting to order at 6:00pm.

1. Pledge of Allegiance: All members participated in the Pledge of Allegiance.
2. Roll Call: First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, Assistant Treasurer Michael Marinaccio, Chief John Roache and Human Resources Generalist Dayna Carpenter

B.) PUBLIC COMMENT:

1. Public Comment: None

C.) PRESENTATIONS BY THE FIRST SELECTMAN

First Selectman Tim Keeney provided an update on the following items:

- The Board of Finance met on Monday April 1, 2024, and approved the Town budget with some reductions. Mr. Marinaccio will present that under the CFO Finance Update.
- The Presidential Primary was held on Tuesday April 2, 2024 – This is the first year that we had early voting mandated by the State. 64 voters voted in early voting that cost per voter was \$70 for four days. 13.5 % of eligible voters came out to vote in the Presidential Primary.

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:

- a. Appointment of John Nejfelt to the Housing Authority with a term expiring on 12.22.2024

Mr. Schmidt made a motion to the Housing Authority with a term expiring on 12.22.24, seconded by Mr. Meier. The motion unanimously passed.

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS: None

F.) FINANCE

- a) Transfers and Appropriations – None
- b) CFO Finance Report/Updates:
Michael Marinaccio, Assistant Treasurer provided an update on the following items:
 - The Board of Finance met on Monday, April 1, 2024, and approved the Town Budget and the Board of Education budget.
 - The Board of Selectmen presented \$73,821 in reductions to their originally proposed budget. The new proposed Board of Selectmen budget is \$8,939,357. 2.56% increase over last year.
 - The Board of Education budget was cut \$350,000 with a new budget of \$28,838,833. 5.21% increase.
 - The Total Town of Somers Budget was approved at \$39,826,728. For a 4.6% increase.
 - The Budget Flyer is approved and will be mailed out next week.

- The Board of Finance made a motion under Section 6-8, paragraphs c, d, and e of the Town Charter to propose a regulation, through the Town Treasurer, effective May 1, 2024, for the Board of Education to provide monthly actual fund expenditures year to date, by budget category, and a listing of all fund transfers within and between budget categories. This item was tabled for more discussion.
- The Town will be requesting three congressional/community funded applications, 1- Hurds Lake Dam, 2 - the Community Center and a Cell radio Tower.

c) Presentation of Scheduled Payments

Mr. Schmidt made a motion to approve the payments in the amount of \$305,726.11, seconded by Mr. Meier. The motion unanimously passed.

G.) UPDATES FROM BOARDS AND COMMISSION:

1. Conservation Commission Update – Chairman Joan Formeister and Vice Chair Drew Kukucka
Chairman Joan Formeister provided an update on the Conservation Commission. A discussion followed.

H.) PENDING BUSINESS – None

I.) NEW BUSINESS

1. Accept Resignation of Firefighter/EMT John Sarnik effective 4/26/24.
Mr. Schmidt made a motion to accept the resignation of Firefighter/EMT John Sarnik effective 4/26/24, seconded by Mr. Meier. The motion unanimously passed.
2. Accept Resignation of Fire Chief John Roache with an effective date of 5/3/24.
Mr. Meier made a motion to accept the resignation of Chief John Roach with an effective date of 5/3/24, seconded by Mr. Schmidt. The motion unanimously passed.
3. Discussion, Review, and vote on proposed Fire Chief Job Position Description.
Mr. Meier made a motion to approve the Fire Chief Job Position Description with one additional line "if living outside the 25-mile radius of the Somers Fire Department, must comply to relocation within 6months", seconded by Mr. Schmidt. The motion unanimously passed.
4. Discussion, Review, and vote on new Salary for Fire Chief Position.
Mr. Meier made a motion to set the new salary range for the Fire Chief Position with a range of \$110,000. to \$125,000. based on qualifications and experience, the job posting will be open for 30 days, seconded by Mr. Schmidt. The motion unanimously passed.

- J.) Approval of Minutes of March 21, 2024, Regular Meeting of the Board of Selectmen.**
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from March 21, 2024, and that minutes of said meeting be approved.
Mr. Schmidt made a motion to approve the minutes of March 21, 2024, as presented, seconded by Mr. Meier. The motion unanimously passed.

Mr. Meier made a motion to go into executive session to discuss privilege communication with the purposes of the Angel Fund and invite Director of Human Services Matthew Cox and Assistant Treasurer Michael Marinaccio, seconded by Mr. Schmidt the motion

unanimously passed.

EXECUTIVE SESSION: Discussion regarding engagement of Judge Robert Killian as Special Master for the Angel Fund. Documents contain information exempt from disclosure and protected under C.G.S. 1-210(2) and (11).

Executive Session ended at 7:34

Mr. Meier made a motion to appoint Judge Robert K. Killian Jr. as the Special Master of the Angel Fund and to keep the Board of Selectmen aware of ongoing activities to conclude the Angel Fund, Mr. Schmidt. The motion unanimously passed.

K.) ADJOURNMENT:

Mr. Meier made a motion to adjourn the meeting at 7:34pm, seconded by Mr. Schmidt. The motion unanimously passed.

Respectfully Submitted, Kim

LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, April 18, 2024, at 6:00 pm
Town Hall Auditorium
MEETING WILL BE LIVE STREAMED**



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

- A.) **CALL TO ORDER**
 - 1. Pledge of Allegiance
 - 2. Roll Call
- B.) **PUBLIC COMMENT:**
 - 1. Public Comment:
- C.) **PRESENTATIONS BY THE FIRST SELECTMAN**
- D.) **CONSENT AGENDA**
 - 1. Boards and Commissions: Appointments/Resignations:
- E.) **OPPORTUNITY TO ADD URGENT AGENDA ITEMS**
- F.) **FINANCE**
 - a) Transfers and Appropriations
 - b) CFO Finance Report/Updates
 - c) Presentation of Scheduled Payments
- G.) **UPDATES FROM BOARDS AND COMMISSION:**
 - 1. Economic Development Commission Update – Chairman Jim O’Hearn
- H.) **PENDING BUSINESS – None**
- I.) **NEW BUSINESS**
 - 1. Request for a Specialty Stipend for the School Resource Officer (SRO) Position. **Kim Littig**
 - 2. Staffing Request: Request to hire Michael Dalessio for the full-time position of Highway Crew Leader with an hourly rate of \$28.50 and a start date of May 6, 2024. **Todd Rolland**
 - 3. Discussion and Possible Action on Revision of Ordinance 179-13 Article V – Payment of Motor Vehicle Taxes in Installments. **Brian Wissinger**
 - 4. Discussion and Possible Action on Revision of Volunteer Firefighter Pension Plan Monthly Multiplier. **Brian Wissinger**
 - 5. Separation Payout Request: Retirement payout for Ken Grout in the amount of \$19,376.95. **Brian Wissinger**
- J.) Approval of Minutes of April 4, 2024, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from April 4, 2024, and that minutes of said meeting be approved.
- K.) **ADJOURNMENT**

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING MINUTES
Thursday, April 18, 2024, at 6:00 pm
Town Hall Auditorium**



A.) CALL TO ORDER: First Selectman Tim Keeney called the meeting to order at 6:00pm.

1. Pledge of Allegiance: All members participated in the Pledge of Allegiance.
2. Roll Call: First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, Director of Public Works and Land Use Todd Rolland, Police Administrator Kim Littig, Resident Trooper Justin Preuss, CFO Brian Wissinger and Assistant Treasurer Michael Marinaccio, Somers Fire Volunteers Keith Allard, and Marybeth Marquardt.

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

First Selectman Tim Keeney presented the following items:

- Chief John Roaches last day is May 3, 2024. The Board of Selectmen will hold a special meeting on April 25, 2024, to discuss and vote on a Memorandum of Agreement with the Somers Fire Department Union Local 4284, IAFF for two Interim Deputy Chiefs and to appoint an Interim Fire Chief, approve job descriptions and stipends for those positions.
- May 2, 2024, the Board of Selectmen Meeting will be cancelled. The Selectmen will hold a special meeting on May 8, 2024.
- Friends of the Library will be having their book sale at the Somers Public Library on April 19th, 20th and the 21st. More information can be found on their website at www.somerspubliclibrary.org.
- Drug Take Back Day will be held on April 27, 2024, from 10am-1pm at the Fire Department.
- Rotary is sponsoring the 52nd annual Kids Fishing Derby, the Derby will be held on April 27, 2024, from 9:30am – 12:30pm at the Blake Center, 732 Hall Hill Road.

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations: None

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS: None

F.) FINANCE

- a) Transfers and Appropriations: None
- b) CFO Finance Report/Updates:

Mr. Wissinger provide updates on the following items:

- a. The Town FY 2024/25 Budget Book is completed and, on the website, and Facebook page. There are copies of the book at the Library, Senior Center, and Town Hall.
- b. The Cemetery Commission met at the beginning of March and met with 3 software vendors. They will meet in May and vote to recommend a vendor to the Board of Selectmen. The software is a point-of-sale system, and it will allow residents to purchase cemetery plots online and do searches for a specific person. Funeral directors and landscapers will also have access to the software for scheduling purposes.

c) Presentation of Scheduled Payments

Mr. Schmidt made a motion to approve the scheduled payments in the amount of \$167,460.02, seconded by Mr. Meier. The motion unanimously passed.

G.) UPDATES FROM BOARDS AND COMMISSION:

1. Economic Development Commission Update – Chairman Jim O'Hearn
Mr. O'Hearn, Chairman of the Economic Development Commission presented his budget issues for the next Fiscal Year. A discussion followed.

H.) PENDING BUSINESS – None

I.) NEW BUSINESS

1. Request for a Specialty Stipend for the School Resource Officer (SRO) Position. **Kim Littig**

Mr. Meier made a motion effective 7/1/2024 to set the minimum rate for Police Officers at \$30.00 an hour, seconded by Mr. Schmidt. The motion unanimously passed.

Mr. Meier made a motion to increase the hourly rate for SRO for the time that they are working as a School Resource Officers SRO with a shift differential of \$2.00 per hour effective July 1, 2024, seconded by Mr. Schmidt. The motion unanimously passed.

2. Staffing Request: Request to hire Michael Dalessio for the full-time position of Highway Crew Leader with an hourly rate of \$28.50 and a start date of May 6, 2024. **Todd Rolland**

Mr. Schmidt made a motion to approve the request to hire Michael Dalessio for the full-time Highway Crew Leader position with an hourly rate of \$28.50 and a start date of May 6, 2024, seconded by Mr. Meier. The motion unanimously passed.

3. Discussion and Possible Action on Revision of Ordinance 179-13 Article V – Payment of Motor Vehicle Taxes in Installments. **Brian Wissinger**

Mr. Meier made a motion to set a Public Hearing for May 8, 2024 at 5:30pm at the Somers Town Hall for the revision of Ordinance 179-13 Article V – Payment of Motor Vehicle Taxes in Installments, seconded by Mr. Schmidt. The motion unanimously passed.

4. Discussion and Possible Action on Revision of Volunteer Firefighter Pension Plan Monthly Multiplier. **Brian Wissinger**

Mr. Wissinger presented the revised Volunteer Firefighter Pension Plan monthly multiplier. A discussion followed. The Board of Selectmen support the revisions as proposed.

5. Separation Payout Request: Retirement payout for Ken Grout in the amount of \$19,376.95. **Brian Wissinger**

Mr. Schmidt made a motion to Approve the Separation Payout request for Ken Grout in the amount of \$19,376.95, seconded by Mr. Meier. The motion unanimously passed.

J.) Approval of Minutes of April 4, 2024, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from

April 4, 2024, and that minutes of said meeting be approved.

Mr. Meier made a motion to approve the minutes of April 4, 2024, with one amendment, Under section of the Fire Chief Salary, the salary range should read \$110,000. To 125,000., seconded by Mr. Schmidt. The motion unanimously passed.

K.) ADJOURNMENT

Mr Meier made a motion to adjourn the meeting at 7:39pm seconded by Mr. Schmidt. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

**TOWN OF SOMERS
BOARD OF SELECTMAN
SPECIAL MEETING AGENDA
Thursday, April 25, 2024, at 5:30 pm
Lower Level Conference Room
MEETING WILL BE LIVE STREAMED**



<https://www.youtube.com/channel/UCitLjvpaGg5rGsVVbsUYK8A/featured>

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:
 - a. Accept the resignation of Karl Walton, Chairman of the Zoning Commission with an effective date of 5/1/2024.
 - b. Appointment of Howie Coro to the Zoning Commission to fill the vacancy of Karl Walton with a term expiring on 12.22.24.

E.) FINANCE

- a) Presentation of Scheduled Payments

F.) NEW BUSINESS

1. Accept the Resignation of Paramedic/FF, Robert Wheeler effective 5/3/24.
2. Accept the Resignation of Youth Clinician, Erin Gately effective 5/3/24.
3. Discussion and Approval of the Memorandum of Agreement between the Town of Somers and the Fire Fighters, Local 4284, IAFF.
4. Discussion and Approval of Interim Fire Chief Job Description.
5. Appointment of Keith Allard as the Interim Fire Chief.
6. Discussion and Approval of the Interim Fire Deputy Chief/ Fire Marshal Job Description
7. Appointment of Ray Stovall as the Interim Deputy Fire Chief and Fire Marshal.
8. Discussion and Approval of the Interim EMS Deputy Chief Job Description.
9. Appointment of Matthew Atwood as the Interim EMS Deputy Chief.

G.) Approval of Minutes of April 18, 2024, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from April 18, 2024, and that minutes of said meeting be approved.

H.) ADJOURNMENT

**TOWN OF SOMERS
BOARD OF SELECTMAN
SPECIAL MEETING MINUTES
Thursday, April 25, 2024, at 5:30 pm
Lower-Level Conference Room**



A.) CALL TO ORDER- First Selectman Tim Keeney called the meeting to order at 5:30pm.

1. Pledge of Allegiance – All members participated in the Pledge of Allegiance.
2. Roll Call: First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt. CFO Brian Wissinger, Assistant Treasurer Michael Marinaccio, Deputy Chief Keith Allard and many members of the Fire Department.

B.) PUBLIC COMMENT:

1. Public Comment: none

C.) PRESENTATIONS BY THE FIRST SELECTMAN

Selectman Bob Schmidt expressed his support for the Fire Department and his concerns about the departure of Chief Roache and others.

First Selectman Tim Keeney presented the following items:

- Saturday April 27, 2024, 6:30pm-9:30pm the Somes Education Foundation is hosting a Brewfest at Joanna's café.
- Drug Take Back Day will be held on April 27, 2024, from 10am-1pm at the Fire Department.
- Rotary is sponsoring the 52nd annual Kids Fishing Derby. The Derby will be held on April 27, 2024, from 9:30am – 12:30pm at the Blake Center, 732 Hall Hill Road.
- Town Wide Tag Sale is Saturday, May 4, 2024. Details can be found on Town website www.somersct.gov.

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:

- a. Accept the resignation of Karl Walton, Chairman of the Zoning Commission with an effective date of 5/1/2024.

Mr. Meier made a motion to accept the resignation of Karl Walton, Chairman of the Zoning Commission with an effective date of 5/1/24, seconded by Mr. Schmidt. The motion unanimously passed.

- b. Appointment of Howie Coro to the Zoning Commission to fill the vacancy of Karl Walton with a term expiring on 12.22.24.

Mr. Schmidt made a motion to appoint Howie Coro to the Zoning Commission to fill the vacancy of Karl Walter with a term expiring on 12.22.24 effective on 5/1/24, seconded by Mr. Meier. The motion unanimously passed.

E.) FINANCE

- a) Presentation of Scheduled Payments

Mr. Schmidt made a motion to approve the scheduled payments in the amount of \$221,696.23, seconded by Mr. Meier. The motion unanimously passed.

F.) NEW BUSINESS

1. Accept the Resignation of Paramedic/FF, Robert Wheeler effective 5/3/24.

Mr. Schmidt made a motion to accept the resignation of Paramedic/FF, Robert Wheeler effective 5/3/24, seconded by Mr. Meier. The motion unanimously passed.

2. Accept the Resignation of Youth Clinician, Erin Gately effective 5/3/24.
Mr. Meier made a motion to accept the resignation of Youth Clinician, Erin Gately effective 5/3/24, seconded by Mr. Schmidt. The motion unanimously passed.

Mr. Keeney asked for public comment: The following individuals from the Somers Fire Department made remarks.

Greg Smith
Gary Schiessl
John Elkins
Pat Loftus
Bob Kozaska
Larry Felix
Keith Allard
Marybeth Marquardt

3. Discussion and Approval of the Memorandum of Agreement between the Town of Somers and the Fire Fighters, Local 4284, IAFF.
Mr. Meier made a motion to approve the Memorandum of Agreement between the Town of Somers and the Fire Fighters, Local 4284, IAFF for purposes of discussion, Seconded by Mr. Schmidt. The motion unanimously passed.
4. Discussion and Approval of Interim Fire Chief Job Description.
Mr. Meier made a motion to approve the Interim Fire Chief Job Description, seconded by Mr. Schmidt. The motion unanimously passed.
5. Appointment of Keith Allard as the Interim Fire Chief.
Mr. Meier made a motion to appoint Keith Allard as the Interim Fire Chief, seconded by Mr. Schmidt. The motion unanimously passed.
6. Discussion and Approval of the Interim Fire Deputy Chief/ Fire Marshal Job Description
Mr. Schmidt made a motion to approve the Interim Fire Deputy Chief/Fire Marshal Job Description, seconded by Mr. Meier. The motion unanimously passed.
7. Appointment of Ray Stovall as the Interim Deputy Fire Chief and Fire Marshal.
Mr. Schmidt made a motion to appoint Ray Stovall as the Interim Deputy Fire Chief and the Somers Fire Marshal, seconded by Mr. Meier. The motion unanimously passed.
8. Discussion and Approval of the Interim EMS Deputy Chief Job Description.
Mr. Meier made a motion to approve the Interim EMS Deputy Chief Job Description, seconded by Mr. Schmidt. The motion unanimously passed.
9. Appointment of Matthew Atwood as the Interim EMS Deputy Chief.
Mr. Schmidt made a motion to appoint Matthew Atwood as the Interim EMS Deputy Chief, seconded by Mr. Meier. The motion unanimously passed.

- G.) Approval of Minutes of April 18, 2024, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from April 18, 2024, and that minutes of said meeting be approved.
Mr. Meier made a motion to approve the minutes of April 18, 2024, as presented, seconded by Mr. Schmidt. The motion unanimously passed.

H.) **ADJOURNMENT**

*Mr. Meier made a motion to adjourn the meeting at 6:22pm, seconded by Mr. Schmidt.
The motion unanimously passed.*

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

MEMORANDUM OF AGREEMENT

This Memorandum of Agreement ("Agreement") is entered into by and between the Town of Somers ("Town") and Somers Fire Fighters, Local 4284, IAFF ("Union").

WHEREAS, the Town and the Union are parties to a Collective Bargaining Agreement covering the period of July 1, 2022 – June 30, 2025 ("Collective Bargaining Agreement"); and

WHEREAS, under the terms of the Collective Bargaining Agreement the Union represents all full-time and part-time fire fighters and line officers employed by the Town of Somers excluding the Chief of the Department and all other employees excluded by the Municipal Employee Relations Act; and

WHEREAS, the Chief of the Somers Fire Department has recently notified the Town of his intention to resign from his position on Thursday, May 2, 2024, and the Town is presently in the process of seeking a new Fire Chief; and

WHEREAS, while the Town is in the process of seeking a new Fire Chief, it has decided to temporarily assign certain duties that had previously been performed by the Fire Chief to one or more members of the bargaining unit; and

WHEREAS, the Town has created a temporary Acting Deputy Chief/EMS assignment, the duties of which are set forth in Attachment A; and

WHEREAS, the Town has created a temporary Acting Deputy Chief/Fire Marshal assignment, the duties of which are set forth in Attachment B; and

WHEREAS, the Town and the Union have engaged in impact bargaining regarding the creation of these two temporary assignments and have resolved all impact bargaining issues; and

WHEREAS, the Town and the Union wish to set forth the terms of their agreement.

NOW, THEREFORE the Town and the Union hereby agree as follows:

1. The Town shall temporarily assign one or more bargaining unit employees to perform the duties of Acting Deputy Chief/EMS and/or Acting Deputy Chief/Fire Marshal.

2. While a bargaining unit member is assigned to perform the Acting Deputy Chief/EMS and/or Acting Deputy Chief/Fire Marshal duties, the employee shall be paid a stipend of Five Hundred Dollars (\$500) per month for each such assignment.
3. The Town shall have sole discretion to discontinue either or both of these temporary assignments or the assignment of these duties to bargaining unit members based on the needs of the Town.
4. This Agreement shall not be considered precedent setting and shall not establish a past practice for the assignment of the work set forth in the attached descriptions for the Acting Deputy Chief assignments to bargaining unit employees.

The parties have reached this Agreement as of this ____ day of April, 2024.

Town of Somers

Somers Fire Fighters, Local 4284, IAFF

Attachment A – Acting Deputy Chief/EMS

Attachment B – Acting Deputy Chief/Fire Marshal



**Town of Somers, CT
Acting Fire Chief**

- Responsible for the direction and control of the ongoing operations of the Town of Somers—Fire Department.
- Managing and administering the department, directing firefighting and EMS operations and prevention programs, managing department personnel and activities, budgeting, and other similar duties pertaining to the department's operations and function.
- Plans, organizes, and directs all department operations with respect to equipment, apparatus, and personnel.
- Monitors expenditures to ensure effective and efficient use of budgeted funds, personnel, materials, facilities, and time; evaluates departmental equipment and apparatus needs.
- Directs and supervises the implementation of departmental policies and operating procedures.
- Respond to emergencies as needed; assume command when appropriate.
- This Position reports to the Somers Board of Selectmen.

POSITION DESCRIPTION ACKNOWLEDGEMENT**POSITION TITLE: Acting Fire Chief****DATE RECEIVED:**

I understand that nothing in this position description restricts this organization's right to assign or reassign duties and responsibilities to this job at any time. I also understand that this position description reflects the assignment of essential job functions; it does not prescribe nor restrict the tasks that may be assigned. I further understand that this position description may be subject to change at any time due to reasonable accommodation or other reasons.

I have reviewed this document and discussed its contents with my supervisor, and I fully understand the nature and purpose of this position description and its related duties.

Acting Fire Chief
Keith Allard

Date

First Selectman

Date

Human Resources

Date



**Town of Somers
Acting Deputy Chief/Fire Marshal**

- Supervises the day-to-day operations of the Town of Somers – Fire Department career staff, as well as the Fire Marshal program.
- Schedules personnel based on staffing guidelines set by the Fire Chief and the terms of the union contract.
- Oversees the maintenance of all fire department equipment and apparatus to ensure a state of readiness.
- Prepares recommendations to the Fire Chief for any large dollar repairs or new equipment purchases, including the development of specifications and cost estimates.
- Ensures that required fire and life safety inspections are appropriately scheduled and completed on time.
- Schedules staff and resources as appropriate to meet the Town of Somers commitments to Stafford as part of the shared services agreement.
- Coordinates with the Building Official to ensure appropriate plan review is completed on any commercial or solar construction projects in town.
- Investigate or appropriately delegate the origin and cause investigation of any fire.
- Ensure that all paid staff follow department policies and procedures, both at the station and during emergency response.
- Develop and implement training plans for the career staff.
- Maintain appropriate department documentation.
- Act as a senior member of the department's Officer core, and may be asked to supervise others both at the station and at an incident.

- Ensures other members of the department follow all standard operating guidelines.
- Oversee the Town's Open Burning program and inspections.

POSITION DESCRIPTION ACKNOWLEDGEMENT	
POSITION TITLE: Acting Deputy Chief/Fire Marshal	DATE RECEIVED:
I understand that nothing in this position description restricts this organization's right to assign or reassign duties and responsibilities to this job at any time. I also understand that this position description reflects the assignment of essential job functions; it does not prescribe nor restrict the tasks that may be assigned. I further understand that this position description may be subject to change at any time due to reasonable accommodation or other reasons. I have reviewed this document and discussed its contents with my supervisor, and I fully understand the nature and purpose of this position description and its related duties.	
_____	_____
Employee	Date
_____	_____
Department Head	Date
_____	_____
First Selectman	Date
_____	_____
Human Resources	Date



**Town of Somers, CT
Acting Deputy Chief of EMS**

- Oversee the Town of Somers – Fire Department Advanced Life Support program. They shall closely coordinate with the Medical Director and EMS Coordinator at Johnson Memorial Hospital (our sponsor facility.)
- Reviewing and developing policies, procedures, and protocols as needed.
- Decide on the medications and medical equipment used and ensure it is routinely checked and ready for service.
- Ensure our service is appropriately adhering to CT OEMS, DEA, and DCP regulations and best practices.
- Oversee the department's-controlled substance and whole-blood tracking systems.
- They shall have the ability to pull up and review all aspects of patient care or the actions of our providers related to an incident or use of medical supplies. This may include patient care records, cardiac monitor files, and any digital logs (i.e., access controls or video systems.)
- Review or delegate calls to be appropriately reviewed through the department's Quality Assurance programs. If there are serious concerns about a provider's actions, they shall have the authority to suspend a provider's medical control until the medical director can thoroughly review it.
- Oversee any training programs related to advanced life support, including precepting, remedial training, continuing education, annual recertifications, and outside students.
- Act as a senior member of the department's Officer core and may be asked to supervise others both at the station and at an incident.
- Ensures other members of the department follow all standard operating guidelines.

POSITION DESCRIPTION ACKNOWLEDGEMENT**POSITION TITLE:** Acting Deputy Chief of EMS**DATE RECEIVED:**

I understand that nothing in this position description restricts this organization's right to assign or reassign duties and responsibilities to this job at any time. I also understand that this position description reflects the assignment of essential job functions; it does not prescribe nor restrict the tasks that may be assigned. I further understand that this position description may be subject to change at any time due to reasonable accommodation or other reasons.

I have reviewed this document and discussed its contents with my supervisor, and I fully understand the nature and purpose of this position description and its related duties.

Employee_____
Date_____
Department Head_____
Date_____
First Selectman_____
Date_____
Human Resources_____
Date

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, May 2, 2024, at 6:00 pm
Town Hall Auditorium**

CANCELLED

Legal Notice
Town of Somers
Annual Town Meeting
Tuesday, May 7, 2024
7:00pm

Notice is hereby given that the Annual Town Meeting to act on the following items will be held on Tuesday, May 7, 2024, at 7:00pm, at the Town Hall Auditorium.

1. To elect a moderator
2. To consider the annual budget for 2024/2025 Fiscal Year as proposed by the Board of Finance, consisting of total revenues and expenditures of \$39,826,728.
3. To set the date, time, and place for a referendum by optical scan voting on the question of adopting the annual budget as proposed, Selectmen recommending the referendum be conducted on Tuesday, May 21, 2024, between the hour of 6:00am and 8:00 pm, at the Town Hall Auditorium.

Dated at Somers, Connecticut this 23rd day of April 2024

Board of Selectmen
Tim Keeney, First Selectman
Bill Meier, Selectman
Bob Schmidt, Selectman

Publication Date: Tuesday April 30, 2024



Town of Somers
Special Board of Selectmen
Public Hearing
May 8, 2024
5:30pm

Somers Town Hall Selectmen's Conference Room

1. Call to Order
2. Open Public Hearing - Revision to Ordinance #179-13 Authorization: Proposed revision seeks to amend the ordinance by increasing the threshold to allow semi-annual tax payments from \$250 to \$500.
3. Adjournment

**TOWN OF SOMERS
BOARD OF SELECTMAN
SPECIAL MEETING AGENDA
Wednesday, May 8, 2024
Immediately Following the Closure of the
Special Public Hearing
Selectmen's Conference Room
MEETING WILL BE LIVE STREAMED**



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

D.) FINANCE

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

E.) PENDING BUSINESS:

1. Discussion and Possible Action on Revision of Volunteer Firefighter Pension Plan Monthly Multiplier. **Brian Wissinger**

F.) NEW BUSINESS

1. Discussion and possible action on the Revision to Ordinance #179-13 Authorization: Proposed revision seeks to amend the ordinance by increasing the threshold to allow semi-annual tax payments from \$250 to \$500.
2. Accept resignation of School Resource Officer Craig Jones with an effective date of June 12, 2024.
3. Fire Department Staffing Request. Request to transition part time Firefighter/EMT Clint Thomas to full-time status with a start date of May 23, 2024. **Gary Schiessl**
4. Adoption of Board of Finance Regulation Under Section 6-8 (c), (d) and (e). Proposed regulation for the Board of Education and Board of Selectmen to provide monthly actual fund expenditures year to date, by budget category, and a listing of all fund transfers within and between budget categories. **Brian Wissinger**
5. Discussion and possible action on revision of Vendors Hawkers Ordinance in section 196-2 adding the following language "Food vendors, including food trucks, serving or selling food from private property where the property has a permit from the Somers Zoning Commission allowing such service or sales are also exempt from the terms of this Ordinance." And to set a Public Hearing date.

G.) Approval of Minutes of April 25, Special Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Special Meeting from April 25, 2024, and that minutes of said meeting be approved.

H.) ADJOURNMENT

**TOWN OF SOMERS
BOARD OF SELECTMEN
SPECIAL MEETING MINUTES
Wednesday, May 8, 2024
Immediately Following the Closure of the
Special Public Hearing
Selectmen's Conference Room**



- A.) **CALL TO ORDER:** First Selectman Tim Keeney called the meeting to order at 5:30pm.
1. Pledge of Allegiance- All members participated in the Pledge of Allegiance.
 2. Roll Call: First Selectman Tim Keeney, Selectmen Bill Meier, and Bob Schmidt. CFO Brian Wissinger, Assistant Treasurer Michael Marinaccio, Assistant Fire Chief Gary Schiessl, Interim Deputy Chief Ray Stovall.
- B.) **PUBLIC COMMENT:**
1. Public Comment: None
- C.) **PRESENTATIONS BY THE FIRST SELECTMAN**
First Selectman Tim Keeney presented the following Items:
- The Somers High School Memorial Day Ceremony will be on May 25th at 10:00am in the Somers High School Auditorium.
 - The Town Referendum will be on May 21, 2024, from 6am-8pm to vote on the Town Budget.
- D.) **FINANCE**
- a) Transfers and Appropriations:
The Separation Payout request for John Roache in the amount of 65,841.64 was tabled. Item was not listed in the packet for review.
 - b) CFO Finance Report/Updates:
Mr. Wissinger continues to work with the Town of Stafford on an ALS Agreement for July 1, 2024 deadline.
 - c) Presentation of Scheduled Payments
Mr. Schmidt made a motion to approve the Scheduled Payments in the amount of \$149,278.15 seconded by Mr. Meier. The motion unanimously passed.
- E.) **PENDING BUSINESS:**
1. Discussion and Possible Action on Revision of Volunteer Firefighter Pension Plan Monthly Multiplier. **Brian Wissinger**
Mr. Wissinger did not hear back from the Actuary regarding section 3.6 and requested that this item be tabled to the next Board of Selectmen meeting scheduled for May 23, 2024.
- F.) **NEW BUSINESS**
1. Discussion and action on the Revision to Ordinance #179-13 Authorization: Proposed revision seeks to amend the ordinance by increasing the threshold to allow semi-annual tax payments from \$250 to \$500.
Mr. Meier made a motion to adopt the proposed revision to Ordinance #179-13 to amend the amount of the threshold for semi-annual tax payments from \$250 to \$500 with effective 10/1/24, Mr. Schmidt seconded. The motion unanimously passed.

2. Accept resignation of School Resource Officer Craig Jones with an effective date of June 12, 2024.

Mr. Schmidt made a motion to accept the resignation of School Resource Officer Craig Jones with an effective date of June 12, 2024, seconded by Mr. Meier. The motion unanimously passed.

3. Fire Department Staffing Request. Request to transition part time Firefighter/EMT Clint Thomas to full-time status with a start date of May 23, 2024. Gary Schiessl

Mr. Meier made a motion to approve the staffing request to transition part-time Firefighter/EMT Clint Thomas to fulltime status with an hourly rate \$26.56 per the Somers Firefighters Local 4284, IAFF Contract with an effective date of 5/23/24, seconded by Mr. Schmidt. The motion unanimously passed.

4. Adoption of Board of Finance Regulation Under Section 6-8 (c), (d) and (e). Proposed regulation for the Board of Education to provide monthly actual fund expenditures year to date, by budget category, and a listing of all fund transfers within and between budget categories. Brian Wissinger

Mr. Schmidt made a motion to adopt the Board of Finance Regulation Under Section 6-8 (c), (d) and (e). Proposed regulation for the Board of Education to provide monthly actual fund expenditures year to date, by budget category, and a listing of all fund transfers within and between budget categories, effective July 1, 2024, seconded by Mr. Meier. The motion unanimously passed.

5. Discussion and possible action on revision of Vendors Hawkers Ordinance in section 196-2 adding the following language "Food vendors, including food trucks, serving or selling food from private property where the property has a permit from the Somers Zoning Commission allowing such service or sales are also exempt from the terms of this Ordinance." And to set a Public Hearing date.

Mr. Meier made a motion to set a public hearing date for the proposed revision of Vendors Hawkers Ordinance in section 196-2 adding the following language "Food vendors, including food trucks, serving or selling food from private property where the property has a permit from the Somers Zoning Commission allowing such service or sales are also exempt from the terms of this Ordinance and set a Public Hearing date for 6/20/24 at 6:00pm, seconded by Mr. Schmidt. The motion unanimously passed.

G.) Approval of Minutes of April 25, Special Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Special Meeting from April 25, 2024, and that minutes of said meeting be approved.

Mr. Meier made a motion to approve the April 25, Special Meeting minutes with the following two Amendments: Page 1. section C. Somers was misspelled and Page 2 No. 4. Meier was misspelled. seconded by Mr. Schmidt. The motion unanimously passed.

H.) ADJOURNMENT

Mr. Meier made a motion to adjourn the meeting at 6:10, seconded by Mr. Schmidt. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

**TOWN OF SOMERS
BOARD OF SELECTMEN**

The Somers Board of Selectmen will hold a Public Hearing on Wednesday, May 8, 2024, at 5:30 PM in the Somers Town Hall Auditorium, 600 Main Street, Somers, CT to receive public comments on the following:

1. Revision to Ordinance #179-13 Authorization: Proposed revision seeks to amend the ordinance by increasing the threshold to allow semi-annual tax payments from \$250 to \$500.

Said proposed ordinance is on file in the Town Clerk Office of the Town of Somers, Somers Town Hall. At this hearing, interested persons may be heard and written communications received.

Dated at Somers, Connecticut this 22nd day of April 2024.

Board of Selectmen

Timothy R.E. Keeney, First Selectman
William Meier, III, Selectman
Robert Schmidt, Selectman

To be published: April 27, 2024



§ 179-13 **Authorization.**

The Town of Somers hereby authorizes the payment of any motor vehicle tax in excess of \$500 in two installments.

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, May 16, 2024 6pm
Town Hall Auditorium**

CANCELLED



TOWN OF SOMERS
BOARD OF SELECTMAN
SPECIAL MEETING AGENDA
Thursday, May 23 at 5:00 pm
Selectmen's Conference Room
MEETING WILL BE LIVE STREAMED



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) "Executive Session Pending Claims and Litigation Discussion with Town Counsel: AFL-HBAN Solar Trust v Town of Somers HHB-CV21-6076300-S, AFL-HBAN Solar Trust v Town of Somers HHB-CV22-6076309-S"

D.) PRESENTATIONS BY THE FIRST SELECTMAN

E.) FINANCE

- a) Transfers and Appropriations – Appropriation Request for Separation Payout for John Roache.
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

F.) PENDING BUSINESS:

1. Discussion and Possible Action on Revision of Volunteer Firefighter Pension Plan Monthly Multiplier. **Brian Wissinger**

G.) NEW BUSINESS

1. Fire Department Staffing Request: Request to Hire Kyle Botteron as a part-time FF/EMT. **Chief Keith Allard**
2. Authorize the First Selectmen to enter into an agreement with All Funeral Services for cemetery software. **Brian Wissinger**
3. FY2024 End of Year Budget Projections. **Brian Wissinger**

H.) Approval of Minutes of May 8, Special Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Special Meeting from May 8, 2024, and that minutes of said meeting be approved.

I.) ADJOURNMENT

**TOWN OF SOMERS
BOARD OF SELECTMEN
SPECIAL MEETING MINUTES
Thursday, May 23 at 5:00 pm
Selectmen's Conference Room**



- A.) **CALL TO ORDER:** First Selectman Tim Keeney called the meeting to order at 5:06pm.
1. Pledge of Allegiance: All members participated in the Pledge of Allegiance.
 2. Roll Call: First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO Brian Wissinger, Chief Keith Allard and Deputy Chief Gary Schiessl.
- B.) **PUBLIC COMMENT:**
1. Public Comment: None
- C.) **"Executive Session Pending Claims and Litigation Discussion with Town Counsel: AFL-HBAN Solar Trust v Town of Somers HHB-CV21-6076300-S, AFL-HBAN Solar Trust v Town of Somers HHB-CV22-6076309-S"**
- Mr. Schmidt made a motion to go into Executive Session regarding Pending Claims and Litigation Discussion with Town Counsel: AFL-HBAN Solar Trust v Town of Somers HHB-CV21-6076300-S, AFL-HBAN Solar Trust v Town of Somers HHB-CV22-6076309-S" and invite CFO Brian Wissinger and Carl Landolina, seconded by Mr. Meier. The motion unanimously passed.*
- Executive Session ended at 5:40pm. No votes were taken.
- D.) **PRESENTATIONS BY THE FIRST SELECTMAN**
- First Selectman Tim Keeney presented the following items:
- Budget Referendum on May 21, 2024, Passed Yes: 201 - No: 088. The Total voter turnout was 4.56%. Total eligible voters 6339.
 - The Somers High School Memorial Day Ceremony will be on Saturday May 25th at 10:00am in the Somers High School Auditorium.
 - The American Legion Buck Dubiel Post 101 will be conducting their annual Memorial Day ceremonies on Monday 27, May from 9:00-12:00. There will be 7 separate ceremonies at Town Memorials. The first ceremony will begin at 9:00am at the Somers School Flagpole. Each ceremony is approximately 10 minutes long.
 - Shred Day is Saturday, June 8, 2024, 9am- 12 noon in the Town Hall parking lot
 - Rabies Clinic is Saturday, June 8, 2024, 10am-12noon at the Public Works Department on 95 Egypt Road.
 - Economic Development and Mr. Keeney presented the Business of the Month to Somersville Gifts for the month of May.
- E.) **FINANCE**
- a) Transfers and Appropriations – Appropriation Request for Separation Payout for John Roache.
Mr. Schmidt made a motion to approve the Appropriation Request for Separation Payout in the amount of \$ 62,001.33, seconded by Mr. Meier. The motion unanimously passed.
 - b) CFO Finance Report/Updates:
Mr. Wissinger provided the following items:
 - The Board of Finance met after the closing of the referendum and set a new mil rate of 28.96.
 - Mr. Wissinger has been importing budgets into the new software for

the fiscal year 2025.

- The Auditors (Mahoney and Sabol) will be on site June 3, 2024.
- Back in April the Town of Stafford requested to execute the cancellation clause in the intercept agreement. The Town of Somers has engaged an attorney to explore all options for July 1, 2024.

c) Presentation of Scheduled Payments

Mr. Meier made a motion to authorize the scheduled payments in the amount of \$212,546.18, seconded by Mr. Schmidt. The motion unanimously passed.

F.) PENDING BUSINESS:

1. Discussion and Possible Action on Revision of Volunteer Firefighter Pension Plan Monthly Multiplier. **Brian Wissinger**

Mr. Schmidt made a motion to approve the revision of the Volunteer Firefighter Pension Plan Monthly Multiplier, seconded by Mr. Keeney. Mr. Meier abstained from the motion due to be a participant in the plan. The motion passed.

G.) NEW BUSINESS

1. Fire Department Staffing Request: Request to Hire Kyle Botteron as a part-time FF/EMT. **Chief Keith Allard**

Mr. Meier made a motion to approve the staffing request to hire Kyle Botteron as a part time Firefighter/EMT seconded by Mr. Schmidt. the motion unanimously passed.

2. Authorize the First Selectman to enter into an agreement with All Funeral Services for cemetery software. **Brian Wissinger**

Mr. Meier made a motion to authorize the First Selectman to enter into an agreement with All Funeral Services for cemetery software, seconded by Mr. Schmidt. The motion unanimously passed.

3. FY2024 End of Year Budget Projections. **Brian Wissinger**

Mr. Wissinger presented the FY2024 end of Year Budget projections. A discussion followed.

H.) Approval of Minutes of May 8, Special Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Special Meeting from May 8, 2024, and that minutes of said meeting be approved.

Mr. Schmidt made a motion to approve the Special May 8, 2024, meeting minutes as presented, seconded by Mr. Meier. The motion unanimously passed.

I.) ADJOURNMENT

Mr. Schmidt made a motion to adjourn the meeting at 6:28pm, seconded by Mr. Meier. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

TOWN OF SOMERS
BOARD OF SELECTMEN
SPECIAL MEETING AGENDA
Thursday, June 6, 2024, at 5:30 pm
Town Hall Auditorium
MEETING WILL BE LIVE STREAMED



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:
 - a. Appointment of Gerard Joyal to the Youth Services Bureau Advisory Commission due to the resignation of Craig Jones.

E.) FINANCE

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

F.) UPDATES FROM BOARDS AND COMMISSION:

G.) PENDING BUSINESS – None

H.) NEW BUSINESS

1. Ordinance 114 Fee Schedule Building Official: Request to Increase the Building Permit and Trade Permit Fees from \$40 to \$42/First \$1000 of cost of construction. **Todd Rolland**
2. Permit Link software Fee Increase Request from \$10 to \$12 per application. **Todd Rolland**
3. Local Traffic Authority Request: Four Town Fair Association to utilize the state roadways on Saturday, September 14, 2024, for their annual Four Town Fair Parade. **Kim Littig and Trooper Justin Preuss**
4. Local Traffic Authority Request: Scott Sutter of the Southern new England Athletic Association requests to utilize the roadways on Saturday September 14, 2024, for their annual Somers Greak Escape 5K. **Kim Littig and Trooper Justin Preuss**
5. Police Department State Accreditation Update. **Kim Littig**
6. Accept Resignation of Aiden Matthews effective June 13, 2024.
7. Discussion and request approval to enter into a contract with John Daviau Consulting LLC, to facilitate establishing by-laws for Somers Comes Together and Authorize the First Selectman to sign the contract. **Matthew Cox**

8. Discussion and request approval to enter into 17-month contract with Scout Collective for a variety of ongoing consultation work for Somers Comes Together and authorize the First Selectman to sign the contract. **Matthew Cox**
 9. Set a Town Meeting Date for the Appropriation Separation Payout for John Roache in the amount of \$62,001.33. Brian Wissinger
 10. Discussion and Approval of Salary Pool Dispersions. Brian Wissinger
 11. Discussion to consider establishing an Ad Hoc Affordable Housing Committee. **Tim Keeney**
- I.) Approval of Minutes of May 23, 2024, Special Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Special Meeting from May 23, 2024, and that minutes of said meeting be approved.
- J.) **ADJOURNMENT**

**TOWN OF SOMERS
BOARD OF SELECTMAN
REGULAR MEETING AGENDA
Thursday, June 6, 2024, at 6:00 pm
Town Hall Auditorium**

CANCELLED



TOWN OF SOMERS

The Somers Board of Selectmen, at a regular meeting, Thursday, June 6, 2024 at 6:00 PM in the Somers Town Hall Lower Level Conference Room, 600 Main Street, Somers, CT will consider and take action on the following:

Ordinance 114 Fee Schedule Building Official: Increase the building permit and trade permit fees from \$40 to \$42/first \$1,000 of cost of construction.

For further information, contact the Land Use Office of the Town of Somers, 600 Main Street; Phone #860-763-8220.

Dated at Somers, Connecticut this 30th day of May 2024

Jennifer Roy, CZEO
Assistant Director of Land Use/ZEO

To be published: June 1, 2024

**TOWN OF SOMERS
BOARD OF SELECTMEN
SPECIAL MEETING MINUTES
Thursday, June 6, 2024, at 5:30 pm
Town Hall Auditorium**

A.) CALL TO ORDER: First Selectman Tim Keeney called the meeting to order at 5:30pm.

1. Pledge of Allegiance: All members participated in the Pledge of Allegiance.
2. Roll Call: First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO Brian Wissinger, Assistant Treasurer Michael Marinaccio, Police Administrator Kim Littig, Trooper Justin Preuss, Director of Land Use and Public Works Todd Rolland, Human Services Director Matthew Cox

B.) PUBLIC COMMENT:

1. Public Comment: None

C.) PRESENTATIONS BY THE FIRST SELECTMAN

First Selectman Tim Keeney presented the following items:

- The Fire Chief selection process is going well. The second round of interviews occurred earlier this week. There was a unanimous decision by the interview committee. Mr. Keeney will meet with the final candidate next week.
- The High School Graduation is June 11, 2024, at 6pm.
- Shred Day is Saturday, June 8, 2024, between 9-12.
- Rabies Clinic and Dog Licensing will be Saturday, June 8, 2024, between 10-12 at the Public Works Department, 95 Egypt Road.
- Economic Development Commission will be hosting a small business networking meeting with the Board of Selectmen and local businesses at Worthington Winery June 13, 2024, 5-8pm.
- Summer Concert Series starting on June 20, 2024, 6-8pm

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:

- a. Appointment of Gerard Joyal to the Youth Services Bureau Advisory Commission due to the resignation of Craig Jones.

Mr. Keeney made a motion to accept the resignation of Craig Jones of the Youth Services Bureau Advisory Commission, seconded by Mr. Meier. The motion unanimously passed.

Mr. Schmidt made a motion to appoint Gerard Joyal to the Youth Services Bureau Advisory Commission due to the resignation of Craig Jones, Seconded by Mr. Meier. The motion unanimously passed.

E.) FINANCE

- a) Transfers and Appropriations – None
- b) CFO Finance Report/Updates:

Mr. Wissinger provided an update on the following items:

- The Auditors of Mahoney and Sabol were on site this week and will return in October to complete the audit.
- Mr. Wissinger is transitioning all the credit card machines with the new merchant. The yearly savings is estimated to be \$10,000.
- Mr. Marinaccio presented the Connecticut Council of Small Towns (COST) Legislative Update. When he receives the final report, he will meet with each Director to let them know how it affects their department.

c) Presentation of Scheduled Payments

Mr. Schmidt made a motion to approve the scheduled payments in the amount to \$249,741.71, seconded by Mr. Meier. The motion unanimously passed.

F.) **UPDATES FROM BOARDS AND COMMISSION: None**

G.) **PENDING BUSINESS – None**

H.) **NEW BUSINESS**

1. Ordinance 114 Fee Schedule Building Official: Request to Increase the Building Permit and Trade Permit Fees from \$40 to \$42/First \$1000 of cost of construction. **Todd Rolland**
Mr. Meier made a motion to approve the request to Increase the Building Permit and Trade Permit Fees from \$40 to \$42/First \$1000 of cost of construction, seconded by Mr. Schmidt. The motion unanimously passed.
2. Permit Link software Fee Increase Request from \$10 to \$12 per application. **Todd Rolland**
Mr. Schmidt made a motion to approve the Permit Link software fee increase Request from \$10 to \$12 per application, seconded by Mr. Meier. The motion unanimously passed.
3. Local Traffic Authority Request: Four Town Fair Association to utilize the state roadways on Saturday, September 14, 2024, for their annual Four Town Fair Parade. **Kim Littig and Trooper Justin Preuss**
Mr. Schmidt made a motion to approve the Local Traffic Authority Request for the Four Town Fair Association to utilize the state roadways on Saturday, September 14, 2024, for their annual Four Town Fair Parade. Seconded by Mr. Meier. The motion unanimously passed.
4. Local Traffic Authority Request: Scott Sutter of the Southern new England Athletic Association requests to utilize the roadways on Saturday September 14, 2024, for their annual Somers Great Escape 5K. **Kim Littig and Trooper Justin Preuss**
Mr. Meier made a motion to approve the Local Traffic Authority Request for the Southern new England Athletic Association requesting to utilize the roadways on Saturday September 14, 2024, for their annual Somers Great Escape 5K. seconded by Mr. Schmidt. The motion unanimously passed.
5. Police Department State Accreditation Update. **Kim Littig**
Ms. Littig provided an update on the State Accreditation process and next steps. A discussion followed. A press release will be published.
6. Accept Resignation of Aiden Matthews effective June 13, 2024.
Mr. Meier made a motion to accept the resignation of Aiden Matthews, Youth Services Coordinator. Seconded by Mr. Schmidt. The motion unanimously passed.
7. Discussion and request approval to enter into a contract with John Daviau Consulting LLC, to facilitate establishing by-laws for Somers Comes Together and Authorize the First Selectman to sign the contract. **Matthew Cox**
Mr. Schmidt made a motion to approve the request to enter int a contract with John Daviau Consulting LLC, to facilitate establishing by-laws for Somers Comes Together and authorize the First Selectman to sign the contract, seconded by Mr. Meier. The motion unanimously passed.

8. Discussion and request approval to enter into 17-month contract with Scout Collective for a variety of ongoing consultation work for Somers Comes Together and authorize the First Selectman to sign the contract. **Matthew Cox**
Mr. Meier made a motion to approve the request to enter into a 17-month contract with Scout Collective for a variety of ongoing consultation work for Somers Comes Together and authorize the First Selectman to sign the contract, seconded by Mr. Schmidt. The motion unanimously passed.
9. Set a Town Meeting Date for the Appropriation Separation Payout for John Roache in the amount of \$62,001.33. **Brian Wissinger**
Mr. Meier made a motion to set a Special Town Meeting for June 20, 2024, at 7:00pm for the appropriation separation payout for John Roache, seconded by Mr. Schmidt. The motion unanimously passed.
10. Discussion and Approval of Salary Pool Dispersions. **Brian Wissinger**
Mr. Meier made a motion to approve the Salary pool dispersions as amended Registrar of Voters David McCaffrey's increase of \$1,500.00 was approved through the budget process not part of the 4% increase pool, seconded by Mr. Schmidt. The motion unanimously passed
11. Discussion to consider establishing an Ad Hoc Affordable Housing Committee. See attached proposed contract for Services. **Tim Keeney**
Mr. Meier made a motion to establish an Ad Hoc Affordable Housing Committee comprising of Theresa Schmidt, David Pinney, Brad Pellissier, Jim Formica, Howie Coro another member of the Planning Commission appointed by the First Selectman and staff liaison Jennifer Roy with a term expiration of December 31, 2024, seconded by Mr. Schmidt. The motion unanimously passed.

Mr. Meier made a motion to approve the contract with Tyche Planning & Policy Group in the amount of \$15,000. Contingent upon Town Attorney approval and Board of Finance approval. Seconded by Mr. Schmidt. The motion unanimously passed.
- I.) Approval of Minutes of May 23, 2024, Special Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Special Meeting from May 23, 2024, and that minutes of said meeting be approved.
Mr. Schmidt made a motion to approve the Special Meeting minutes of May 23, 2024, Mr. Meier seconded with one amendment under Executive Session: there were no votes taken. The motion unanimously passed.
- J.) **ADJOURNMENT**
Mr. Meier made a motion to adjourn the meeting at 6:35, seconded by Mr. Schmidt. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.



**Town of Somers
Board of Selectmen
Special Meeting Agenda
Thursday, June 13, 2024
5:00pm**

**Somers Small Business Networking Event
Hosted by the Economic Development Commission
Worthington Winery 359 Mountain Road, Somers, CT**

- 1. Call to Order**
- 2. Roll Call**
- 3. Adjournment**

Legal Notice
Special Town Meeting
Town of Somers
Thursday, June 20, 2024
7:00pm
Town Hall Auditorium

A Special Town Meeting will be held at the Somers Town Hall, 600 Main Street, Somers, CT. on Thursday, June 20, 2024, Beginning at 7:00 PM.

1. Elect a Moderator
2. Vote on an appropriation of \$62,001.33 from the General Fund for Separation Payout.
3. Adjournment

Dated at Somers, CT this 10th of June, 2024

Board of Selectmen
Tim Keeney, First Selectman
Bill Meier, Selectman
Bob Schmidt, Selectman

Publication Date: June 11, 2024

**TOWN OF SOMERS
BOARD OF SELECTMEN
REGULAR MEETING AGENDA
Thursday, June 20, 2024, 6pm
Town Hall Auditorium
MEETING WILL BE LIVE STREAMED**



<https://www.youtube.com/channel/UCitLjvpaGg5rGsVVbsUYK8A/featured>

Amended

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:
 - a. Appointment of Jeremy Bourque to the Water Pollution Control (WPCA) as an alternate member with term expiring 12.22.24.

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

G.) UPDATES FROM BOARDS AND COMMISSION - None

H.) PENDING BUSINESS - None

I.) NEW BUSINESS

1. Accept the Cost Proposal from Gilbane Building Company for the HVAC Upgrades at the Somers Elementary School. Stephanie Levin and Sam Galloway
2. Prison Industry Enhancement Certification Program (PIECP) Presentation. Matthew Keen and David McCluskey of the Department of Correction
3. Fire Department Staffing Request. Request to hire Matthew Worden as a part-time Firefighter/Paramedic with a starting rate of \$27.06 of a Firefighter/EMT until such time he can obtain local medical control. The offer is conditional on an acceptable physical, drug screen and a background check. Chief Keith Allard
4. Discussion on Digital Sign located at the Fire Department. Keith Burger
5. Staffing Request. Request to Hire David Lenart as the Fire Chief with annual salary of \$120,000. And a start date of 7/8/24 pending an acceptable background check.

- J.) Approval of Minutes of June 6, 2024, Special Meeting of the Board of Selectmen.**
The Board of Selectmen waives the reading of the minutes of the Special Meeting from June 6, 2024, and that minutes of said meeting be approved.

K.) ADJOURNMENT

**TOWN OF SOMERS
BOARD OF SELECTMEN
REGULAR MEETING MINUTES
Thursday, June 20, 2024
6pm
Town Hall Auditorium**

A.) CALL TO ORDER: First Selectman Tim Keeney called the meeting to order at 6:00pm.

1. Pledge of Allegiance: All members participated in the Pledge of Allegiance.
2. Roll Call: First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO Brian Wissinger, Assistant Treasurer Michael Marinaccio, Director of Business Services Stephanie Levin, Superintendent Sam Galloway, Department of Corrections Representatives Matthew Keen and David McCluskey, Chief Keith Allard, President of the Somers Fire Association Keith Burger and representatives of the Gilbane Building Company.

B.) PUBLIC COMMENT:

1. Public Comment: None

C.) PRESENTATIONS BY THE FIRST SELECTMAN:

First Selectman Tim Keeney presented the following items:

- The Ad Hoc Affordable Housing Committee will be meeting on June 24 at 6:00 p.m. for their first meeting. The TYCHE agreement for the Affordable Housing Consultant was reviewed and amended by the Town Attorney.
- The Governor put out an advisory for the extreme heat for the next few days. Anyone in need of a cooling center can dial 211 to get information about where they can find the nearest cooling center. Somers policy for opening cooling centers at Town Hall and the Senior Center is only applicable when 10% of residents lose power.
- The Summer Concert Series begins this evening, the concert this evening is being moved to the Congregational Church from 6pm-8pm due to the extreme heat.

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:

- Appointment of Jeremy Bourque to the Water Pollution Control (WPCA) as an alternate member with term expiring 12.22.24.

Mr. Schmidt made a motion to appoint Jeremy Bourque to the Water Pollution Control (WPCA) as an alternate member with a term expiring 12.22.24, seconded by Mr. Meier. The motion unanimously passed.

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS: None

F.) FINANCE

- a) Transfers and Appropriations: Transfer Request:

Mr. Schmidt made a motion to approve the Transfer of \$15,000. from Contingency to Land Building Services to engage Tyche Planning and Policy Group for development of an Affordable Housing Plan, seconded by Mr. Meier. The motion unanimously passed.

b) CFO Finance Report/Updates:

Mr. Wissinger updated the Board of Selectmen on the following items:

- Mr. Wissinger and Todd Rolland, Director of Land Use and Public Works will be presenting a Roads Plan including sidewalks for bonding at a future Board of Selectmen meeting.
- Tax Bills will be mailed out next Thursday June 27th.

c) Presentation of Scheduled Payments

Mr. Schmidt made a motion to approve the payments in the amount of \$399,110.59, seconded by Mr. Meier. The motion unanimously passed.

G.) UPDATES FROM BOARDS AND COMMISSION – None

H.) PENDING BUSINESS - None

I.) NEW BUSINESS

1. Accept the Cost Proposal from Gilbane Building Company for the HVAC Upgrades at the Somers Elementary School. Stephanie Levin and Sam Galloway
Mr. Meier made a motion to approve the cost proposal from Gilbane Building company for the HVAC upgrades at the Somers Elementary School and authorize the First Selectman to execute any documents related to the contract, seconded by Mr. Schmidt. The motion unanimously passed.

2. Prison Industry Enhancement Certification Program (PIECP) Presentation. Matthew Keen and David McCluskey of the Department of Correction
Mr. Keen presented the Prison Industry Enhancement Certification Program (PIECP) and asked the Board of Selectmen for a letter of support.

Mr. Meier made a motion to support the Prison Industry Enhancement Certification Program (PIECP) and approve the First Selectman to sign a letter of support.

3. Fire Department Staffing Request. Request to hire Matthew Worden as a part-time Firefighter/Paramedic with a starting rate of \$27.06 of a Firefighter/EMT until such time he can obtain local medical control. The offer is conditional on an acceptable physical, drug screen and a background check. Chief Keith Allard
Mr. Schmidt made a motion to approve the Fire Department staffing request to hire Matthew Worden as a part time Firefighter/Paramedic with a starting rate of \$27.06 of a Firefighter/EMT until such time he can obtain local medical control. The offer is conditional on an acceptable physical, drug screen and background check, seconded by Mr. Meier. The motion unanimously passed.
4. Discussion on Digital Sign located at the Fire Department. Keith Burger
Mr. Burger apologized for not bringing the plans for the digital sign in front of the Board of Selectmen prior to the proposed installation. Mr. Meier requested having the Zoning Enforcement Officer draft some rules that the Board of Selectmen can adopt for digital sign usage. A discussion followed.

5. Staffing Request. Request to hire David Lenart as the Fire Chief with annual salary of \$120,000. And a start date of 7/8/24 pending an acceptable background check.

Mr. Meier made a motion to approve the staffing request to hire David Lenart as the Fire Chief with an annual salary of \$120,000 with a start date of July 8, 2024, pending an acceptable background check, seconded by Mr. Schmidt. The motion unanimously passed.

Mr. Meier made a motion to approve the employment agreement as amended, seconded by Mr. Schmidt. The motion unanimously passed.

J.) Approval of Minutes of June 6, 2024, Special Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Special Meeting from June 6, 2024, and that minutes of said meeting be approved.

Mr. Meier made a motion to approve the minutes of Special June 6, 2024, Board of Selectmen meeting, seconded by Mr. Schmidt. The motion unanimously passed.

K.) **ADJOURNMENT**

Mr. Schmidt made a motion to adjourn the meeting at 7:05 pm, seconded by Mr. Meier. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

**Town of Somers
Board of Selectmen
Legal Notice**

The Somers Board of Selectmen will hold a public hearing on Wednesday July 3, 2024, at 4:45pm in the Town Hall Auditorium, 600 Main Street, Somers CT to receive public comment on the following:

1. Revision of Vendors Hawkers Ordinance in section 196-2 adding the following language
“Food vendors, including food trucks, serving or selling food from private property where the property has a permit from the Somers Zoning Commission allowing such service or sales are also exempt from the terms of this Ordinance.”

Said proposed ordinance is on file in the Town Clerks office of the Town of Somers, Town Hall. At this hearing interested persons may be heard and written communications received.

Dated at Somers, Connecticut this 11th day of June 2024

Board of Selectmen

Timothy R.E. Keeney, First Selectman
William Meier, III, Selectman
Robert Schmidt, Selectman

To Be published: June 22, 2024

**Town of Somers
Legal Notice**



The Somers Board of Selectmen held a Public Hearing on July 3, 2024 at 5:00pm and a Board of Selectmen meeting on July 25, 2024 at 5pm and acted on the following Ordinance amendment:

1. Adoption of the Revision of Vendors Hawkers Ordinance in section 196-2 adding the following language "Food vendors, including food trucks, serving or selling food from private property where the property has a permit from the Somers Zoning Commission allowing such service or sales are also exempt from the terms of this Ordinance. A copy of the full ordinance can be found at Town Hall in the Town Clerks Office or at www.somersct.gov.

Dated at Somers, Connecticut this 30th day of July

Board of Selectmen
Tim Keeney, First Selectman
William Meier, III, Selectman
Robert Schmidt, Selectman

Publication Date: August 1, 2024

Ordinance Effective Date: August 16, 2024

**Town of Somers
Board of Selectmen
Public Hearing
July 3, 2024
4:45pm
Town Hall Auditorium**



1. Call to Order
2. Open Public Hearing - Revision of Vendors Hawkers Ordinance in section 196-2 adding the following language "Food vendors, including food trucks, serving or selling food from private property where the property has a permit from the Somers Zoning Commission allowing such service or sales are also exempt from the terms of this Ordinance."
3. Adjournment

**TOWN OF SOMERS
BOARD OF SELECTMEN
REGULAR MEETING AGENDA
Wednesday, July 3, 2024
6pm
Town Hall Auditorium**

Cancelled



TOWN OF SOMERS
BOARD OF SELECTMEN
SPECIAL MEETING AGENDA
Wednesday, July 3, 2024, at 5:00pm
Town Hall Auditorium
MEETING WILL BE LIVE STREAMED



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:
 - a. Accept Brad Dolben's Resignation from Open Space and Trails Committee

E.) FINANCE

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

F.) UPDATES FROM BOARDS AND COMMISSION - None

G.) PENDING BUSINESS - None

H.) NEW BUSINESS

1. Discussion and Possible Action on the Revision of Vendors Hawkers Ordinance in section 196-2 adding the following language "Food vendors, including food trucks, serving or selling food from private property where the property has a permit from the Somers Zoning Commission allowing such service or sales are also exempt from the terms of this Ordinance."
Proposed Motion: to adopt the revision of Vendors Hawkers Ordinance in section 196-2 adding the following language "Food vendors, including food trucks, serving or selling food from private property where the property has a permit from the Somers Zoning Commission allowing such service or sales are also exempt from the terms of this Ordinance" and to be effective 15 days after publication, the publication will be published in summary form.
2. Accept resignation of Bill Haiko, Maintainer of the Department of Public Works with an effective date of August 1, 2024. **Todd Rolland**
3. Staffing Request for Department of Public Works- Request to hire Daniel Blinn for the part time position of Recycling Center Operator with an hourly rate of pay of \$18.50 and with a start day of July 18, 2024, this offer is conditional on an acceptable background check. **Todd Rolland**
4. Infrastructure Status Update. **Todd Rolland**

5. Request to begin bonding process for a Road Resurfacing Bond in the amount of \$2,000,000. to be placed on the November Ballot. This is part of a five-year road and infrastructure plan. **Todd Rolland**

I.) Approval of Minutes of June 20, 2024, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from June 20, 2024, and that minutes of said meeting be approved.

J.) **ADJOURNMENT**

TOWN OF SOMERS
BOARD OF SELECTMEN
SPECIAL MEETING MINUTES
Wednesday, July 3, 2024, at 5:00pm
Town Hall Auditorium



- A.) **CALL TO ORDER:** First Selectman Tim Keeney called the meeting to order at 5:01pm.
1. Pledge of Allegiance: All members participated in the Pledge of Allegiance.
 2. Roll Call: First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO Brian Wissinger, Assistant Treasurer Michael Marinaccio, Public Works and Land Use Director Todd Rolland, Attorney George Schober and Ken Prior.
- B.) **PUBLIC COMMENT:**
1. Public Comment:
Attorney George Schober 98 Rocky Dundee, Somers Ct. Mr. Schober commented on Mr. Schmidt's comment about noise coming from Worthington Winery, with his client, Ken Prior of 364 Mountain Rd. Somers, CT.
- C.) **PRESENTATIONS BY THE FIRST SELECTMAN**
First Selectman Tim Keeney presented the following items:
- A meeting was held last week with the Stafford First Selectman Bill Morrison and Alex More regarding the ALS bundle billing agreement. The Town of Stafford had no interest in changing their lowball payment offer for ALS services. The bundle billing agreement ends August 1, 2024.
 - Mr. Keeney and others will be on vacation the week of 7/15/24. He requested that the meeting be postponed to the following week, Thursday 7/25/2024 at 5:00pm
- D.) **CONSENT AGENDA**
1. Boards and Commissions: Appointments/Resignations:
 - a. Accept Brad Dolben's Resignation from Open Space and Trails Committee
Mr. Schmidt made a motion to accept the resignation of Brad Dolben of the Open Space and Trails Committee, seconded by Mr. Meier. The motion unanimously passed.
- E.) **FINANCE**
- a) Transfers and Appropriations – None
 - b) CFO Finance Report/Updates –
Mr. Wissinger provided an update on the following items:
 - Tax season is in full swing and very busy, the staff is doing a great job.
 - Finance had training on a new module with the accounting software for time and attendance. All employees will be required to submit a digital timesheet. Training will be available for all employees in the coming months.
 - c) Presentation of Scheduled Payments
Mr. Schmidt made a motion to approve the payments in the amount of \$374,429.16, seconded by Mr. Meier. The motion unanimously passed.
- F.) **UPDATES FROM BOARDS AND COMMISSION - None**
- G.) **PENDING BUSINESS - None**
- H.) **NEW BUSINESS**

1. Discussion and Possible Action on the Revision of Vendors Hawkers Ordinance in section 196-2 adding the following language "Food vendors, including food trucks, serving or selling food from private property where the property has a permit from the Somers Zoning Commission allowing such service or sales are also exempt from the terms of this Ordinance."

Mr. Keeney made a motion to adopt the proposed ordinance revision, seconded by Mr. Schmidt. A discussion followed.

Mr. Meier made a motion to table the proposed ordinance revision pending further consultation with the Town Attorney, seconded by Mr. Schmidt. The motion unanimously passed.

2. Accept resignation of Bill Haiko, Maintainer of the Department of Public Works with an effective date of August 1, 2024. **Todd Rolland**

Mr. Schmidt made a motion to accept the resignation of Bill Haiko with an effective date of August 1, 2024, seconded by Mr. Meier. The motion unanimously passed.

3. Staffing Request for Department of Public Works- Request to hire Daniel Blinn for the part time position of Recycling Center Operator with an hourly rate of pay of \$18.50 and with a start day of July 18, 2024, this offer is conditional on an acceptable background check. **Todd Rolland**

Mr. Meier made a motion to approve the staffing request to hire Daniel Blinn for the part time position of Recycling Center Operator with an hourly rate of pay of \$18.50 and with a start day of July 18, 2024, this offer is conditional on an acceptable background check, seconded by Mr. Schmidt. The motion unanimously passed.

4. Infrastructure Status Update.

Mr. Rolland provided an update on the infrastructure status. A discussion followed.

5. Request to begin bonding process for a Road Resurfacing Bond in the amount of \$2,000,000. to be placed on the November Ballot. This is part of a five-year road and infrastructure plan. **Todd Rolland**

Mr. Meier made a motion to approve the Town of Somers five year resurfacing plan as presented, seconded by Mr. Schmidt. The motion unanimously passed.

I.) Approval of Minutes of June 20, 2024, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from June 20, 2024, and that minutes of said meeting be approved.

Mr. Meier made a motion to approve the minutes as amended to page 2 item 2 by adding the words - "seconded by Mr. Schmidt. The motion unanimously passed". seconded by Mr. Schmidt. The motion unanimously passed.

J.) ADJOURNMENT

Mr. Meier made a motion to adjourn the meeting at 6:08pm seconded by Mr. Schmidt. The motion unanimously passed.

Respectfully Submitted,
Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

**TOWN OF SOMERS
BOARD OF SELECTMEN
REGULAR MEETING AGENDA
Wednesday, July 18, 2024
6pm
Town Hall Auditorium**

Cancelled

TOWN OF SOMERS
BOARD OF SELECTMEN
SPECIAL MEETING AGENDA
Thursday, July 25, 2024, at 5:00pm
Town Hall Auditorium
MEETING WILL BE LIVE STREAMED



<https://www.youtube.com/channel/UCitLjvpaGg5rGsVVbsUYK8A/featured>

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:

E.) FINANCE

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

F.) UPDATES FROM BOARDS AND COMMISSION – None

G.) PENDING BUSINESS

1. Discussion and Possible Action on the Revision of Vendors Hawkers Ordinance in section 196-2 adding the following language "Food vendors, including food trucks, serving or selling food from private property where the property has a permit from the Somers Zoning Commission allowing such service or sales are also exempt from the terms of this Ordinance." **Jennifer Roy**

Proposed Motion: to adopt the revision of Vendors Hawkers Ordinance in section 196-2 adding the following language "Food vendors, including food trucks, serving or selling food from private property where the property has a permit from the Somers Zoning Commission allowing such service or sales are also exempt from the terms of this Ordinance" and to be effective 15 days after publication, the publication will be published in summary form.

H.) NEW BUSINESS

1. Request to adopt the new state-mandated Food Handling Regulations. **Todd Rolland/Andrea Vitrano**
2. Request to the DOT for an Engineering Study for improvements to the intersection of Main Street and Turnpike and Gulf Roads. **Todd Rolland**
3. Request to adopt the CRCOG Hazard Mitigation Plan update. **Todd Rolland**

4. Request to allow Morning Star Roofing, LLC, to replace the Park Pavilion roof at no cost to the Town in exchange for a sign to be placed on the pavilion. **Todd Rolland**
5. Request to Authorize the First Selectman to execute the Intermunicipal Agreement with the Town of Stafford for Building Inspection Services for the Town of Somers. **Todd Rolland**
6. RESOLUTION AUTHORIZING AN APPROPRIATION OF \$2,000,000 FOR ROAD IMPROVEMENTS and THE FINANCING OF SAID APPROPRIATION BY THE ISSUANCE OF GENERAL OBLIGATION BONDS AND NOTES IN ANTICIPATION OF SUCH BONDS IN AN AMOUNT NOT TO EXCEED \$2,000,000, AS WELL AS ESTABLISHING A DATE FOR A REFERENDUM. **Brian Wissinger**

Proposed Motion: to approve the resolution authorizing an Appropriation of \$2,000,000 for road improvements and financing of said appropriation by the issuance of general obligation bonds and notes in anticipation of such bonds in an amount not to exceed \$2,000,000, as well as establishing a date for referendum.

7. Discussion and Possible Action on Cost of Lots Proposal for Center Cemetery. **Brian Wissinger**
8. Discussion and Possible Action on Logo for Somers Cemeteries Website/Portal. **Brian Wissinger**
- I.) Approval of Minutes of July 3, 2024, Special Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Special Meeting from July 3, 2024, and that minutes of said meeting be approved.
- J.) **ADJOURNMENT**

**TOWN OF SOMERS
BOARD OF SELECTMEN
SPECIAL MEETING MINUTES
Thursday, July 25, 2024, at 5:00pm
Town Hall Auditorium**

A.) CALL TO ORDER: First Selectman Tim Keeney called the meeting to order at 5:00pm.

1. Pledge of Allegiance: All members participated in the Pledge of Allegiance.
2. Roll Call: First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO Brian Wissinger, Assistant Finance Director Michael Marinaccio, Public Works and Land Use Director Todd Rolland, Assistant Land Use Director/Zoning Enforcement Officer Jennifer Roy and Town Sanitarian Andrea Vitrano, Chief David Lenart, Firefighter/EMT Ray Stovall and Volunteer Firefighter/EMT Heidi Pfeifer.

B.) PUBLIC COMMENT:

1. Public Comment: None

C.) PRESENTATIONS BY THE FIRST SELECTMAN

First Selectman Tim Keeney presented the following items:

- The last day to pay home and auto taxes without interest is August 1, 2024.
- National Night Out will be held on August 6, 2024, from 5-8 pm at Field Road Park. This is a free community event.
- Mr. Keeney arranged for a Special Board of Selectmen next Thursday August 1, 2024, at 5:00pm to meet in Executive Session to discuss Pending Claims and Litigation AFL-HBAN v Town of Somers with the Town Counsel.

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations: none

E.) FINANCE

- a) Transfers and Appropriations - None
- b) CFO Finance Report/Updates – Mr. Wissinger commented that the Board of Finance cancelled their meeting on Tuesday 7/23/24 as there were no actionable items. The Board of Finance will meet for a special meeting on August 6, 2024, at 7:00pm to act on the resolution for bonding assuming the Board of Selectmen pass the resolution this evening.
- c) Presentation of Scheduled Payments
Mr. Meier made a motion to approve the payments in the amount of \$856,673.00, seconded by Mr. Schmidt. the motion unanimously passed.

F.) UPDATES FROM BOARDS AND COMMISSION – None

G.) PENDING BUSINESS

1. Discussion and Possible Action on the Revision of Vendors Hawkers Ordinance in section 196-2 adding the following language "Food vendors, including food trucks, serving or selling food from private property where the property has a permit from the Somers Zoning Commission allowing such service or sales are also exempt from the terms of this Ordinance." **Jennifer Roy**

Mr. Keeney made a motion to take the agenda item off the table after being tabled at the last Board of Selectmen meeting held on July 3, 2024, seconded by Mr. Meier. The motion unanimously passed.

Mr. Keeney made a motion to adopt the revision of Vendors Hawkers Ordinance in section 196-2 adding the following language "Food vendors, including food trucks, serving or selling food from private property where the property has a permit from the Somers Zoning Commission allowing such service or sales are also exempt from the terms of this Ordinance" and to be effective 15 days after publication, the publication will be published in summary form, seconded by Mr. Schmidt. The motion unanimously passed.

H.) NEW BUSINESS

1. Request to adopt the new state-mandated Food Handling Regulations. **Todd Rolland/Andrea Vitrano**
Mr. Schmidt made a motion to set a public hearing for the proposed Food Handling Ordinance on August 15, 2024, at 7:00pm, seconded by Mr. Meier. The motion unanimously passed.
2. Request to the DOT for an Engineering Study for improvements to the intersection of Main Street and Turnpike and Gulf Roads. **Todd Rolland**
Mr. Meier made a motion as Local Traffic Authority the Board of Selectmen request that the Connecticut Department of Transportation conduct an engineering study that produces actionable findings for the intersection improvements to reduce or prevent crashes at the intersection of Main Street, Turnpike Road and Gulf Road, seconded by Mr. Schmidt. The motion unanimously passed.
3. Request to adopt the CRCOG Hazard Mitigation Plan update. **Todd Rolland**
Mr. Schmidt made a motion to adopt the Capitol Region Council of Governments (CRCOG) Hazard Mitigation and Climate Adaptation Plan (HMCAP) update and authorize the First Selectman to execute the Municipal Resolution, seconded by Mr. Meier. The motion unanimously passed.
4. Request to allow Morning Star Roofing, LLC, to replace the Park Pavilion roof at no cost to the Town in exchange for a sign to be placed on the pavilion. **Todd Rolland**
Mr. Schmidt made a motion to allow Morning Star Roofing, LLC to replace the Park Pavilion roof at no cost to the Town in exchange for a sign to be placed on the pavilion, seconded by Mr. Meier. The motion unanimously passed.
5. Request to Authorize the First Selectman to execute the Intermunicipal Agreement with the Town of Stafford for Building Inspection Services for the Town of Somers. **Todd Rolland**
Mr. Meier made a motion to approve the Intermunicipal Agreement with the Town of Stafford for Building Inspection services as presented and authorize the First Selectmen to execute any documents related such agreement, seconded by Mr. Schmidt. the motion unanimously passed.
6. RESOLUTION AUTHORIZING AN APPROPRIATION OF \$2,000,000 FOR ROAD IMPROVEMENTS and THE FINANCING OF SAID APPROPRIATION BY THE ISSUANCE OF GENERAL OBLIGATION BONDS AND NOTES IN ANTICIPATION OF SUCH BONDS IN AN AMOUNT NOT TO EXCEED \$2,000,000, AS WELL AS ESTABLISHING A DATE FOR A REFERENDUM. **Brian Wissinger**

Mr. Schmidt made a motion approving the Resolution authorizing an appropriation of \$2,000,000. for road improvements and financing of said appropriation by the issuance of general obligations bonds and notes in anticipation of such bonds in an amount not to exceed \$2,000,000., as well as establishing a date for a referendum November 5, 2024, seconded by Mr. Meier. The motion unanimously passed.

7. Discussion and Possible Action on Cost of Lots Proposal for Center Cemetery. **Brian Wissinger**

Mr. Schmidt made a motion to increase the grave fees from \$800. To \$1,000. Per grave, seconded by Mr. Meier. The motion unanimously passed.

8. Discussion and Possible Action on Logo for Somers Cemeteries Website/Portal. **Brian Wissinger**

Mr. Meier made a motion to approve the Somers Cemetery logo as presented, seconded by Mr. Schmidt. the motion unanimously passed.

- I.) Approval of Minutes of July 3, 2024, Special Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Special Meeting from July 3, 2024, and that minutes of said meeting be approved.

Mr. Meier made a motion to approve the July 3, 2024, special Board of Selectmen meeting minutes, seconded by Mr. Schmidt. the motion unanimously passed.

- J.) **ADJOURNMENT**

Mr. Meier made a motion to adjourn the meeting at 6:02pm, seconded by Mr. Schmidt. the motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

**Town of Somers
Board of Selectmen
Legal Notice**



The Somers Board of Selectmen will hold a public hearing on Thursday, August 15, 2024, at 7:00p, in the Town Hall Auditorium, 600 Main Street, Somers CT to receive public comment on the following:

1. To add a Food-Handling Establishment Ordinance

Said proposed ordinance is on file in the Town Clerks office of the Town of Somers, Town Hall. At this hearing interested persons may be heard and written communications received.

Dated at Somers, Connecticut this 30th day of July 2024.

Board of Selectmen

Timothy R.E. Keeney, First Selectman
William Meier, III, Selectman
Robert Schmidt, Selectman

To Be published: August 1, 2024

TOWN OF SOMERS
BOARD OF SELECTMEN
REGULAR MEETING AGENDA
Thursday, August 1, 2024, at 6:00 pm
Town Hall Auditorium
MEETING WILL BE LIVE STREAMED



<https://www.youtube.com/channel/UCitLjvpaGg5rGsVVbsUYK8A/featured>

A.) **CALL TO ORDER**

1. Pledge of Allegiance
2. Roll Call

B.) **PUBLIC COMMENT:**

1. Public Comment:

C.) **PRESENTATIONS BY THE FIRST SELECTMAN**

D.) **CONSENT AGENDA**

1. Boards and Commissions: Appointments/Resignations:

E.) **OPPORTUNITY TO ADD URGENT AGENDA ITEMS**

F.) **FINANCE**

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

G.) **UPDATES FROM BOARDS AND COMMISSION:**

H.) **PENDING BUSINESS – None**

I.) **NEW BUSINESS**

1. Presentation on Pay for Performance Model. **Dayna Carpenter**
2. Title change request and updates to job description: Change Youth Services Social Worker to Youth Services Coordinator and post the position with a salary range of \$45,000. -\$55,000. **Matthew Cox**
3. Title change request and update to job description: Change Social Services Coordinator to Social and Senior Services Specialist and post the position with a salary range of \$40,000 - \$50,000. – **Matthew Cox**
4. Request to enter into an agreement with Vincent Hollister, LCSW, to conduct a comprehensive community needs assessment on mental health needs in Somers (youth, parents, adults, seniors) and authorize the First Selectman to execute all associated documents. **Matthew Cox**
5. Accept Resignation of Christina Hurdle Social Services Coordinator with an effective date of August 8, 2024. **Matthew Cox**
6. Public Works Staffing Request: Request to hire Mark Simmons for the full-time Highway Maintainer position with an hourly rate of \$23.60 and a start date of August 12, 2024. **Todd Rolland**
7. Request to consider amending the Zoning Regulations for Electronic Message Boards. **Todd Rolland/Jen Roy**

8. Request for Approval of the Building Official Job Description and to post the position with a salary range of \$85,000. - \$90,000. **Todd Rolland**

9. Notice of Special town Meeting and Referendum: **Brian Wissinger**

- a. Provisionally call for a Special Town Meeting to be held at the Somers Town Hall Auditorium, 600 Main Street Somers, Connecticut on Tuesday October 8, 2024, at 7:00 pm to consider and discuss, but not vote on the resolutions.
- b. Removes the resolutions from the agenda of the Town Meeting and approve vote by voting machine and set the date for referendum on November 5, 2024, with early voting to begin on October 21, 2024.
- c. Authorize the preparation and printing of explanatory text and other materials in accordance with section 9-369b.

10. Approval of Time and Attendance Module for iVisions Software and Authorize the First Selectman to sign the agreement. **Brian Wissinger**

J.) Approval of Minutes of July 25, 2024, Special Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Special Meeting from July 25, 2024, and that minutes of said meeting be approved.

K.) **ADJOURNMENT**

**TOWN OF SOMERS
BOARD OF SELECTMEN
REGULAR MEETING AGENDA
Thursday, August 1, 2024, at 6:00 pm
Town Hall Auditorium
MEETING WILL BE LIVE STREAMED**

<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

G.) UPDATES FROM BOARDS AND COMMISSION:

H.) PENDING BUSINESS – None

I.) NEW BUSINESS

1. Presentation on Pay for Performance Model. **Dayna Carpenter**
2. Title change request and updates to job description: Change Youth Services Social Worker to Youth Services Coordinator and post the position with a salary range of \$45,000. - \$55,000. **Matthew Cox**
3. Title change request and update to job description: Change Social Services Coordinator to Social and Senior Services Specialist and post the position with a salary range of \$40,000 - \$50,000. – **Matthew Cox**
4. Request to enter into an agreement with Vincent Hollister, LCSW, to conduct a comprehensive community needs assessment on mental health needs in Somers (youth, parents, adults, seniors) and authorize the First Selectman to execute all associated documents. **Matthew Cox**
5. Accept Resignation of Christina Hurdle Social Services Coordinator with an effective date of August 8, 2024. **Matthew Cox**
6. Public Works Staffing Request: Request to hire Mark Simmons for the full-time Highway Maintainer position with an hourly rate of \$23.60 and a start date of August 12, 2024. **Todd Rolland**
7. Request to consider amending the Zoning Regulations for Electronic Message Boards. **Todd Rolland/Jen Roy**

8. Request for Approval of the Building Official Job Description and to post the position with an salary range of \$85,000. - \$90,000. **Todd Rolland**

9. Notice of Special town Meeting and Referendum: **Brian Wissinger**

- a. Provisionally call for a Special Town Meeting to be held at the Somers Town Hall Auditorium, 600 Main Street Somers, Connecticut on Tuesday October 8, 2024, at 7:00 pm to consider and discuss, but not vote on the resolutions.
- b. Removes the resolutions from the agenda of the Town Meeting and approve vote by voting machine and set the date for referendum on November 5, 2024, with early voting to begin on October 21, 2024.
- c. Authorize the preparation and printing of explanatory text and other materials in accordance with section 9-369b.

10. Approval of Time and Attendance Module for iVisions Software and Authorize the First Selectman to sign the agreement. **Brian Wissinger**

J.) Approval of Minutes of July 25, 2024, Special Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Special Meeting from July 25, 2024, and that minutes of said meeting be approved.

K.) **ADJOURNMENT**

**TOWN OF SOMERS
BOARD OF SELECTMEN
REGULAR MEETING MINUTES
Thursday, August 1, 2024, at 6:00 pm
Town Hall Auditorium**

A.) CALL TO ORDER: First Selectman Tim Keeney called the meeting to order at 6:00pm.

1. Pledge of Allegiance: All members participated in the Pledge of Allegiance.
2. Roll Call: First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO Brian Wissinger, Assistant Finance Director Michael Marinaccio, Human Services Director Matthew Cox, Land Use and Public Works Director Todd Rolland, Fire Chief David Lenart, Assistant Land Use Director/Zoning Enforcement Officer Jennifer Roy and Human Resources Generalist Dayna Carpenter.

B.) PUBLIC COMMENT:

1. Public Comment: None

C.) PRESENTATIONS BY THE FIRST SELECTMAN:

First Selectmen Tim Keeney announced National Night Out will be held on August 6, 2024, from 5-8 pm at Field Road Park. This is a free community event.

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations: None

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers and Appropriations:
Mr. Meier made a motion to approve the transfer in the amount of \$120,465.00 to adjust beginning year salaries for FY 2025 based on approved raises from the Board of Selectmen, seconded by Mr. Schmidt. the motion unanimously passed.
- b) CFO Finance Report/Updates:
Mr. Wissinger presented the board of Selectmen with a monthly budget analysis. Mr. Wissinger explained that this report is generated per the Board of Finance approved regulations. Both the Board of Education and the Board of Selectmen will submit these reports monthly to the Board of Finance.
- c) Presentation of Scheduled Payments
Mr. Schmidt made a motion to authorize the scheduled payments in the amount of \$204,065.16, seconded by Mr. Meier. The motion unanimously passed.

G.) UPDATES FROM BOARDS AND COMMISSION:

H.) PENDING BUSINESS – None

I.) NEW BUSINESS

1. Presentation on Pay for Performance Model. **Dayna Carpenter**
Ms. Carpenter presented the Pay for Performance Model. A discussion followed.
2. Title change request and updates to job description: Change Youth Services Social Worker to Youth Services Coordinator and post the position with a salary range of \$45,000. - \$55,000. **Matthew Cox**

Mr. Meier made a motion to approve the updates to the Youth Services Social Worker to Youth Services Coordinator and post the position with a salary range of \$45,000. - \$55,000., seconded by Mr. Schmidt. the motion unanimously passed.

3. Title change request and update to job description: Change Social Services Coordinator to Social and Senior Services Specialist and post the position with a salary range of \$40,000 - \$50,000. – **Matthew Cox**

Mr. Schmidt made a motion to approve the updated job description to change Social Services Coordinator to Social and Senior Services Specialist and post the position with a salary range of \$40,000. - \$50,000., seconded by Mr. Schmidt. the motion unanimously passed.

4. Request to enter into an agreement with Vincent Hollister, LCSW, to conduct a comprehensive community needs assessment on mental health needs in Somers (youth, parents, adults, seniors) and authorize the First Selectman to execute all associated documents. **Matthew Cox**

Mr. Schmidt made a motion to approve the request to enter into an agreement with Vincent Hollister, LCSW, to conduct a comprehensive community needs assessment on mental health needs in Somers (youth, parents, adults, seniors) and authorize the First Selectman to execute all associated documents, seconded by Mr. Meier. The motion unanimously passed.

5. Accept Resignation of Christina Hurdle Social Services Coordinator with an effective date of August 8, 2024. **Matthew Cox**

Mr. Meier made a motion to accept the resignation of Christina Hurdle with an effective date of August 8, 2024, seconded by Mr. Schmidt. the motion unanimously passed.

6. Public Works Staffing Request: Request to hire Mark Simmons for the full-time Highway Maintainer position with an hourly rate of \$23.60 and a start date of August 12, 2024. **Todd Rolland**

Mr. Meier made a motion to hire Mark Simmons as the full-time highway Maintainer at an hourly rate of \$23.60 and a start date of August 12, 2024, seconded by Mr. Schmidt. the motion unanimously passed.

7. Request to consider amending the Zoning Regulations for Electronic Message Boards. **Todd Rolland/Jen Roy**

Ms. Roy presented her request to consider amending the Zoning Regulation for electronic message boards. A discussion followed. The Board of Selectmen would like Ms. Roy to draft an Ordinance addressing electronic message boards on Town property and present to the Board of Selectmen at a future meeting.

8. Request for Approval of the Building Official Job Description and to post the position with a salary range of \$85,000. - \$90,000. **Todd Rolland**

Mr. Schmidt made a motion to approve the Building Official job description and to post the position with a salary range of \$85,000. - \$90,000., seconded by Mr. Meier. The motion unanimously passed.

9. Notice of Special Town Meeting and Referendum: **Brian Wissinger**

- a. Provisionally call for a Special Town Meeting to be held at the Somers Town Hall Auditorium, 600 Main Street Somers, Connecticut on Tuesday October 8, 2024, at 7:00 pm to consider and discuss, but not vote on the resolutions.
- b. Removes the resolutions from the agenda of the Town Meeting and approve vote by voting machine and set the date for referendum on November 5, 2024, with early voting to begin on October 21, 2024.
- c. Authorize the preparation and printing of explanatory text and other materials in accordance with section 9-369b.

Mr. Meier made a motion to call for a Special Town Meeting to be held at the Somers Town Hall Auditorium, 600 Main Street, Somers, Connecticut on Tuesday, October 8, 2024, at 7:00pm to consider and discuss, but not vote on the road improvement resolutions. Remove the resolutions from the agenda of the Town Meeting and approve vote by voting machine and set the date for referendum on November 5, 2024, with early voting to begin on October 21, 2024, and authorize the preparation and printing of explanatory text and other materials in accordance with section 9-369b, seconded by Mr. Schmidt. The motion unanimously passed.

10. Approval of Time and Attendance Module for iVisions Software and Authorize the First Selectman to sign the agreement. Brian Wissinger

Mr. Meier made a motion to approve the time and attendance module for iVisions Software and authorize the First Selectman to sign the agreement, seconded by Mr. Schmidt. the motion unanimously passed.

J.) Approval of Minutes of July 25, 2024, Special Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Special Meeting from July 25, 2024, and that minutes of said meeting be approved.

Mr. Schmidt made a motion to approve the special meeting minutes of July 25, 2024, as presented, seconded by Mr. Meier. The motion unanimously passed.

K.) ADJOURNMENT

Mr. Meier made a motion to adjourn the meeting at 7:38pm, seconded by Mr. Schmidt. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

**TOWN OF SOMERS
BOARD OF SELECTMEN
SPECIAL MEETING AGENDA
Thursday, August 1, at 5:00pm
Selectmen's Conference Room**



A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

- C.)** "Executive Session Pending Claims and Litigation AFL-HBAN v Town of Somers. Discussion with Town Counsel"

D.) ADJOURNMENT

**TOWN OF SOMERS
BOARD OF SELECTMEN
SPECIAL MEETING MINUTES
Thursday, August 1, at 5:00pm
Selectmen's Conference Room**

- A.) **CALL TO ORDER:** First Selectman Tim Keeney called the meeting to order at 5:00pm
1. Pledge of Allegiance – All members participated in the Pledge of Allegiance
 2. Roll Call: First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO Brian Wissinger, Town Attorney Carl Landolina.
- B.) **PUBLIC COMMENT:** None
- C.) "Executive Session Pending Claims and Litigation AFL-HBAN v Town of Somers. Discussion with Town Counsel"

Mr. Meier made a motion to go into Executive Session regarding Pending Claims and Litigation Discussion with Town Counsel: AFL-HBAN Solar Trust v Town of Somers HHB-CV21-6076300-S, AFL-HBAN Solar Trust v Town of Somers HHB-CV22-6076309-S" and invite CFO Brian Wissinger and Carl Landolina, seconded by Mr. Schmidt. The motion unanimously passed.

Executive Session ended at 5:55pm. No votes were taken.

- D.) **ADJOURNMENT**
- Mr. Meier made a motion to adjourn the meeting at 5:55pm, seconded by Mr. Schmidt. The motion unanimously passed.*

Respectfully

Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

**TOWN OF SOMERS
BOARD OF SELECTMEN
SPECIAL MEETING AGENDA
Thursday, August 8, at 5:00pm
Selectmen's Conference Room**



A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

C.) EXECUTIVE SESSION

1. "Executive Session Pending Claims and Litigation AFL-HBAN v Town of Somers. Discussion with Town Counsel"

D.) NEW BUSINESS

1. Discussion and possible approval of proposed settlement discussed in executive session

E.) ADJOURNMENT

**TOWN OF SOMERS
BOARD OF SELECTMEN
SPECIAL MEETING MINUTES
Thursday, August 8, at 5:00pm
Selectmen's Conference Room**

A.) CALL TO ORDER: First Selectman Tim Keeney called the meeting to order at 5:00pm

1. Pledge of Allegiance: All members participated in the Pledge of Allegiance
2. Roll Call: First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO Brian Wissinger, Assistant Treasurer Michael Marinaccio, Town Assessor Karen Neal, Attorney Carl Landolina

B.) PUBLIC COMMENT: None

C.) EXECUTIVE SESSION

1. "Executive Session Pending Claims and Litigation AFL-HBAN v Town of Somers. Discussion with Town Counsel"

Mr. Meier made a motion to go into Executive Session to discuss pending Claims and Litigation AFL-HBAN v Town of Somers with Town Counsel and invite, CFO Brian Wissinger, Assistant Treasurer Michael Marinaccio, Town Assessor Karen Neal, Attorney Carl Landolina, seconded by Mr. Schmidt. the motion unanimously passed.

Executive Session ended at 5:18pm

D.) NEW BUSINESS

1. Discussion and possible approval of proposed settlement discussed in executive session.

Mr. Meier made a motion to approve the proposed settlement as discussed in Executive Session in the matters of AFL-HBAN Solar Trust v Town of Somers HHB-CV22-6076309-S and CV-23—6076309-S and to authorize Attorney Carl Landolina to review and approve settlement documents and, to authorize First Selectman Timothy Keeney to execute all necessary documents related thereto, seconded by Mr. Schmidt. The motion unanimously passed.

E.) ADJOURNMENT

Mr. Meier made a motion to adjourn the meeting at 5:19pm, seconded by Mr. Schmidt. The motion unanimously passed.

Respectfully

Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

**TOWN OF SOMERS
BOARD OF SELECTMEN
REGULAR MEETING AGENDA
Thursday, August 15, 2024, at 6:00 pm
Town Hall Auditorium
MEETING WILL BE LIVE STREAMED**



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:
 - a. Accept Resignation of Daniel Blinn from the Ethics Commission with an effective date of August 6, 2024.
 - b. Accept the Resignation of William McGuirk from the Ethics Commission with an effective date do December 31, 2024.

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

G.) UPDATES FROM BOARDS AND COMMISSION:

H.) PENDING BUSINESS – None

I.) NEW BUSINESS

- J.)** Approval of Minutes of August 1, 2024, Special Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Special Meeting from August 1, 2024, and that minutes of said meeting be approved.

K.) ADJOURNMENT

**TOWN OF SOMERS
BOARD OF SELECTMEN
REGULAR MEETING MINUTES
Thursday, August 15, 2024, at 6:00 pm
Town Hall Auditorium**

A.) CALL TO ORDER: First Selectman Tim Keeney called the meeting to order at 6:00pm

1. Pledge of Allegiance: All members participated in the Pledge of Allegiance.
2. Roll Call: First Selectman Tim Keeney, Selectman Bill Meier and Bob Schmidt, CFO Brian Wissinger, Assistant Treasurer Michael Marinaccio and Land Use and Public Works Director Todd Rolland.

B.) PUBLIC COMMENT:

1. Public Comment: None

C.) PRESENTATIONS BY THE FIRST SELECTMAN

First Selectman Tim Keeney announced that due to inclement weather on Tuesday August 6th National Night Out is postponed to August 27, 2024. The event will take place at Field Road Park from 5-8pm.

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:

- a. Accept Resignation of Daniel Blinn from the Ethics Commission with an effective date of August 6, 2024.

Mr. Schmidt made a motion to accept the resignation of Daniel Blinn from the Ethics Commission with an effective date of August 6, 2024, seconded by Mr. Meier. The motion unanimously passed.

- b. Accept the Resignation of William McGuirk from the Ethics Commission with an effective date do December 31, 2024.

Mr. Meier made a motion to accept the resignation of William McGuirk from the Ethics Commission effective 12.22.24, seconded by Mr. Schmidt. the motion unanimously passed.

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers and Appropriations

Mr. Meier made a motion to approve the Appropriation to Separation Benefits Fund in the amount of \$43,141.02 from fund balance to cover costs of remaining balances for William Haiko and Christina Hurdle, seconded by Mr. Schmidt. the motion unanimously passed.

- b) CFO Finance Report/Updates: Mr. Wissinger reported on the Income & Expense Penalty (I&E) are forms sent to all rental properties in Town. They are sent out April 15th, annually, and are due back to the assessor on June 1. The list was compiled of those who failed to return the form. A 10% penalty is assessed on their total assessment and a bill for the penalty along with a letter was sent to those businesses.

- c) Presentation of Scheduled Payments

Mr. Schmidt made a motion to approve the scheduled payments in the amount of \$305,300.31, seconded by Mr. Meier. The motion unanimously passed.

G.) **UPDATES FROM BOARDS AND COMMISSION: None**

H.) **PENDING BUSINESS – None**

I.) **NEW BUSINESS - None**

J.) Approval of Minutes of August 1, 2024, Special Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Special Meeting from August 1, 2024, and that minutes of said meeting be approved.
Mr. Meier made a motion to approve the special meeting minutes of August 1, 2024, seconded by Mr. Schmidt. the motion unanimously passed.

K.) **ADJOURNMENT**

Mr. Meier made a motion to adjourn the meeting at 6:18pm, seconded by Mr. Schmidt. the motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

**TOWN OF SOMERS
BOARD OF SELECTMEN
SPECIAL MEETING AGENDA
Thursday, August 29, at 5:00pm
Town Hall Auditorium
MEETING WILL BE LIVE STREAMED**



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:

E.) FINANCE

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

F.) UPDATES FROM BOARDS AND COMMISSION:

G.) PENDING BUSINESS – None

H.) NEW BUSINESS

1. Update of Status of Somers Elementary School HVAC Project. Stephanie Levin and Superintendent Sam Galloway
2. Review of Cost Estimate provided by Gilbane. Stephanie Levin and Superintendent Sam Galloway
3. Recommendation to authorize the First Selectman to enter into a contract with Gilbane for Construction Management and to execute any necessary documents. Stephanie Levin and Superintendent Sam Galloway

I.) Approval of Minutes

1. Approval of Minutes of August 8, 2024, Special Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Special Meeting from August 8, 2024, and that minutes of said meeting be approved.
2. Approval of Minutes of August 15, 2024, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from August 15, 2024, and that minutes of said meeting be approved.

J.) ADJOURNMENT

**TOWN OF SOMERS
BOARD OF SELECTMEN
SPECIAL MEETING MINUTES
Thursday, August 29, at 5:00pm
Town Hall Auditorium**

A.) CALL TO ORDER: First Selectman Tim Keeney called the meeting to order at 5:00pm.

1. Pledge of Allegiance: All members participated in the Pledge of Allegiance.
2. Roll Call: First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO Brian Wissinger, Assistant Treasurer Michael Marinaccio, Land Use and Public Works Director Todd Rolland, School Superintendent Sam Galloway, Stephanie Levin School Director of Business Services, Jim MacFeat School Maintenance Supervisor, Board of Education Members included Chairman Anne Kirkpatrick, Derek Zelek, Carl Stebbins, Michael Briggs, Jan Martin, Somers Elementary School Principal Melissa Mucci, Brian Hamel Consulting Engineering Services, Charles Warrington, Collier Project Leader, Nick Conte of Gilbane and residents Cliff Martin and Melissa Zelek.

B.) PUBLIC COMMENT:

1. Public Comment: None

C.) PRESENTATIONS BY THE FIRST SELECTMAN

First Selectman Tim Keeney provided an update on the following items:

- The National Night Out held on August 27th at Field Road Park was well attended and a huge success.
- On Wednesday, August 28th, Osborn prison experienced a significant 14-inch water main break, resulting in a complete loss of water on site for several hours. Despite the severity of the situation, the water main break was repaired by the end of the day. Additionally, a Strike team, along with water tankers from the Towns of Ellington, West Stafford, Crystal Lake, and Somers, were available to provide water support if needed.

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:

E.) FINANCE

- a) Transfers and Appropriations - None
- b) CFO Finance Report/Updates - None
- c) Presentation of Scheduled Payments

Mr. Schmidt made a motion to approve the scheduled payments in the amount of \$228,395.37, seconded by Mr. Meier. The motion unanimously passed.

F.) UPDATES FROM BOARDS AND COMMISSION: None

G.) PENDING BUSINESS – None

H.) NEW BUSINESS

1. Update of Status of Somers Elementary School HVAC Project. Superintendent Sam Galloway and Charles Warrington of Colliers provide the scope of work for the Somers Elementary School HVAC Project. A discussion followed.

2. Review of Cost Estimate provided by Gilbane. Nick Conte, of Gilbane reviewed the Cost Estimate. A discussion followed.
3. Recommendation to authorize the First Selectman to enter into a contract with Gilbane for Construction Management and to execute any necessary documents. No Action was taken. Charles Warrington of Colliers will return with a new project budget and project scope at the Board of Selectmen meeting scheduled for September 19, 2024 at 6:00pm.

I.) **Approval of Minutes**

1. Approval of Minutes of August 8, 2024, Special Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Special Meeting from August 8, 2024, and that minutes of said meeting be approved.
Mr. Schmidt made a motion to approve the Special Meeting Minutes of August 8, 2024, seconded by Mr. Meier. The motion unanimously passed.
2. Approval of Minutes of August 15, 2024, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from August 15, 2024, and that minutes of said meeting be approved.
Mr. Meier made a motion to approve the Special Meeting minutes of August 15, 2024, seconded by Mr. Schmidt. the motion unanimously passed.

J.) **ADJOURNMENT**

Mr. Meier made a motion to adjourn the meeting at 6:21pm, seconded by Mr. Schmidt. the motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

**TOWN OF SOMERS
BOARD OF SELECTMEN
REGULAR MEETING AGENDA
Thursday, September 5, 2024, at 6:00 pm
Town Hall Auditorium
MEETING WILL BE LIVE STREAMED**



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

- Robert B. Percoski Community Service Award
- Adolph P. Anderson Quality Employee Award

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

G.) UPDATES FROM BOARDS AND COMMISSION:

H.) PENDING BUSINESS

1. Presentation and Possible vote to approve Revised Performance Evaluation – **Dayna Carpenter**

I.) NEW BUSINESS

1. Accept the resignation of Dayna Carpenter Human Resources Generalist with an effective date of September 19, 2024.
2. Update on Advanced Life Support (ALS) Services. **David Lenart**
3. Staffing Request: Request to hire Brittany Hailer as a part time Firefighter/Paramedic. **David Lenart**
4. Staffing Request: Request to hire Annette Ramsdell for the Social and Senior Services Specialist Position with an annual salary of \$50,000 and a proposed start date of September 9, 2024. **Matthew Cox**
5. Request to Enter into a Contract with B.Weyland Smith Consulting for Town of Somers Drug Free Communities, for Evaluation and Data Technical Assistance Services and authorize the First Selectmen to execute all associated documents. **Matthew Cox**

6. Request to enter into a contract with B. Weyland Smith Consulting for the Town of Somers Drug Free Communities, for youth Survey Data Collection and analysis, using Youth Voices Count Survey and Authorize the First Selectman to execute all associated documents. **Matthew Cox**
7. Discussion and possible Action on "Food Handling Establishments Ordinance" (Public Hearing was held on August 15, 2024).
Proposed motion: motion to adopt the Food Handling Ordinance and to be effective 15 days after publication, the publication will be published in summary form.
8. Accept Resignation of Public Health Director Luigi Sartori with an effective date of September 5, 2024.
9. Approval of Memorandum of Understanding (MOU) Between the Town of Somers and Melissa Pierce MPH, RS and Authorize the First Selectman to sign the Memorandum of Understanding. **Todd Rolland**
10. Appointment of Melissa Pierce, MPH, RS as the Public Health Director with an effective date of September 5, 2024. **Todd Rolland**
11. Review, Discussion, and Action to Upgrade Town of Somers Network Speeds and Enter Into Agreement to Move from the PSDN Connection to a CEN Connection and Authorize First Selectman to Sign All Documents. **Brian Wissinger**

J.) Approval of Minutes of August 29, 2024, Special Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Special Meeting from August 29, 2024, and that minutes of said meeting be approved.

K.) **ADJOURNMENT**

**TOWN OF SOMERS
BOARD OF SELECTMEN
REGULAR MEETING MINUTES
Thursday, September 5, 2024, at 6:00 pm
Town Hall Auditorium**

A.) CALL TO ORDER: First Selectman Tim Keeney called the meeting to order at 6:00pm.

B.)

1. Pledge of Allegiance: All members participated in the Pledge of Allegiance.
2. Roll Call: First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO Brian Wissinger, Human Services Director Matthew Cox, Human Resources Generalist Dayna Carpenter, Land Use and Public Works Director Todd Rolland, Town Sanitarian Andrea Vitrano, Melissa Peirce and Lieutenant Ray Stovall

C.) PUBLIC COMMENT:

1. Public Comment: None.

D.) PRESENTATIONS BY THE FIRST SELECTMAN

First Selectman Tim Keeney presented the following items:

- The Economic Development Commission will be hosting a Networking event on 9/19/24 at 5pm at Worthington Winery to which the Board of Selectmen have been invited to. The Board of Selectmen meeting for that week has been scheduled as a special meeting on Wednesday 9/18/24 at 6pm. Ms. LaFleur will be responsible for providing notice and posting both special meeting agendas
 - Mr. Keeney proposed Frank Poirier to be the recipient of the Robert B. Percoski Community Service Award
 - Mr. Keeney proposed Maureen Parsell to be the recipient of the Adolph P. Anderson Quality Employee Award
- Both Selectmen agreed with the recommendations. The awards will be presented at a future Board of Selectmen meeting.

E.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations: None.

F.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS – None.

G.) FINANCE

- a) Transfers and Appropriations -None.
- b) CFO Finance Report/Updates – Mr. Wissinger Presented on the following items:
 - a. Mr. Wissinger provided the Board with the Monthly Budget Report that's provided to the Board of Finance.
 - b. Today there was a meeting with the State of Connecticut Office of Policy and Management (OPM) and The Connecticut Association of Assessing Officers (CAAO) and all Statewide Town Assessors. CAAO and OPM provided an update on the Motor Vehicle Law changes that were put into effect by Legislation this law goes into effect October 1, 2024. Town Assessors will no longer use the National Automobile Dealer Association (NADA) book values to value motor vehicles. Town Assessors will now have to assess Motor vehicles based on the MSRP with a 20-year depreciation schedule. The first amount will be based on 85% of the Manufacturer's Suggested Retail Price (MSRP) and each year it will go down 3-1/2% depreciation until reaches 15% - it will never drop below 15%.

OPM will provide the Town Assessors with a table to use as guidelines.

No Vehicle will be valued less than \$500. Snowmobiles, ATV's and utility trailers used for personal use will be fully exempt. The Board of Assessment Appeals no longer will be able to adjust values according to conditions, mileage, if the vehicle has a salvage title or if has been rebuilt.

The only thing that the Board of Assessment Appeals will be able to adjust is if the MSRP was set incorrectly.

We will no longer receive the annual Supplemental list. The Town will receive a file from the Department of Motor Vehicles on the 15th of each month for the vehicles that were registered in the previous month. It will be up to the Town what the billing frequency will be.

The Assessors office is expecting at least 20% of the vehicles on the 10/1/24 grand list to not be priced. The Assessors office will have to purchase a subscription to Price Digest to get the MSRP and manually price about 2,100 vehicles.

Mr. Wissinger recommended drafting an ordinance and getting the word out to the residents with a mailer.

c) Presentation of Scheduled Payments

Mr. Schmidt made a motion to approve the scheduled payments in the amount of \$118,192.85, seconded by Mr. Meier. The motion unanimously passed.

H.) UPDATES FROM BOARDS AND COMMISSION:

I.) PENDING BUSINESS

1. Presentation of a Revised Employee Performance Evaluation – Dayna Carpenter
Mr. Schmidt made a motion to approve the revised performance evaluation, seconded by Mr. Meier. The motion unanimously passed.

J.) NEW BUSINESS

1. Accept the resignation of Dayna Carpenter Human Resources Generalist with an effective date of September 12, 2024.
Mr. Schmidt made a motion to accept the resignation of Dayna Carpenter, Human Resources Generalist, with an effective date of September 19, 2024, seconded by Mr. Meier. The motion unanimously passed.
2. Update on Advanced Life Support (ALS) Services. David Lenart
Chief David Lenart provided an update on Advanced Life Support (ALS). A discussion followed.
3. Staffing Request to hire Brittany Hailer as a part time Firefighter/Paramedic.
Mr. Schmidt made a motion to hire Brittany Hailer as a part time Firefighter/Paramedic with a start date of October 1, 2024, seconded by Mr. Meier. The motion unanimously passed.
4. Staffing Request: Request to hire Annette Ramsdell for the Social and Senior Services Specialist Position with an annual salary of \$50,000 and a proposed start date of September 9, 2024. Matthew Cox
Mr. Schmidt made a motion to approve the request to hire Annette Ramsdell for the Social Senior Services Specialist position with an annual salary of \$50,000 and a start date of September 9, 2024, seconded by Mr. Meier. The motion unanimously passed.

5. Request to Enter into a Contract with B.Weylan Smith Consulting for Town of Somers Drug Free Communities, for Evaluation and Data Technical Assistance Services and authorize the First Selectmen to execute all associated documents. Matthew Cox
Mr. Meier made a motion to enter into a contract with B. Weylan Smith Consulting for Town of Somers Drug Free Communities, for Evaluation and Data Technical Assistance Services and authorize the First Selectman to execute all associated documents, seconded by Mr. Schmid. The motion unanimously passed.
6. Request to enter into a contract with B. Weyland Smith Consulting for the Town of Somers Drug Free Communities, for youth Survey Data Collection and analysis, using Youth Voices Count Survey and authorize the First Selectman to execute all associated documents. Matthew Cox
Mr. Meier made a motion to enter into a contract with B. Weyland Smith Consulting for the Town of Somers Drug Free Communities, for Youth Survey Data Collection and analysis, using Youth Voices Count Survey and authorize the First Selectman to execute all the associated documents, seconded by Mr. Schmidt. the motion unanimously passed.
7. Discussion and possible Action on "Food Handling Establishments Ordinance" (Public Hearing was held on August 15, 2024).
Mr. Schmidt made a motion to adopt the Food Handling Ordinance and to be effective 15 days after publication, the publication will be published in summary form, seconded by Mr. Meier. The motion unanimously passed.
8. Accept Resignation of Public Health Director Luigi Sartori with an effective date of September 5, 2024.
Mr. Meier made a motion to accept the resignation of Public Health Director Luigi Sartori with an effective date of September 5, 2024, seconded by Mr. Schmidt. the motion unanimously passed.
9. Approval of Memorandum of Understanding (MOU) Between the Town of Somers and Melissa Pierce MPH, RS and Authorize the First Selectman to sign the Memorandum of Understanding. Todd Rolland
Mr. Schmidt made a motion to approve the Memorandum of Understanding (MOU) between the Town of Somers and Melissa Pierce, MPH, RS and authorize the First Selectman to sign the Memorandum of Understanding. The motion unanimously passed.
10. Appointment of Melissa Pierce, MPH, RS as the Public Health Director with an effective date of September 5, 2024. Todd Rolland
Mr. Schmidt made a motion to appoint Melissa Pierce, MPH, RS as Town of Somers Public Health Director with an effective date of September 5, 2024, seconded by Mr. Meier. The motion unanimously passed.
11. Review, Discussion, and Action to Upgrade Town of Somers Network Speeds and Enter Into Agreement to Move from our Public Safety Data Network (PSDN) Connection to a Connecticut Educational Network (CEN) Connection and Authorize First Selectman to sign All Documents
Mr. Schmidt made a motion to enter into an agreement to move from the Public Safety Data Network (PSDN) Connection to a Connecticut Educational Network (CEN) connection and authorize the First Selectman to execute all documents, seconded by Mr. Meier. The motion unanimously passed.

- K.) Approval of Minutes of August 29, 2024, Special Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Special Meeting from August 29, 2024, and that minutes of said meeting be approved.
Mr. Meier made a motion to approve the Special Meeting minutes of August 29, 2024, as presented, seconded by Mr. Schmidt. the motion unanimously passed.
- L.) **ADJOURNMENT**
Mr. Schmidt made a motion to adjourn the meeting at 7:12pm, seconded by Mr. Meier. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

**TOWN OF SOMERS
BOARD OF SELECTMEN
SPECIAL MEETING AGENDA
Wednesday, September 18, 2024,
6:00 pm
Town Hall Auditorium
MEETING WILL BE LIVE STREAMED**



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

- Presentation of the Robert B. Percoski Community Service Award to Frank Poirier
- Presentation of the Adolph P. Anderson Quality Employee Award to Maureen Parsell

D.) FINANCE

- a) Transfers and Appropriations - Year End Transfers.
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

E.) UPDATES FROM BOARDS AND COMMISSION:

F.) PENDING BUSINESS

1. Discussion and Possible Action on adding language to the Employee Handbook Regarding Performance Review Process. **Dayna Carpenter**

G.) NEW BUSINESS

1. Staffing Request: Request to hire Jennifer Griger as the Youth Services Coordinator with an annual salary of \$55,000 and a start date of September 30, 2024. **Matthew Cox**
2. Approval of Agreement with Tomalonis/Karoliszyn and Judge Robert K. Killian, Jr. to finalize the final disbursement of the Angel Fund. **Matthew Cox**
3. Approval of the expenditure of \$40,000. from the SAF fund's to the Tomalonis/Karolisyn Family. **Matthew Cox**
4. Local Traffic Authority – Request to close Battle Street for the Annual Holiday Festival on Saturday, December 7, 2024. **Trooper Justin Preuss and Kim Littig**
5. Staffing Request – Request to hire Kevin Dowe for the position of School Resource Officer (SRO) with an hourly rate of \$30 and a start date of December 1, 2024. **Trooper Justin Preuss and Kim Littig**

6. Request to promote Lieutenant Ray Stovall to the rank of Fire Captain. **David Lenart**
7. Request approval to create and promote a member of the career staff to the position of EMS Captain to oversee the Paramedic program. **David Lenart**

H.) Approval of Minutes of September 5, 2024, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from September 5, 2024, and that minutes of said meeting be approved.

I.) **ADJOURNMENT**

**TOWN OF SOMERS
BOARD OF SELECTMEN
SPECIAL MEETING MINUTES
Wednesday, September 18, 2024, at 6:00 pm
Town Hall Auditorium**



- A.) **CALL TO ORDER:** First Selectman Tim Keeney called the meeting to order at 6:00pm.
1. Pledge of Allegiance: All members participated in the Pledge of Allegiance.
 2. Roll Call: First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt. CFO Brian Wissinger, Assistant Treasurer Michael Marinaccio, Human Services Director Matthew Cox, Land Use and Public Works Director Todd Rolland, Trooper Justin Preuss and Police Administrator Kim Littig, Fire Chief David Lenart, Human Resources Generalist Dayna Carpenter, Recreation Coordinator Kim Halligan.
- B.) **PUBLIC COMMENT:**
1. Public Comment:
- C.) **PRESENTATIONS BY THE FIRST SELECTMAN**
- The Board of Selectmen presented the Robert B. Percoski Community Service Award to Frank Poirier.
 - The Board of Selectmen presented the Adolph P. Anderson Quality Employee Award to Maureen Parsell.
- D.) **CONSENT AGENDA**
1. Boards and Commissions: Appointments/Resignations:
- E.) **OPPORTUNITY TO ADD URGENT AGENDA ITEMS**
- F.) **FINANCE**
- a) Transfers and Appropriations - Year End Transfers.
Mr. Schmidt made a motion to approve the year end transfers as presented, seconded by Mr. Meier. The motion unanimously passed.
 - b) CFO Finance Report/Updates - None
 - c) Presentation of Scheduled Payments
Mr. Schmidt made a motion to approve the scheduled payments in the amount of \$295,777.53, seconded by Mr. Meier. The motion unanimously passed.
- G.) **UPDATES FROM BOARDS AND COMMISSION: None**
- H.) **PENDING BUSINESS**
1. Discussion and Possible Action on adding language to the Employee Handbook Regarding Performance Review Process. **Dayna Carpenter**
Mr. Meier made a motion to approve the Pay for Performance language in the Employee Handbook, Seconded by Mr. Schmidt. the motion unanimously passed.
- I.) **NEW BUSINESS**
1. Staffing Request: Request to hire Jennifer Griger as the Youth Services Coordinator with an annual salary of \$55,000 and a start date of September 30, 2024. **Matthew Cox**
Mr. Meier made a motion to approve the hiring of Jennifer Griger as the Youth Services Coordinator with an annual salary of \$55,000 and a start date of September

30, 2024, seconded by Mr. Schmidt. The motion unanimously passed.

2. Local Traffic Authority – Request to close Battle Street for the Annual Holiday Festival. Trooper Justin Preuss and Kim Littig
Mr. Schmidt made a motion to approve the Local Traffic Authority to close Battle Street for the Annual Holiday Festival on Saturday, December 7, 2024, seconded by Mr. Meier. The motion unanimously passed.
 3. Staffing Request – Request to hire Kevin Dowe for the position of School Resource Officer (SRO) with an hourly rate of \$30 and a start date of December 1, 2024. Trooper Justin Preuss and Kim Littig
Mr. Meier made a motion to approve the hiring of Kevin Dowe for the position of School Resource Officer (SRO) with an hourly rate of \$30 and a start date of December 1, 2024, seconded by Mr. Schmidt. the motion unanimously passed.
 4. Request to promote Lieutenant Ray Stovall to the rank of Fire Captain. David Lenart
Mr. Meier made a motion to create the position of Fire Captain and approve to promote Lieutenant Ray Stovall to the rank of Fire Captain, seconded by Mr. Schmidt. the motion unanimously passed.
 5. Request approval to create and promote a member of the career staff to the position of EMS Captain to oversee the Paramedic program. David Lenart
Mr. Meier made a motion to create the position of EMS Captain and conduct the assessment process amongst the career staff, seconded by Mr. Schmidt. the motion unanimously passed.
- J.) Approval of Minutes of September 5, 2024, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from September 5, 2024, and that minutes of said meeting be approved.
Mr. Schmidt made a motion to approve the Board of Selectmen Regular Meeting Minutes of September 5, 2024, as presented, seconded by Mr. Meier. The motion unanimously passed.
- K.) **ADJOURNMENT**
Mr. Meier made a motion to adjourn the meeting at 6:47pm, seconded by Mr. Schmidt. the motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

**Town of Somers
Board of Selectmen
Regular Meeting Agenda
Thursday, September 19, 2024
6:00pm**

Cancelled

**Town of Somers
Board of Selectmen
Special Meeting Agenda
Thursday, September 19, 2024**

5:00pm

**Somers Small Business Networking Event
Hosted by the Economic Development Commission
Worthington Winery 359 Mountain Road, Somers, CT**



- **Call to Order**
- **Roll Call**
- **Adjournment**

**TOWN OF SOMERS
BOARD OF SELECTMEN
REGULAR MEETING AGENDA
Thursday, October 3, 2024, at 6:00 pm
Town Hall Auditorium
MEETING WILL BE LIVE STREAMED**



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

- A.) CALL TO ORDER**
 - 1. Pledge of Allegiance
 - 2. Roll Call
- B.) PUBLIC COMMENT:**
 - 1. Public Comment:
- C.) PRESENTATIONS BY THE FIRST SELECTMAN**
- D.) CONSENT AGENDA**
 - 1. Boards and Commissions: Appointments/Resignations:
Accept the Resignation of Lynne P. Goss from the Cultural Commission with an effective date of September 7, 2024.
 - 2. Appointment of Bill Meier to the Somers Elementary School HVAC Building Committee.
 - 3. Appointment of Brian Wissinger to the Somers Elementary School HVAC Building Committee.
- E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS**
- F.) FINANCE**
 - a) Transfers and Appropriations
 - b) CFO Finance Report/Updates
 - c) Presentation of Scheduled Payments
- G.) UPDATES FROM BOARDS AND COMMISSION:**
- H.) PENDING BUSINESS**
 - 1. BOE Update on HVAC Project Budget. Board of Education/Colliers/Gilbane
 - 2. Discussion and Possible Action on Construction Manager Contract. Board of Education/Colliers/Gilbane
- I.) NEW BUSINESS**
 - 1. Fire Department Update. **David Lenart**
 - 2. Accept Resignation of Firefighter/Paramedic Cody Lemire. **David Lenart**
 - 3. Approval of Zoll Monitors Warranty Contract and Authorize the First Selectman to Execute all associated documents. **David Lenart**
 - 4. Discussion and Possible Action on Action EMS Intercept Agreement. **David Lenart**
 - 5. Capital Improvement Project Requests. **Todd Rolland**

- a. Historical Museum porch and painting. A couple of years ago, we received significant ARPA funding to replace the museum's roof and rebuild its windows. That work has been completed. This is the remaining work on that project. In 2023, we applied for a T-Mobile Hometown Grant to fund this project but were unsuccessful. \$45,000.00
 - b. Replacement of two (2) Recycling Center dumpsters. \$20,000.00
 - c. Town Hall interior Painting. \$18,000.00
 - d. Replacement of the Small Buildings Mower. \$17,500.00
 - e. Replacement of the Small Highway Roller. \$25,000.00
 - f. Town Hall Community LED Sign. \$75,000.00
 - g. Replacement of the Conner's Place Playground Surfacing. \$220,000.00
 - h. Replacement of the 2016 Senior Bus. \$30,000.00
 - i. Replacement of the 2004 Plow/Dump/Sander Truck. \$175,000.00
6. Set Town Meeting Date to vote on appropriation of \$43,141.02 for Separation Payout.
Recommended Meeting Date is November 7th at 7:00pm - **Brian Wissinger**

J.) Approval of Minutes of September 18, 2024, Special Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Special Meeting from September 18, 2024, and that minutes of said meeting be approved.

K.) **ADJOURNMENT**

**TOWN OF SOMERS
BOARD OF SELECTMEN
REGULAR MEETING MINUTES
Thursday, October 3, 2024, at 6:00 pm
Town Hall Auditorium**

A.) CALL TO ORDER: First Selectman Tim Keeney called the meeting to order at 6:00pm.

1. Pledge of Allegiance: All members participated in the Pledge of Allegiance.
2. Roll Call: First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt. CFO Brian Wissinger, Assistant Finance Director Michael Marinaccio, Land Use and Public Works Director Todd Rolland, Fire Chief David Lenart, Firefighter Tim O'Keefe, Carl Stebbins Board of Education, Superintendent Sam Galloway, Business Director Stephanie Levin, Nick Conte of Gilbane and Charles Warrington, Collier Project Leader.

B.) PUBLIC COMMENT:

1. Public Comment: None

C.) PRESENTATIONS BY THE FIRST SELECTMAN

D.) First Selectman Tim Keeney provided an update on the following items:

- Town Wide Tag Sale is this Saturday, October 5th. There are 60 participants. The address locations are posted on the Town website and Facebook.
- Early Voting starts on October 21st -October 31st and then continues November 1st through November 3rd. this will be posted on the Town's website and Facebook page.

E.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:
Accept the Resignation of Lynne P. Goss from the Cultural Commission with an effective date of September 7, 2024.
Mr. Meier made a motion to accept the resignation of Lynne P. Goss from the Cultural Commission with an effective date of September 7, 2024, seconded by Mr. Schmidt. the motion unanimously passed.
2. Appointment of Bill Meier to the Somers Elementary School HVAC Building Committee.
Mr. Schmidt made a motion to appoint Bill Meier to the Somers Elementary School HVAC Building Committee, seconded by Mr. Keeney. The motion unanimously passed.
3. Appointment of Brian Wissinger to the Somers Elementary School HVAC Building Committee.
Mr. Meier made a motion to appoint Brian Wissinger to the Somers Elementary School HVAC Building Committee, seconded by Mr. Schmidt. the motion unanimously passed.

F.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

Mr. Meier made a motion to add to the agenda Fire Department Staffing to the Agenda, seconded by Mr. Schmidt. the motion unanimously passed.

Mr. Meier made a motion to add to the agenda discussion and approval of the Memorandum of Agreement between the Town of Somers and the Somers Fire Fighter Local 4284 IAFF, seconded by Mr. Schmidt. The motion unanimously passed.

G.) FINANCE

a) Transfers and Appropriations - None

b) CFO Finance Report/Updates: Mr. Wissinger presented the monthly budget report.

Mr. Marinaccio provided an update on Santa Fuel. The State Siting Council will meet next Thursday to discuss Santa Fuel's petition to motion to reopen and modify their denied decision. They have reduced the megawatt capacity and addressed environmental concerns, with studies showing no adverse impact on ponds and wetlands. Additionally, 442 panels have been removed, buffers enhanced with vegetation and sound walls, and a new access road on Mountain View Road. Mr. Marinaccio will attend the next meeting and report back to the Board of Selectmen.

c) Presentation of Scheduled Payments

Mr. Schmidt made a motion to approve the Scheduled Payments in the amount of \$283,396.05, seconded by Mr. Meier. The motion unanimously passed.

H.) UPDATES FROM BOARDS AND COMMISSION: None

I.) PENDING BUSINESS

1. BOE Update on HVAC Project Budget. Board of Education/Colliers/Gilbane Superintendent Galloway provided an update on the HVAC project budget.
2. Discussion and Possible Action on Construction Manager Contract. Board of Education/Colliers/Gilbane
Mr. Warrington and Mr. Conte presented the updated contract. A discussion followed.

J.) NEW BUSINESS

1. Fire Department Staffing Request. Request to temporarily bring Nick Noto from part time to full time with a start date of October 6, 2024.

Mr. Meier made a motion to temporarily bring Nick Noto from part time to full time status with a start date of October 6, 2024, seconded by Mr. Schmidt. the motion unanimously passed.

2. Discussion and approval of the Memorandum of Agreement between the Town of Somers and the Somers Fire Fighter Local 4284 IAFF

Mr. Meier made a motion to approve the Memorandum of Agreement between the Town of Somers and Somers Fire Fighter Local 4284, IAFF, seconded by Mr. Schmidt. the motion unanimously passed.

3. Fire Department Staffing Request. Request to hire Timothy Dark as a Paramedic with a start date of October 20, 2024.

Mr. Schmidt made a motion to approve the staffing request to hire Timothy Dark as a Paramedic with a start date of October 20, 2024, contingent on an acceptable Physical and Background check, seconded by Mr. Meier. The motion unanimously passed.

4. Chief Lenart provided an update on the Fire Department.

5. Accept Resignation of Firefighter/Paramedic Cody Lemire. **No Resignation was submitted therefore No Action was taken.**

6. Approval of Zoll Monitors Warranty Contract and Authorize the First Selectman to Execute all associated documents. **David Lenart**
Mr. Meier made a motion to approve the Zoll Monitors Warranty Contract not to exceed \$16,339.20 and contingent on the addition of the non-appropriation clause in the contract, seconded by Mr. Schmit. The motion unanimously passed.
7. Discussion and Possible Vote on Action EMS Intercept Agreement. **David Lenart**
Mr. Meier made a motion to terminate the agreement with Action Ambulance and to exercise our 30 day termination and allow the First Selectman to execute any documents related to the termination, seconded by Mr. Schmidt. the motion unanimously passed.
8. Capital Improvement Project Requests. **Todd Rolland**
- a. Historical Museum porch and painting. A couple of years ago, we received significant ARPA funding to replace the museum's roof and rebuild its windows. That work has been completed. This is the remaining restoration. In 2023, we applied for a T-Mobile Hometown Grant to fund this project but were unsuccessful. \$45,000.00
 - b. Replacement of two (2) Recycling Center dumpsters. \$20,000.00
 - c. Town Hall interior painting. \$18,000.00
 - d. Replacement of the Small Buildings Mower. \$17,500.00
 - e. Replacement of the Small Highway Roller. \$25,000.00
 - f. Town Hall Community LED Sign. \$75,000.00
 - g. Replacement of the Conner's Place Playground Surfacing. \$220,000.00
 - h. Replacement of the 2016 Senior Bus. \$30,000.00
 - i. Replacement of the 2004 Plow/Dump/Sander Truck. \$175,000.00
- Mr. Meier made a motion to approve the CIP items A-I as presented with a total cost of \$625,000. Seconded by Mr. Schmidt. The motion unanimously passed.*
9. Set Town Meeting Date to vote on appropriation of \$43,141.02 for Separation Payout. Recommended Meeting Date is November 7th at 7:00pm - **Brian Wissinger**
Mr. Meier made a motion to set the Town Meeting Date to vote on Appropriation of \$43,141.02 for Separation Payout on November 7, 2024, at 7pm, seconded by Mr. Schmidt. the motion unanimously passed.
- K.) Approval of Minutes of September 18, 2024, Special Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Special Meeting from September 18, 2024, and that minutes of said meeting be approved.
Mr. Schmidt made a motion to approve the September 18, 2024, meeting minutes as presented, seconded by Mr. Meier. The motion unanimously passed.
- L.) **ADJOURNMENT**
Mr. Schmidt made a motion to adjourn the meeting at 7:30pm, seconded by Mr. Meier. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording *Minutes are not official until accepted at a subsequent meeting.*

**TOWN OF SOMERS
BOARD OF SELECTMEN
REGULAR MEETING AGENDA
Thursday, October 17, 2024, at 6:00 pm
Town Hall Auditorium
MEETING WILL BE LIVE STREAMED**

<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

AMENDED



A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

G.) UPDATES FROM BOARDS AND COMMISSION:

H.) PENDING BUSINESS

I.) NEW BUSINESS

1. Capital Improvement Project Requests (CIP). **David Lenart**
 - a. Command Vehicle 2024 Ford Interceptor AWD \$68,500.
 - b. Light Rescue Vehicle & Technical Rescue Equipment Upgrade \$425,000.
 - c. Radio System Replacement \$177,739. Annually (10-year total \$774,776.)
 - d. Request for Senior Center Repairs. \$50,000. **Todd Rolland**
 - e. Request for Mill Pond Fishing Dock Repairs. \$8,500. **Todd Rolland**
2. Presentation of the Affordable Housing Plan. **Bradley Pellissier**
3. Request to Accept the Sidewalk Ad Hoc Committee's Final Report and Disband the Committee. **Todd Rolland**
4. Request to Create an Assistant Building Official Position and Approve the Job Description. **Todd Rolland**
5. Request for an Appropriation of \$70,939 to fund the Plan to Hire an Assistant Building Official and add to the November 7, 2024 Town Meeting Agenda. **Todd Rolland**
6. Approval of Agreement between GEI Consultants and the Town of Somers for the work at the Somersville Mill Site in the Amount of \$60,000 and Authorize the First Selectmen to sign the Agreement.

7. Discussion and vote to adopt and recommend to the Board of Finance and to the electors and citizens eligible to vote at Town Meetings of the Town the following Resolution:

AMENDMENT RESOLUTION AUTHORIZING AN INCREASE IN THE APPROPRIATION AND THE AMOUNT OF GENERAL OBLIGATION BONDS AND NOTES OF THE TOWN TO FINANCE SAID APPROPRIATION FROM \$10,500,000 TO \$15,000,000 FOR THE HVAC AND ELECTRICAL SYSTEM IMPROVEMENTS PROJECT, AS WELL AS ESTABLISHING A DATE FOR A REFERENDUM

8. Notice of Special Town Meeting and Referendum
 - a. Provisionally call for a Special Town Meeting to be held at Somers Town Hall Auditorium, 600 Main Street, Somers, Connecticut on Tuesday, December 10, 2024 at 7:00 pm to consider and discuss, but not vote on, the resolution.
 - b. Remove the resolution from the agenda of the Town Meeting and approve vote by voting machine and set the date for referendum on Tuesday, December 17, 2024 between the hours of 6:00 am and 8:00 pm.
9. Request to Authorize the First Selectman to execute the Mutual Aid Agreement with Stafford Ambulance Association for Intercept Services for the Town of Stafford. **Brian Wissinger**

- J.) Approval of Minutes of October 3, 2024, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from October 3, 2024, and that minutes of said meeting be approved.

- K.) **ADJOURNMENT**

**TOWN OF SOMERS
BOARD OF SELECTMEN
REGULAR MEETING MINUTES
Thursday, October 17, 2024, at 6:00 pm
Town Hall Auditorium**

- A.) CALL TO ORDER:** First Selectman Tim Keeney called the meeting to order at 6:00pm.
1. Pledge of Allegiance: All members participated in the Pledge of Allegiance.
 2. Roll Call: First Selectman Tim Keeney, Selectman Bill Meier, CFO Brian Wissinger, Assistant Treasurer Michael Marinaccio, Public Works and Land Use Director Todd Rolland, Fire Chief David Lenart, Brad Pellissier, David Pinney John Guskowski of Tyche Planning and Policy Group. Selectman Bob Schmidt was not available to attend.
- B.) PUBLIC COMMENT:**
1. Public Comments:
Mike Ciani, President of the Somers Soccer Association. Expressed concerns about the condition of the Somers Soccer Fields. A discussion followed.
- C.) PRESENTATIONS BY THE FIRST SELECTMAN**
Mr. Keeney presented the following items:
- The Scarecrow Festival is Saturday, October 19th 10am-4pm at the Four town Fairgrounds.
 - Early voting starts October 21st – October 31st and then again November 1st-3rd. All early voting dates are posted on the Town's website and on Facebook.
 - Mr. Marinaccio explained that Santa Fuels has requested to reopen their petition with the Siting Council due to some changes they are proposing. He attended a Zoom meeting of the Siting Council on October 10th, where Santa Fuels presented modifications to their original plan. During the meeting, the Siting Council expressed the need for a Public Hearing. This hearing will allow the public to better understand the specific changes proposed by Santa Fuels. Although the Committee voted in favor of scheduling a Public Hearing, they have not yet determined a date for it.
- D.) CONSENT AGENDA**
1. Boards and Commissions: Appointments/Resignations: None
- E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS - None**
- F.) FINANCE**
- a) Transfers and Appropriations – None.
 - b) CFO Finance Report/Updates
Mr. Wissinger presented the following items:
 - Mahoney and Sabol the Auditors did a site visit last week, there were no issues.
 - November 30th is the deadline for Directors to submit their department budgets.
 - Reval has started, and after the Grand list is built for this year, Vision Appraisal Services will send out data mailers to all Town residents.
 - The Assessor received the Supplemental list from the Department of Motor Vehicles (DMV) on new vehicles purchased after October 1, 2023 for the January tax bills. 610 vehicles will need to be manually priced by the Town Assessor.

- We began the implementation schedule this week for the new time and attendance module for the accounting software. We plan to go live late March early April 2025
- During the CIP meeting last week, the Chief requested support to purchase a demo model Ambulance. CIP agreed. The cost is about \$60,000-\$80,000. less than what we were expecting to pay.
- Mr. Wissinger, The Chief, Mat Atwood and our EMSI billing agency completed the long form rate application for EMS rates. The State was not offering an increase with the short form. The State offered the Town of Somers a 4% increase and we accepted. The 4% increase on the current rates take effect on January 1, 2025.

c) Presentation of Scheduled Payments

Mr. Meier made a motion to approve the scheduled payments in the amount of \$224,521.25, seconded by Mr. Keeney. The motion unanimously passed.

G.) UPDATES FROM BOARDS AND COMMISSION: None

H.) PENDING BUSINESS: None

I.) NEW BUSINESS

1. Capital Improvement Project Requests (CIP).

- a. Command Vehicle 2024 Ford Interceptor AWD \$65,500.

Mr. Meier made a motion to approve the Capital Improvement Project for the Command Vehicle 2024 Ford Interceptor AWD in the amount of \$65,500., and forward it to the CIP Committee, seconded by Mr. Keeney the motion unanimously passed.

- b. Light Rescue Vehicle & Technical Rescue Equipment Upgrade \$425,000.

Mr. Meier made a motion to approve the Capital Improvement Project for the light rescue vehicle and technical rescue equipment upgrade in the amount of \$425,000. and forward it to the CIP Committee, seconded by Mr. Keeney. The motion unanimously passed.

- c. Radio System Replacement \$107,143. For year one.

Mr. Meier made a motion to approve the Capital Improvement Project for the Radio System Replacement in the amount of \$107,143 for year one of the ten years and forward it to the CIP Committee, seconded by Mr. Keeney. The motion unanimously passed.

- d. Request for Senior Center Repairs. \$50,000. Todd Rolland

Mr. Meier made a motion to approve the Capital Improvement Project for the Senior Center repairs in the amount of \$50,000. and forward it to the CIP Committee, seconded by Mr. Keeney. The motion unanimously passed.

- e. Request for Mill Pond Fishing Dock Repairs. \$8,500. Todd Rolland

Mr. Meier made a motion to approve the Capital Improvement Project for the Mill Pond fishing dock repairs in the amount of \$8,500. and forward it to the CIP Committee, seconded by Mr. Keeney. The motion unanimously passed.

2. Presentation of the Affordable Housing Plan. **Bradley Pellissier and John Guskowski**
Mr. Guskowski presented the draft Somers Affordable Housing Plan. A discussion followed.
3. Request to Accept the Sidewalk Ad Hoc Committee's Final Report and Disband the Committee. **Todd Rolland**
Mr. Meier made a motion to accept the Sidewalk Ad Hoc Committee's final report and disband the Sidewalk Ad Hoc Committee, seconded by Mr. Keeney. The motion unanimously passed.
4. Request to Create an Assistant Building Official Position and Approve the Job Description. **Todd Rolland**
Mr. Meier made a motion to create an Assistant Building Official Position and approve the Job Description as presented, seconded by Mr. Keeney. The motion unanimously passed.
5. Request for an Appropriation of \$70,939 to fund the Plan and to Hire an Assistant Building Official and add to the November 7, 2024, Town Meeting Agenda. **Todd Rolland**
Mr. Meier made a motion to Hire Michael Anthony as the Assistant Building Official contingent upon the appropriation being approved by the Board of Finance and add it to the November 7, 2024, Town Meeting agenda, seconded by Mr. Keeney. The motion unanimously passed.

Mr. Meier made a motion to approve the Appropriation of \$70,939. from the General Fund to the Salary line item for the Assistant Building Official position as presented, seconded by Mr. Keeney. The motion unanimously passed.
6. Approval of Agreement between GEI Consultants and the Town of Somers for the work at the Somersville Mill Site in the Amount of \$60,000 and Authorize the First Selectmen to sign the Agreement.
Mr. Meier made a motion to approve the Agreement between GEI Consultants and the Town of Somers for the work at the Somersville Mill Site in the amount of \$60,000 and authorize the First Selectman to sign the agreement contingent upon Board of Finance approval, seconded by Mr. Keeney. The motion unanimously passed.
7. Discussion and vote to adopt and recommend to the Board of Finance and to the electors and citizens eligible to vote at Town Meetings of the Town the following Resolution:
AMENDMENT RESOLUTION AUTHORIZING AN INCREASE IN THE APPROPRIATION AND THE AMOUNT OF GENERAL OBLIGATION BONDS AND NOTES OF THE TOWN TO FINANCE SAID APPROPRIATION FROM \$10,500,000 TO \$15,000,000 FOR THE HVAC AND ELECTRICAL SYSTEM IMPROVEMENTS PROJECT, AS WELL AS ESTABLISHING A DATE FOR A REFERENDUM

Mr. Meier made a motion to adopt the AMENDMENT RESOLUTION AUTHORIZING AN INCREASE IN THE APPROPRIATION AND THE AMOUNT OF GENERAL OBLIGATION BONDS AND NOTES OF THE TOWN TO FINANCE SAID APPROPRIATION FROM \$10,500,000 TO \$15,000,000 FOR THE HVAC AND ELECTRICAL SYSTEM IMPROVEMENTS PROJECT, AS WELL AS ESTABLISHING A DATE FOR A REFERENDUM, seconded by Mr. Keeney. The motion unanimously passed.

8. Notice of Special Town Meeting and Referendum

- a. Provisionally call for a Special Town Meeting to be held at Somers Town Hall Auditorium, 600 Main Street, Somers, Connecticut on Tuesday, December 10, 2024 at 7:00 pm to consider and discuss, but not vote on, the resolution.
- b. Remove the resolution from the agenda of the Town Meeting and approve vote by voting machine and set the date for referendum on Tuesday, December 17, 2024 between the hours of 6:00 am and 8:00 pm.

Mr. Meier made a motion to Provisionally call for a Special Town Meeting to be held at Somers Town Hall Auditorium, 600 Main Street, Somers, Connecticut on Tuesday, December 10, 2024, at 7:00 pm to consider and discuss, but not vote on, the resolution. Remove the resolution from the agenda of the Town Meeting and approve vote by voting machine and set the date for referendum on Tuesday, December 17, 2024 between the hours of 6:00 am and 8:00 pm. Seconded by Mr. Keeney. The motion unanimously passed.

9. Request to Authorize the First Selectman to execute the Mutual Aid Agreement with Stafford Ambulance Association for Intercept Services for the Town of Stafford. **Brian Wissinger**

Mr. Meier made a motion to approve the Mutual Aid Agreement with Stafford Ambulance Association for Intercept Services for the Town of Stafford and authorize the First Selectman to sign the agreement, seconded by Mr. Keeney. The motion unanimously passed.

J.) Approval of Minutes of October 3, 2024, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from October 3, 2024, and that minutes of said meeting be approved.

Mr. Meier made a motion to approve the minutes of the Regular October 2, 2024, meeting, seconded by Mr. Keeney. The motion unanimously passed.

K.) **ADJOURNMENT**

Mr. Meier made a motion to adjourn the meeting at 8:01pm, seconded by Mr. Keeney. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

**TOWN OF SOMER
BOARD OF SELECTMEN
SPECIAL MEETING AGENDA
Thursday, October 31, 2024, at 5:00pm
Selectmen's Conference Room
Meeting will be live streamed**



- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Members present**
- 4. Discuss and Act upon an Emergency Open Fire Ban Ordinance.**
- 5. Adjournment**

**TOWN OF SOMER
BOARD OF SELECTMEN
SPECIAL MEETING MINUTES
Thursday, October 31, 2024, at 5:00pm
Selectmen's Conference Room**

1. **Call to Order** – First Selectman Tim Keeney called the meeting to order at 5:00pm.
2. **Pledge of Allegiance:** All members participated in the Pledge of Allegiance.
3. **Members present:** First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt.
4. **Discuss and Act upon an Emergency Open Fire Ban Ordinance.**
The First Selectman, pursuant to his powers under C.G.S. 28-8a(a) has declared a public emergency arising from the threat of outdoor fires due to unusually dry conditions in the State of Connecticut and the Town of Somers and Adopt an Ordinance Banning Open Fire burning. See attached Declaration and Ordinance

Mr. Meier made a motion to adopt the Ordinance Banning Open Fires on Municipal and Private Property, seconded by Mr. Schmidt. the motion unanimously passed.

5. **Adjournment:**
Mr. Meier made a motion to adjourn at 5:03pm, seconded by Mr. Schmidt. the motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

RECEIVED

NOV 12 2024

TOWN CLERK'S OFFICE

Declaration of Public Emergency

WHEREAS, the State of Connecticut has experienced a prolonged period of extremely dry weather and,

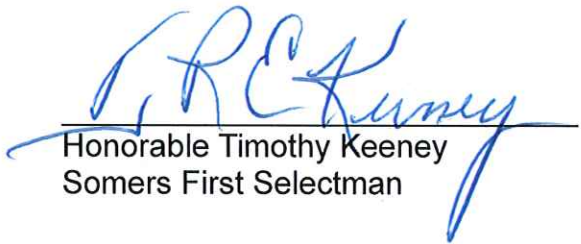
WHEREAS, the dry weather has created conditions where the threat of outdoor fires has been exacerbated, and

WHEREAS, the number of fire calls has increased substantially in all areas of the State, including the Town of Somers, and

WHEREAS, the threat and potential for these fires has created a public safety hazard.

NOW THEREFORE, Timothy Keeney, as First Selectman of the Town of Somers, pursuant to C.G.S. § 28-8a(a) hereby declares the threat of outdoor fires to be a public emergency and authorizes the Board of Selectmen to take necessary action to abate the public threat of these fires.

Signed at Somers this 30TH day of October 2024.


Honorable Timothy Keeney
Somers First Selectman

Ordinance Banning Open Fires on Municipal and Private Property



WHEREAS, the First Selectman, pursuant to his powers under C.G.S. 28-8a(a) has declared a public emergency arising from the threat of outdoor fires due to unusually dry conditions in the State of Connecticut and Town of Somers, and

WHEREAS, the Board of Selectmen has the obligation to abate all public health and safety conditions occurring during a state of public emergency, and

WHEREAS, the Board of Selectmen has, pursuant to Section 4-4(e) of the Town Charter, the authority to adopt emergency ordinances to abate such conditions.

NOW THEREFORE, pursuant to Section 4-4(e) of the Town Charter the Board of Selectmen adopts the following:

1. Notwithstanding any ordinance, rule or regulation to the contrary, no person shall have an open fire or conduct open burning on any private property, nor shall any person have an open fire or conduct open burning on any municipal property.
2. Prohibited open fires and open burning shall include, but are not limited to:
 - Burning of leaves and brush
 - Use of firepits, campfires, bonfires, chimineas or other similar devices
 - Charcoal/outdoor open flame grilling (propane and natural gas grills are exempt)
 - Fireworks
 - Fireplace ashes should be properly disposed in approved containers
3. These prohibitions shall continue until the First Selectman has declared the public emergency to be over or as otherwise provided by the Charter.

4. Any person violating this ordinance may be subject to a \$100 fine or penalties as provided by local law, ordinance, rule, or regulation or as may be provided under the Connecticut General Statutes 23-48 and 53a-114.

Adopted this 31st day of October, 2024.


Timothy Keeney


William Meier


Robert Schmidt

**TOWN OF SOMERS
BOARD OF SELECTMEN
REGULAR MEETING AGENDA
Thursday, November 7, 2024 at 6:00 pm
Town Hall Auditorium
MEETING WILL BE LIVE STREAMED**



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations: None

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

G.) UPDATES FROM BOARDS AND COMMISSION: None

H.) PENDING BUSINESS

1. Overview of the Affordable Housing Plan and to take Public Comment. Tim Keeney and Bradley Pellissier
2. Board of Selectmen to adopt the Affordable Housing Plan.

I.) NEW BUSINESS

1. Discussion and Possible Action on the proposed contract amendment for Collier's Project leaders and authorize the First Selectman to sign the contract amendment. Charles Warrington
2. Discussion and Possible Action to approve the Settlement agreement between the Town of Somers and Kevin Koropatkin and authorize the First Selectman to sign the agreement. Matthew Cox
3. Discussion and Possible Action to approve the Release of Claim of Kevin Koropatkin. Matthew Cox
4. Public Works Staffing Request – Request to hire Luke Bolduc for the Fulltime Highway Maintainer position, with an hourly rate of \$23.60 and a start date of November 18, 2024. Todd Rolland
5. Approval of the proposed 2025 Regular Board of Selectmen meeting schedule.
6. Approval of the proposed 2025 Holiday Schedule.

- J.) Approval of Minutes of October 17, 2024, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from October 17, 2024, and that minutes of said meeting be approved.

Approval of Minutes of October 31, 2024, Special Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Special Meeting from October 31, 2024, and that minutes of said meeting be approved.

- K.) **ADJOURNMENT**

TOWN OF SOMERS
BOARD OF SELECTMEN
REGULAR MEETING MINUTES
Thursday, November 7, 2024, at 6:00 pm
Town Hall Auditorium



- A.) **CALL TO ORDER:** First Selectman Tim Keeney called the meeting to order at 6:00pm.
1. Pledge of Allegiance: All members participated in the Pledge of Allegiance.
 2. Roll Call: First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO Brian Wissinger, Assistant Treasurer Michael Marinaccio, Land Use and Public Works Director Todd Rolland, Assistant Land Use Director of Human Services Matthew Cox, Board of Education Director of Business Services Director Stephanie Levin, Bradley Pellissier, Chairman of the Planning Commission, David Pinney, Chairman of the Housing Authority, Paul Hart, Board of Finance and Mark Schweitzer Colliers Representative.
- B.) **PUBLIC COMMENT:**
1. Public Comment: None
- C.) **PRESENTATIONS BY THE FIRST SELECTMAN**
First Selectman Tim Keeney Presented the following items:
- The Fire Ban is still in place.
 - Regarding the November Election, the question regarding absentee ballot voting was defeated at the local level; however, it passed statewide.
 - The Road Bond has successfully passed with a vote of 2-1.
 - Congratulations to the Registrar and Voters, Town Clerk and Poll workers, everyone did a great job.
 - Monday November 11th Veterans Day, Town offices will be closed.
- D.) **CONSENT AGENDA**
1. Boards and Commissions: Appointments/Resignations: None
- E.) **OPPORTUNITY TO ADD URGENT AGENDA ITEMS**
- F.) **FINANCE**
- a) Transfers and Appropriations- Transfer Request in the amount of \$3,348.00.
Mr. Meier made a motion to approve the Transfer Request in the amount of \$3,348.00 from State Police line item to School Resource Officer Shift premium, seconded by Mr. Schmidt. the motion unanimously passed.
 - b) CFO Finance Report/Updates:
Mr. Wissinger provided an update on the following items:
The Road Bond has successfully passed with a vote of 2-1. Mr. Wissinger has communicated this development to both the Financial Advisor and Bond Counsel. They will now proceed with the planning of the issuance calendar for the Road Bond, which is scheduled for May.
Mr. Wissinger provided handouts of the monthly expenditure Report and Quarterly Revenue Report.
 - c) Presentation of Scheduled Payments
Mr. Schmidt made a motion to approve the scheduled payments in the amount of \$350,813.89, seconded by Mr. Meier. The motion unanimously passed.

G.) **UPDATES FROM BOARDS AND COMMISSION: None**

H.) **PENDING BUSINESS**

1. Overview of the Affordable Housing Plan and to take Public Comment. Tim Keeney
Mr. Keeney provided an overview of the Affordable Housing Plan. A discussion followed. There were no public comments.

2. Board of Selectmen to adopt the Affordable Housing Plan.

Mr. Meier made a motion to adopt the Affordable Housing Plan, seconded by Mr. Schmidt. the motion unanimously passed.

I.) **NEW BUSINESS**

1. Discussion and Possible Action on the proposed contract amendment for Collier's Project leaders and authorize the First Selectman to sign the contract amendment.
Charles Warrington

Mr. Meier made a motion to approve the proposed contract amendment for Collier's Project Leaders and authorize the First Selectman to sign the contract amendment, seconded by Mr. Schmidt. the motion unanimously passed.

2. Discussion and Possible Action to approve the Settlement agreement between the Town of Somers and Kevin Koropatkin and authorize the First Selectman to sign the agreement. Matthew Cox

Mr. Meier made a motion the Board of Selectmen approve the Settlement Agreement between the Town of Somers and Keven Koropatkin as amended and authorize the First Selectman to sign the agreement, seconded by Mr. Schmidt. the motion unanimously passed.

3. Discussion and Possible Action to approve the Release of Claim for Kevin Koropatkin.
Matthew Cox

Mr. Meier made a motion to approve the Release of Claim for Kevin Koropatkin, seconded by Mr. Schmidt. the motion unanimously passed.

4. Public Works Staffing Request – Request to hire Luke Bolduc for the Fulltime Highway Maintainer position, with an hourly rate of \$23.60 and a start date of November 18, 2024. Todd Rolland

Mr. Schmidt made a motion to approve the request to hire Luke Bolduc for the Full-time Maintainer position, with an hourly rate of \$23.60, with a start date of November 18, 2024, and to acquire a CDL License within 18 months, seconded by Mr. Meier. The motion unanimously passed.

5. Approval of the proposed 2025 Regular Board of Selectmen meeting schedule.

Mr. Meier made a motion to approve the proposed 2024 Regular Board of Selectmen meeting schedule, seconded by Mr. Schmidt. the motion unanimously passed.

6. Approval of the proposed 2025 Holiday Schedule.

Mr. Meier made a motion to approve the proposed 2025 Holiday Schedule as presented, seconded by Mr. Schmidt. the motion unanimously passed.

J.) Approval of Minutes of October 17, 2024, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from October 17, 2024, and that minutes of said meeting be approved.

Mr. Meier made a motion to approve the minutes of October 17, 2024, as presented, seconded by Mr. Schmidt. The motion unanimously passed.

Approval of Minutes of October 31, 2024, Special Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Special Meeting from October 31, 2024, and that minutes of said meeting be approved.

Mr. Schmidt made a motion to approve the minutes of October 31, 2024, as presented, seconded by Mr. Meier. The motion unanimously passed.

K.) ADJOURNMENT

Mr. Schmidt made a motion to adjourn the meeting at 6:36, seconded by Mr. Meier. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

**TOWN OF SOMERS
BOARD OF SELECTMEN
REGULAR MEETING AGENDA
Thursday, November 21, 2024, at 6:00 pm
Town Hall Auditorium
MEETING WILL BE LIVE STREAMED**



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations: None

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

G.) UPDATES FROM BOARDS AND COMMISSION: None

H.) PENDING BUSINESS - None

I.) NEW BUSINESS

1. Public Works Staffing Request- Request to hire Ryan Wilson for the Seasonal on-call Plow operator with an hourly salary of \$25.00 and a start date of December 2, 2024.
Todd Rolland
2. Accept Resignation of Firefighter/Paramedic Cody Lemire with an effective date of November 30, 2024.
3. Accept Resignation of Emergency Management Director Anne Cournoyer with an effective date of November 29, 2024.
4. Appointment of Interim Emergency Management Director Todd Rolland.

J.) Approval of Minutes of November 7, 2024, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from November 7, 2024, and that minutes of said meeting be approved.

K.) ADJOURNMENT

**TOWN OF SOMERS
BOARD OF SELECTMEN
REGULAR MEETING MINUTES
Thursday, November 21, 2024, at 6:00 pm
Town Hall Auditorium**

- A.) **CALL TO ORDER:** First Selectman Tim Keeney called the meeting to order at 6:00pm.
1. Pledge of Allegiance: All members participated in the Pledge of Allegiance.
 2. Roll Call: First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO Brian Wissinger, Assistant Treasurer Michael Marinaccio, Land Use and Public Works Director Todd Rolland.
- B.) **PUBLIC COMMENT:**
1. Public Comment: None
- C.) **PRESENTATIONS BY THE FIRST SELECTMAN**
First Selectman Tim Keeney presented the following items:
- Mr. Keeney provided a detailed handout summarizing the results from the November 5, 2024, Presidential Election.
 - Mr. Keeney attended the retirement celebration for Marty Smith, which took place at the Fire Department. Approximately one hundred individuals were present to honor his 48 years of service.
 - The Town Office will observe an early closure at 1:00 PM on November 27, 2024, in anticipation of the Thanksgiving holiday.
 - Mr. Keeney provided update regarding the status of the Angel Fund.
- D.) **CONSENT AGENDA**
1. Boards and Commissions: Appointments/Resignations: None
- E.) **OPPORTUNITY TO ADD URGENT AGENDA ITEMS:**
Mr. Meier made a motion to add the following agenda item: To accept the resignation of Martin Smith effective November 30, 2024, seconded by Mr. Schmidt. the motion unanimously passed.
- F.) **FINANCE**
- a) Transfers and Appropriations – None
 - b) CFO Finance Report/Updates - None
 - c) Presentation of Scheduled Payments
- Mr. Schmidt made a motion to approve the payments in the amount of \$483,191.93 seconded by Mr. Meier. The motion unanimously passed.*
- G.) **UPDATES FROM BOARDS AND COMMISSION:** None
- H.) **PENDING BUSINESS** - None
- I.) **NEW BUSINESS**
1. Accept the resignation of Martin Smith, Somers Police Officer effective November 30, 2024.
Mr. Schmidt made motion to accept the resignation of Martin Smith, Town of Somers Police Officer after 48 years of service, seconded by Mr. Meier. The motion unanimously passed.

2. Public Works Staffing Request- Request to hire Ryan Wilson for the Seasonal on-call Plow Operator with an hourly salary of \$25.00 and a start date of December 2, 2024.
Todd Rolland

Mr. Meier made a motion to approve the request to hire Ryan Wilson for the seasonal on-call plow operator position with an hourly rate of \$25.00 and a start date of December 2, 2024, seconded by Mr. Schmidt. the motion unanimously passed.

3. Accept Resignation of Firefighter/Paramedic Cody Lemire with an effective date of November 30, 2024.

Mr. Schmidt made a motion to accept the resignation of Firefighter/Paramedic Cody Lemire with an effective date of November 30, 2024, seconded by Mr. Meier. The motion unanimously passed.

4. Accept Resignation of Emergency Management Director Anne Cournoyer with an effective date of November 29, 2024.

Mr. Meier made a motion to accept the resignation of Emergency Management Director Anne Cournoyer with an effective date of November 29, 2024, seconded by Mr. Schmidt. The motion unanimously passed.

5. Appointment of Interim Emergency Management Director Todd Rolland.

Mr. Meier made a motion to appoint Todd Rolland as the Interim Emergency Management Director, seconded by Mr. Schmidt. the motion unanimously passed.

J.) Approval of Minutes of November 07, 2024, Regular Meeting of the Board of Selectmen.

The Board of Selectmen waives the reading of the minutes of the Regular Meeting from November 07, 2024, and that minutes of said meeting be approved.

Mr. Schmidt made a motion to approve the regular meeting minutes of November 7, 2024, as presented, seconded by Mr. Meier. The motion unanimously passed.

K.) **ADJOURNMENT**

Mr. Meier made a motion to adjourn the meeting at 6:16pm, seconded by Mr. Schmidt. the motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

**TOWN OF SOMERS
BOARD OF SELECTMEN
REGULAR MEETING AGENDA
Thursday, December 5, 2024, at 6:00 pm
Town Hall Auditorium
MEETING WILL BE LIVE STREAMED**



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations: None

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

G.) UPDATES FROM BOARDS AND COMMISSION: None

H.) PENDING BUSINESS - None

I.) NEW BUSINESS

1. Staffing Request: Request to hire Erica Pascale as the part-time Human Resources Generalist at \$30 an hour at 15- 20 hours a week with a start date of January 6, 2024.
Tim Keeney
2. Approval of the Emergency Management Director Job Description. **Todd Rolland**
3. Adoption of the Resolution authorizing the First Selectman to execute any documents for the Fiscal Year 2024 Emergency Management Performance Grant. **Todd Rolland**

J.) Approval of Minutes of November 21, 2024, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from November 21, 2024, and that minutes of said meeting be approved.

K.) ADJOURNMENT

**TOWN OF SOMERS
BOARD OF SELECTMEN
REGULAR MEETING AGENDA
Thursday, December 5, 2024, at 6:00 pm
Town Hall Auditorium**

Cancelled



TOWN OF SOMERS
BOARD OF SELECTMEN
SPECIAL MEETING AGENDA
Tuesday, December 10, 2024, at 6:00 pm
Town Hall Auditorium
MEETING WILL BE LIVE STREAMED



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

- A.) **CALL TO ORDER**
 - 1. Pledge of Allegiance
 - 2. Roll Call
- B.) **PUBLIC COMMENT:**
 - 1. Public Comment:
- C.) **PRESENTATIONS BY THE FIRST SELECTMAN**
- D.) **CONSENT AGENDA**
 - 1. Boards and Commissions: Appointments/Resignations: None
- E.) **FINANCE**
 - a) Transfers and Appropriations
 - b) CFO Finance Report/Updates
 - c) Presentation of Scheduled Payments
- F.) **UPDATES FROM BOARDS AND COMMISSION: None**
- G.) **PENDING BUSINESS - None**
- H.) **NEW BUSINESS**
 - 1. Staffing Request: Request to hire Erica Pascale as the part-time Human Resources Generalist at \$30 an hour at 15- 20 hours a week with a start date of January 6, 2024.
Tim Keeney
 - 2. Approval of the Emergency Management Director Job Description. **Todd Rolland**
 - 3. Adoption of the Resolution authorizing the First Selectman to execute any documents for the Fiscal Year 2024 Emergency Management Performance Grant. **Todd Rolland**
- I.) Approval of Minutes of November 21, 2024, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from November 21, 2024, and that minutes of said meeting be approved.
- J.) **ADJOURNMENT**

**TOWN OF SOMERS
BOARD OF SELECTMEN
SPECIAL MEETING AGENDA
Tuesday, December 10, 2024, at 6:00 pm
Town Hall Auditorium**

A.) CALL TO ORDER: First Selectman Tim Keeney called the meeting to order at 6:00pm.

1. Pledge of Allegiance – All members participated in the Pledge of Allegiance.
2. Roll Call- First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO Brian Wissinger, Assistant Treasurer Michael Marinaccio, Land Use and Public Works Director Todd Rolland, Chief David Lenart.

B.) PUBLIC COMMENT:

1. Public Comment: None

C.) PRESENTATIONS BY THE FIRST SELECTMAN

First Selectman Tim Keeney presented the following items:

- The Board of Selectmen received complaints about 18 Wheelers transporting pig and cow manure through Town, particularly via short-cut Carriage Road. This raises safety and environmental concerns due to debris from the trucks. Mr. Keeney asked Todd Rolland, Director of Land Use and Public Works, about the actions taken. Mr. Rolland stated he has reached out to the relevant Town Departments, and once the Resident Troopers office finishes its investigation, Public Works and the Fire Department will provide their input. A discussion followed.
- The Town's annual Holiday Festival and Tree lighting on December 7th was a huge success. Thanks to everyone who contributed. We look forward to next year.
- The "Stuff a Cruiser" at the Police Department will run until December 12th. Toys can also be dropped off at the Human Services Department at Kibbe Fuller.
- Mr. Keeney raised the topic of a Charter Revision and encouraged the Board of Selectmen to consider who will serve on the Commission.
- This evening at 7:00pm the Board of Selectmen will hold a Special Town Meeting to consider and discuss (but not vote on) the following resolution:
AMENDMENT RESOLUTION AUTHORIZING AN INCREASE IN THE APPROPRIATION AND THE AMOUNT OF GENERAL OBLIGATION BONDS AND NOTES OF THE TOWN TO FINANCE SAID APPROPRIATION FROM \$10,500,000 TO \$15,000,000 FOR THE HVAC AND ELECTRICAL SYSTEM IMPROVEMENTS PROJECT

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations: None

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS - None

F.) FINANCE

- Transfers and Appropriations - None
- CFO Finance Report/Updates
Mr. Wissinger provided an update on the following items:
 - provided handouts of the monthly budget report. A discussion followed.
 - Supplemental Bills go out on 12/12/24.
 - Presentation of Scheduled Payments

Mr. Schmidt made a motion to approve the payments in the amount of \$117,598.52, seconded by Mr. Meier. The motion unanimously passed.

G.) UPDATES FROM BOARDS AND COMMISSION: None

H.) PENDING BUSINESS – None

I.) NEW BUSINESS

1. Staffing Request: Request to hire Erica Pascale as the part-time Human Resources Generalist at \$30 an hour at 15- 20 hours a week with a start date of January 6, 2024.
Tim Keeney

Mr. Schmidt made a motion to hire Erica Pascale as the part-time Human Resources Generalist with an hourly rate of \$30 at 15-20 hours a week, with a start date of January 6, 2024, seconded by Mr. Meier. The motion unanimously passed.

2. Approval of the Emergency Management Director Job Description. **Todd Rolland**
Mr. Meier made a motion to approve the job description as presented, seconded by Mr. Schmidt. The motion unanimously passed.

3. Adoption of the Resolution authorizing the First Selectman to execute any documents for the Fiscal Year 2024 Emergency Management Performance Grant. **Todd Rolland**
Mr. Schmidt made a motion to adopt the Resolution and authorizing the First Selectman to execute all associated documents, seconded by Mr. Meier. The motion unanimously passed.

J.) Approval of Minutes of November 21, 2024, Regular Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Regular Meeting from November 21, 2024, and that minutes of said meeting be approved.
Mr. Meier made a motion to approve the Regular Meeting Minutes of November 21, 2024, meeting as presented, seconded by Mr. Schmidt. The motion unanimously passed.

K.) ADJOURNMENT

Mr. Schmidt made a motion to adjourn the meeting at 6:38pm, seconded by Mr. Meier. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

**TOWN OF SOMERS
BOARD OF SELECTMEN
REGULAR MEETING AGENDA
Thursday, December 19, 2024, at 6:00 pm
Town Hall Auditorium
MEETING WILL BE LIVE STREAMED**



<https://www.youtube.com/channel/UCitLJvpaGg5rGsVVbsUYK8A/featured>

A.) CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call

B.) PUBLIC COMMENT:

1. Public Comment:

C.) PRESENTATIONS BY THE FIRST SELECTMAN

D.) CONSENT AGENDA

1. Boards and Commissions: Appointments/Resignations:
 - Appointment to Cultural Commission - Appoint Terry Titus to the Cultural Commission with a term expiring on 12.22.26
 - Resignation from Youth Services Bureau Advisory Board: Accept the resignation of Brian Langan from the Youth Services Bureau Advisory Board effective 12/31/2024
 - Reappointments – See Attachment

E.) OPPORTUNITY TO ADD URGENT AGENDA ITEMS

F.) FINANCE

- a) Transfers and Appropriations
- b) CFO Finance Report/Updates
- c) Presentation of Scheduled Payments

G.) UPDATES FROM BOARDS AND COMMISSION: None

H.) PENDING BUSINESS - None

I.) NEW BUSINESS

1. A CIP request to replace the Piedmont Hall Boiler for \$11,000.00. Todd Rolland
2. Request to reduce the number of Open Space and Trails Committee members from 14 to 10. Todd Rolland
3. Request to Change Website Providers and Authorize the First Selectman to sign the Revize Web Services Sales Agreement. Kim LaFleur/Brian Wissinger
4. Presentation and Discussion on ClearGov Financial Software. Brian Wissinger
5. Presentation of Fiscal Year 2026 Budget Requests. Brian Wissinger
6. Approval of Ambulance Lease Package and Authorize First Selectman to Sign All Documents. Brian Wissinger

J.) Approval of Minutes of December 10, 2024, Special Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Special Meeting from December 10, 2024, and that minutes of said meeting be approved.

K.) ADJOURNMENT

**TOWN OF SOMERS
BOARD OF SELECTMEN
REGULAR MEETING MINUTES
Thursday, December 19, 2024, at 6:00 pm
Town Hall Auditorium**

- A.) **CALL TO ORDER:** First Selectman Tim Keeney called the meeting to order at 6:00pm.
1. Pledge of Allegiance: All members participated in the Pledge of Allegiance.
 2. Roll Call: First Selectman Tim Keeney, Selectmen Bill Meier and Bob Schmidt, CFO, Brian Wissinger, Assistant Treasurer Michael Marinaccio, Land Use and Public Works Director Todd Rolland, Anne Moses Chairman of Open Space and Trails, Patricia Loftus, Chairman of the Cemetery Committee.
- B.) **PUBLIC COMMENT:**
1. Public Comment: None
- C.) **PRESENTATIONS BY THE FIRST SELECTMAN**
- D.) **CONSENT AGENDA**
1. Board and Commissions: Appointments/Resignations:
 - a. Appointment to Cultural Commission – Appoint Terry Titus to the Cultural Commission with a term expiring on 12.22.26
Mr. Schmidt made a motion to Appoint Terry Titus to the Cultural Commission with a term expiring on 12.22.26, seconded by Mr. Meier. The motion unanimously passed.
 - b. Resignation from Youth Services Bureau Advisory Board: Accept the resignation of Brian Langan from the Youth Services Bureau Advisory Board effective 12/31/2024
Mr. Schmidt made a motion to accept the resignation of Brian Langan from the Youth Services Bureau Advisory Board effective 12/31/24, seconded by Mr. Meier. The motion unanimously passed.
 - c. Reappointments – See Attachment
Mr. Meier made a motion to reappoint said members as presented, seconded by Mr. Schmidt. the motion unanimously passed.
- E.) **OPPORTUNITY TO ADD URGENT AGENDA ITEMS**
- Mr. Wissinger presented an item to be considered for the agenda. Agenda Item: Request to enter into an Agreement with Grever and Ward for Somers Center Cemetery Section Development Planning – Phase 2 and authorize Tim Keeney to sign associated documents.
- Mr. Meier made a motion to add the following agenda item to the agenda: Request to enter into an Agreement with Grever and Ward for Somers Center Cemetery Section Development Planning – Phase 2 and authorize Tim Keeney to sign associated documents. Seconded by Mr. Schmidt. the motion unanimously passed.***
- F.) **FINANCE**
- a) Transfers and Appropriations - None
 - b) CFO Finance Report/Updates – Mr. Wissinger provided an update on the Road and HVAC Bond process.
 - c) Presentation of Scheduled Payments
Mr. Schmidt made a motion to approve the payments in the amount of \$496,846.31, seconded by Mr. Meier. The motion unanimously passed.

G.) UPDATES FROM BOARDS AND COMMISSION: None

H.) PENDING BUSINESS - None

I.) NEW BUSINESS

1. A CIP request to replace the Piedmont Hall Boiler for \$11,000.00. Todd Rolland\
Mr. Meier made a motion to approve the Capital Improvement Request to replace the Piedmont Hall Boiler in the amount of \$11,000, seconded by Mr. Schmidt. the motion unanimously passed.
2. Request to reduce the number of Open Space and Trails Committee members from 14 to 10. Todd Rolland
Mr. Schmidt made a made a motion to reduce the number of Open Space and Trails members from 14 to 10, seconded by Mr. Meier. The motion unanimously passed.
3. Request to Change Website Providers and Authorize the First Selectman to sign the Revize Agreement. Kim LaFleur/Brian Wissinger
Mr. Meier made a motion to approve the request to change website providers and Authorize the First Selectman to sign the Revize Agreement contingent on adding non-appropriation language to the contract and receive a favorable recommendation from the IT Governance Committee, seconded by Mr. Schmidt. the motion unanimously passed.
4. Presentation of Fiscal Year 2026 Budget Requests. Brian Wissinger
Mr. Wissinger presented the Fiscal Year 2026 Budget Request. A discussion followed.
5. Presentation and Discussion on ClearGov Software. Brian Wissinger
Mr. Schmidt made a motion to approve the ClearGov Software and authorize the First Selectman to sign the agreement, seconded by Mr. Meier. The motion unanimously passed.
6. Approval of Ambulance Lease Package and Authorize First Selectman to Sign All Documents. Brian Wissinger
Mr. Meier made a motion to approve the Ambulance Lease Package and authorize the Firs Selectmen to sign all associated documents, seconded by Mr. Schmidt. the motion unanimously passed.

J.) Approval of Minutes of December 10, 2024, Special Meeting of the Board of Selectmen.
The Board of Selectmen waives the reading of the minutes of the Special Meeting from December 10, 2024, and that minutes of said meeting be approved.
Mr. Schmidt made a motion to approve the special meeting minutes of December 10, 2024, seconded by Mr. Meier. The motion unanimously passed.

K.) ADJOURNMENT

Mr. Schmidt made a motion to adjourn the meeting at 6:46pm, seconded by Mr. Meier. The motion unanimously passed.

Respectfully Submitted,

Kim LaFleur-Recording

Minutes are not official until accepted at a subsequent meeting.

Reappointments 12.22.24

Board/Comm	Member	Affil	Term	Term Exp
Adv Comm for Seniors	Ailene I. Henry	U		12.22.2025
Town Liaison	Matthew Cox-Chairman	na	9 Mem/1 Yr Trm	12.22.2025
	Marilyn L Gaskell	R		12.22.2025
	Eileen T Fedorowich	U		12.22.2025
	Joan I Sizer	R		12.22.2025
	Katherine M Toohey	U		12.22.2025
	Patricia M. Bachetti-VChrm	D		12.22.2025
	Phyllis A Gwilliam	D		12.22.2025
	John Kelleher	D		12.22.2025
Assessment Appls			3 Mem/3 Yr Trm	
	Keith G Burger	R		12.22.2027
Cemetery Comm	Patricia M Bachetti	D		12.22.2028
Conservation Comm				
	Howie Coro	R		12.22.2028
Cultural Comm				
	John Kelleher	D	2 Yr	12.22.2026
	David L Marti	R	2 Yr	12.22.2026
	Eileen T Fedorowich	U	1 Yr	12.22.2025
	Timothy J Simoes	D	3 Yr	12.22.2027
	Gail E Tishler	R	2 Yr	12.22.2026
	Giselle P Richards- Genece	D	2 Yr	12.22.2026
	Patricia M Bachetti- Sec	D	3 Yr	12.22.2027
	Theresa K. Schmidt	D	1 Yr	12.22.2025
Economic Dev Comm				
	James B O'Hearn- Chair	U	5 Mem/5 Yr Trm	12.22.2029
		R		
Economic Dev Comm Alt	Elizabeth A Frechette	D	2 Mem/2 Yr Trm	12.22.2026
Emerg Preparedness Adv Council		R		12.22.2026
	Superintendent Dr. Sam Galloway	na		12.22.2026
	Charles Daniel Thayer Jr	R		12.22.2026
	Davide Lenart	na	9 Mem/2 Yr Trm	12.22.2026
	Karen J. Hocking	D		12.22.2026
	Peter DeBrino	U		12.22.2026
	Todd M Rolland-Highways	na		12.22.2026
	Trooper Justin Preuse	na		12.22.2026
Housing Authority	David A Pinney - Chrm	D		12.22.2029
	Theresa K Schmidt	D		12.22.2029

	John Nejfelt	U		12.22.2029
Open Space/Trails	Ann B Moses, Chair Horse Comm	D		12.22.2025
	Barbara A Anderson	D		12.22.2025
	Charles P Carson	R		12.22.2025
	Debra A Romano	U		12.22.2025
	Dominic Wilson	na		12.22.2025
	Vacancy		1 Yr Appt	12.22.2025
	Joan P Sears	U		12.22.2025
	Maureen Parsell - Recreation	na		12.22.2025
	Vacancy			12.22.2025
		D		12.22.2025
	Patrice L Carson, Land Trust	R		12.22.2025
	Richard Bailey, Land Trust- Sec	U		12.22.2025
	Vacancy			12.22.2025
	Todd M Rolland, DPW Dir	na		12.22.2025
Town Counsel	Fahey Landolina & Assoc			12.22.2026
	Windsor Locks, CT		2 Yr/Charter	
WPCA	Daniel A Fraro- Sec	R		12.22.2027
	Jeremy Bourque	R		12.22.2027
	Stephen A Getman- Chair	R		12.22.2027
	Emily S G Dreyer	D		12.22.2027
	Timothy J Vecchiarelli	R		12.22.2027
WPCA-Alt	Duane L Mason	R		12.22.2025
Zoning Brd of Appeals				
	Ralph Williams	U		12.22.2028
Zoning Brd of Appeals Alt	Bernard J Ferro III	U		12.22.2025
Zoning Comm				
	James P Formica	R	5 Mem/4 Yr Trm	12.22.2028
	Howie Coro	R		12.22.2028
Zoning Comm Alt	Douglas T Ferro	U	3 Mem/1 Yr Trm	12.22.2025

Dave Marti

To: Kim LaFleur
Subject: 2024 Agenda and Minutes

Kim,

Web needs 1/11 CANCEL notice

Print and web need 5/2 Reg CANCEL

Web need 6/6 Reg CANCEL

Reg 7/18 need Agenda/Minutes or CANCEL

8/1 Special NO MINUTES

8/1 Regular NO CANCEL

12/10 Special Minutes

I sent over a few scans that need added to the web

Thanks, Dave



David Marti | Town Clerk
600 Main Street. | Somers, CT
o: 860-763-8207
f: 860-763-8228
e: dmarti@somersct.gov